


## WORK SESSION AGENDA




**Casper City Council**  
**City Hall, Council Meeting Room**  
**Tuesday, October 23, 2018, 4:30 p.m.**

<b>Work Session Meeting Agenda Items</b>		<b>Recommendation</b>	<b>Allotted Time</b>	<b>Beginning Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested				
1.	Ice Chiller System Replacement Amendment (Andrew Beamer)	Move Forward for Approval	10 min	4:30
2.	Wyoming Business Council Grant Application - Midwest Avenue (Andrew Beamer)	Move Forward for Approval	10 min	4:40
3.	Animal Care & Control Ordinance (John Henley)	Move Forward for Approval	60 min	4:50
4.	Cardiac Monitor Replacement (Chief Solberg)	Direction Requested	10 min	5:50
5.	Event Guide (Fleur Tremel)	Move Forward for Approval	30 min	6:00
6.	Anti-Bullying Resolution	Direction Requested	10 min	6:30
7.	Agenda Review		10 min	6:40
8.	Legislative Update		10 min	6:50
9.	Council Around the Table		20 min	7:00
Approximate Ending				7:20

October 17, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew B. Beamer, P.E., Public Services Director   
Timothy Cortez, Parks & Recreation Director  
Alex Sveda, P.E., Associate Engineer

SUBJECT: Amendment No. 2 to the Contract for Professional Services  
Stevens Engineering, Inc.  
Casper Ice Arena Ice Chiller System Replacement, Project No. 15-58

Meeting Type & Date:  
Council Work  
October 23, 2018

Action Type:  
Council Direction

Recommendation:  
That Council, by Resolution, authorize Amendment No. 2 at their November 6, 2018 Council Meeting to the Contract for Professional Services with Stevens Engineering, Inc., for additional services related to the Casper Ice Center Chiller System Replacement, Project No. 15-58, in the amount of \$51,700.

Summary:  
The Casper Ice Arena currently uses a direct ice chilling system with R22 Freon (R22) as the cooling medium. R22 is becoming more costly, non-sustainable, and will stop being manufactured for sale in the year 2020. Along with needing R22 for operation, the current system has operated for nearly thirty (30) years, and, because of continuous maintenance and many recent system repairs, it is in need of replacement. A new indirect, ammonia system is expected to replace the current system.

Stevens Engineering, Inc. is currently under contract for design and construction administration services for the Casper Ice Arena Chiller System Replacement Project for \$113,800. The project has opened bids twice, first in November 2016 and again in January 2017. Both bids were rejected due to the bid prices exceeding the allowed budget.

Amendment No. 2 includes additional engineering, architectural services, and bid document updates for the project to include relocation, refurbishment and reuse of the existing ammonia ice chilling equipment at the Casper Events Center to replace the existing R22 system at the Casper Ice Arena. The new design will include a new building required to house the reused ice chilling equipment at the Ice Arena. The reused equipment is expected to be capable of serving a future, 2<sup>nd</sup> sheet of ice at the Ice Arena and will be stubbed out to facilitate future expansion. Stevens Engineering, Inc. has provided a fee of \$51,700 for this additional work. The construction improvements are anticipated to be completed by October 2019.

### Financial Considerations

Funding for this project will come from Optional 1%#15 Sales Taxes allocated for the FY16 Ice Arena Ice Making System Replacement. Utilizing the ice chilling equipment from the Casper Events Center is expected to save \$250,000.

### Oversight/Project Responsibility

Alex Sveda, Associate Engineer

### Attachments

Additional Services Request No. 2 from Stevens Engineering, Inc., dated October 11, 2018

October 11, 2018

Mr. Alex Sveda  
Associate Engineer  
City of Casper  
200 North David Street  
Casper, WY 82601  
***Via email: asveda@casperwy.gov***

RE: Casper Ice Arena – Ice Chiller System Replacement Project  
**Additional Services Request No. 2 – Redesign Services for Using Existing Refrigeration System**

Dear Mr. Sveda:

The City would like to pursue the option of reusing the existing ammonia refrigeration package from the Event Center and relocating it in a new refrigeration room at the Casper Ice Arena. The project will include building a new refrigeration room attached to the Casper Ice Arena large enough to house the existing refrigeration package from the Event Center. The refrigeration equipment on the existing refrigeration system will be modified/redesigned so the system can serve the existing Casper Ice Arena ice rink and prepped to serve a future, second, ice rink if possible.

We are requesting the additional lump sum fee for designing this project.

Stevens PM and Ice System Design only (CA in original agreement) = \$16,600

Nelson Rudie – MEP Design only = \$6,400

GSG Architecture – Architectural and Structural Engineering Design and CA = \$28,700

**Total additional fee requested = \$51,700**

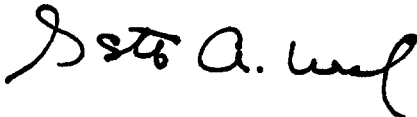
We will revise the existing construction documents for this change, incorporate the alternate bids and addendum items into the documents from the previous bid phase activities, and provide bidding services outlined in our original proposal (excluding the site visit). Services will be provided in accordance with our agreement dated January, 2016.

If this proposal meets with your approval and is consistent with your understanding, please sign and return by mail an original copy of this letter. We appreciate the opportunity to continue working with you and the City of Casper on this project. If you have any questions, please feel free to call me anytime. Our office number is 800.822.7670 and my mobile is 651.492.1376.

Sincerely,

Agreed to and accepted,

STEVENS




Scott A. Ward, P.E.  
Principal/Vice President  
Enclosure: None


By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

October 12, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director   
Liz Becher, Community Development Director

SUBJECT: Authorizing Submission of a Wyoming Business Council Community Readiness Grant in an amount up to \$3,000,000 for the Midwest Avenue Reconstruction – Elm Street to Walnut Street, Project 18-072.

Meeting Type & Date  
Council Work Session  
October 23, 2018

Action type  
Council Consideration

Recommendation

That Council authorize the submission of a Wyoming Business Council grant in an amount up to \$3,000,000 for the Midwest Avenue Reconstruction – Elm Street to Walnut Street, Project 18-072.

Summary

The Midwest Avenue Reconstruction - Elm Street to Walnut Street, project is for full reconstruction, including improvements to the storm water collection system, water main replacement, and sanitary sewer replacement. The project is intended to enhance the appearance of downtown, make it more pedestrian and bicycle friendly, improve traffic flow, and spur redevelopment along this corridor. This project is the second phase of the Midwest Avenue reconstruction that will ultimately include the reconstruction of Midwest Avenue all the way to Poplar Street.

Grant funds up to \$3,000,000 are available from the Wyoming Business Council for Community Readiness Projects. The Midwest Avenue reconstruction project qualifies for this grant. The grant requires a local match of 10% which will be provided from the one cent funds allocated in the FY19 budget for the project.

A public hearing will be held November 2<sup>nd</sup>, 2018, at 2pm in the Downstairs Meeting Room at Casper City Hall to solicit comments and input from the public and adjoining property owners regarding the project. Comments made at the public hearing, and written comments submitted before 5pm on November 5<sup>th</sup>, 2018, will be taken into consideration before considering a resolution in support of submitting an application for a 2019 BRC Community Readiness Grant Award.

Financial Considerations

The reconstruction of Midwest Avenue between Elm Street and Walnut Street is expected to cost \$3,145,000. Up to \$3,000,000 is expected to come from the Wyoming Business Council Community Readiness grant. The City of Casper will also apply for a Wyoming Department of

Transportation TAP (Transportation Alternative Program) grant in the amount of \$350,000. The required matching funds will come from Optional One Cent #15 and One Cent #14 Sales Tax funds allocated to the project.

Oversight/Project Responsibility



Andrew Beamer, Public Services Director

Ethan Yonker, Associate Engineer

Attachments

**None**

October 19, 2018

MEMO TO: Casper City Council  
J. Carter Napier, City Manager   
FROM: John Henley, City Attorney   
SUBJECT: Animal Care and Control Ordinance

Meeting Type & Date:

Work Session

October 23, 2018

Action Type

Ordinance

Recommendation

That Council approve an Ordinance to Repeal and Replace Chapter 6.04 Animal Care and Control of the Casper Municipal Code.

Summary

Chapter 6.04 of the Casper Municipal Code currently addresses the care and protection of animals. The need for the revision of this chapter began primarily due to the concern over a large number of dog attacks and bites. (See a listing of aggressive bites and/or behaviors shown as Exhibit 1 - for the timeframe between January 1, 2017 and June 27, 2018.) Additionally, a number of bites or attacks were due to the behavior of animals whose owners had other animals with vicious or aggressive behaviors, and/or the animals had exhibited vicious or aggressive behaviors multiple times, and the owner had not effectively secured the animal.

Some of the bites that this office has seen recently involve young children. On one occasion, a dog attacked a mother pushing a toddler in a stroller who also had a baby in a chest carrier. While the mother was able to maneuver the stroller in a way to protect the toddler, the dog then jumped up and bit the baby on the face, who was positioned on the mother's chest. In another attack on a small child, a toddler was on the floor of a box store and a lady brought in a dog which she had marked as a "service dog". The dog attacked the little girl, again biting her in full view of the owner of the dog, who in fact did not have a true service dog and who did not have a disability, at least as defined in the ADA, as best as anyone could tell.

In addition, there are also concerns about animals being treated cruelly. Therefore, there have also been revisions with respect to the care and treatment of animals, involving limited tethering, providing water, shade, appropriate shelter, and to provide some common sense restrictions on leaving animals in motor vehicles.

#### Financial Considerations

It is anticipated that this should be a revenue and expenditure neutral ordinance.

#### Attachments

Listing of animal attacks/bites on people for the period 1-1-2017 through 6-27-2018, Animal Care and Control – Index, and proposed ordinance.



**Public Records Request**  
**Animal Attacks / Bites on People**  
**City of Casper - Metro Animal Services Division**  
**Timeframe: 1/1/2017 - 6/27/2018**

No.	Date/Time	Nature/Injury	Breed of Animal	Person or Animal Victim	Community Impact
1	1/2/17 1204am	Animal Bite-2 lacerations/4 punctures	Lab/German Shepherd mix	Person	None
2	1/5/17 1:29pm	Animal Bite-Punctures	Maine Coon Cat	Person	None
3	1/5/17 7:45pm	Animal Bite-Punctures on Face	Labrador Retriever	Person	None
4	1/9/17 9:12am	Animal Bite-3 punctures/several scratches	Unknown Breed	Person	None
5	1/9/17 10:10am	Animal Bite-Forearm-Bruising	Unknown Breed	Person	None
6	1/9/17 10:30pm	Animal Bite-2 punctures-Hand	Dachshund	Person	None
7	1/12/17 4:14pm	Animal Bite-1 puncture-knee	Labrador Retriever	Person	None
8	1/13/17 12:47pm	Animal Bite-2 Punctures-Right Thumb	English Bulldog	Dog Fight(Same Owner)/Person	None
9	1/15/17 1:07pm	Animal Bite-1 puncture-Upper Arm	Newfoundland	Person	None
10	1/15/17 5:10pm	Animal Bite-1 puncture-Hand	Domestic Long Hair Cat	Cat Fight(Same Owner)/Person	None
11	1/16/17 6:11am	Animal Bite-1 puncture/several scrapes-Face	Pit Bull	Person	None
12	1/19/17 5:18pm	Animal Bite-1 Puncture-Hand	Labrador Retriever	Dog Fight(Same Owner)/Person	None
13	1/20/17 10:17am	Animal Bite-1 scrap and 1 puncture-Leg	Border Collie	Person	None
14	1/23/17 11:54am	Animal Bite-4 punctures-Leg	Domestic Short Hair Cat	Person	None
15	1/23/17 5:29pm	Animal Bite-Punctures	Golden Retriever	Person	None
16	1/25/17 12:01pm	Animal Bite-1 Puncture-Hand	Pit Bull Mix	Person	Halted mail delivery/Day
17	1/26/2017 1:21pm	Animal Bite-Punctures-Wrist	Irish Setter	Person	None
18	1/28/17 1:41pm	Animal Bite-Scrapes-Leg	Australian Shepherd/Heeler mix	Person	Postal Service
19	1/28/17 4:33pm	Dangerous Animal-No Injury	Shih Tzu's and German Shepherd	None	None
20	1/30/17 10:16am	Animal Bite-Punctures-Ankle	Jack Russell/Rat Terrier mix	Person	None
21	2/3/17 5:41pm	Animal Bite-1 Puncture-Hand	Domestic Short Hair Cat	Person	None
22	2/3/17 5:50pm	Animal Bite-2 Punctures-Leg	Pit Bull	Person	None
23	2/3/17 9:00pm	Dangerous Animal-No injuries reported	Siamese Mix	None	None
24	2/7/17 9:29am	Animal Bite-4 Red Marks-Bruising	Great Dane	Person	None
25	2/7/17 5:52pm	Animal Bite-4 punctures-Face	Siberian Husky Mix	Person	Area put on Patrol
26	2/8/17 6:07pm	Animal Bite-1 Laceration-Face/2 Punctures-Hand	Boxer mix	Person	None
27	2/9/17 1:06pm	Animal Bite-1 Puncture-Arm	Border Collie mix	Person	None
28	2/12/17 1:00pm	Dangerous Animal- missing fur, punctures-back leg, lg. jaw wound	German Shep/Shetland Sheep dog mix	Animal Attack	None
29	2/13/17 4:19pm	Dangerous Animal-Visible bleeding, possible life threatening	Belgian Malinois /Australian Shep mix	Animal Attack	None

**Public Records Request**  
**Animal Attacks / Bites on People**  
**City of Casper - Metro Animal Services Division**  
**Timeframe: 1/1/2017 - 6/27/2018**

30	2/13/17 5:51pm	Animal Bite-3 punctures-Hand	Domestic Short Hair Cat	Person	None
31	2/14/17 3:07pm	Animal Bite-Unknown-Victim left ER before any info was taken	Unknown Breed	Person	None
32	2/15/17 9:50am	Dangerous Animal-No injuries reported	Beagle/Pit Bull mix	Person	None
33	2/15/17 8:47pm	Animal Bite-1 puncture/bruise-Right Side of Body	Unknown Breed	Person	None
34	2/16/17 2:29pm	Animal Bite-1 large gash-Leg	German Shepherd mix	Person	None
35	2/18/17 3:05pm	Animal Bite-Punctures	Labrador Retriever	Person	None
36	2/20/17 6:51pm	Dangerous Animal-No injuries reported	Pit Bull mix type	Animal	Area Patrolled
37	2/24/17 10:03am	Animal Bite-1 laceration-Wrist	German Shepherd	Person	None
38	3/1/17 2:13pm	Animal Bite-1 puncture-Face	French Bull Dog	Person	None
39	3/2/17 7:46pm	Animal Bite-2 lacerations and 1 puncture-Forearm	Pit Bull	Person	None
40	3/3/17 8:49pm	Animal Bite-1 puncture-Groin area	Pit Bull	Person	None
41	3/4/17 8:02am	Animal Bite-1 gash and 2 small punctures-Hand	Lab/Greyhound mix and Shar-Pei mix	Dog Fight(Same Owner)/Person	None
42	3/5/17 11:47am	Animal Bite-Several Lacerations and Punctures-Face	Shar-Pei/Collie mix	Person	None
43	3/5/17 8:36pm	Animal Bite-Punctures	Lab/Beagle mix	Person	None
44	3/6/17 9:06am	Animal Bite-1 large lacerations & approx. 10 punctures-Hand	Pit Bull	Dog Fight(Same Owner)/Person	None
45	3/7/17 9:58am	Dangerous Animal-Animal Injuries	Pit Bull/Lab mix	Animal Attack	None
46	3/7/17 12:49pm	Dangerous Animal-Animal Injuries	Pit Bull	Animal Attack	None
47	3/10/2017 7:00pm	Dangerous Animal-multiple punctures to head, neck and face	Pit Bull	Animal Attack(Same Owner)	None
48	3/11/17 2:06pm	Dangerous Animal-No injuries reported	Pit Bull	NA	None
49	3/11/17 6:00pm	Animal Bite-1 large laceration-Hand	Pit Bull	Dog Fight(Same Owner)/Person	None
50	3/12/17 12:41pm	Dangerous Animal-Dog bleeding from neck and face, tear in ear	Pit Bull	Animal Attack	None
51	3/12/17 3:42pm	Animal Bite-6 punctures-Arm	Labrador Retriever	Person	None
52	3/13/17 1:10pm	Animal Bite-1 Puncture-Thumb	Mouse	Person	None
53	3/14/17 10:36am	Dangerous Animal-No injuries reported	Unknown Breed	Person	None
54	3/14/17 10:41am	Dangerous Animal-No injuries reported	Pit Bull	Person	None
55	3/14/17 8:12pm	Animal Bite-2 small punctures-Ankle	Shetland Sheepdog mix	Person	None
56	3/15/17 10:39AM	Animal Bite-2 punctures-Arm	Domestic Short Hair Cat	Person	None
57	3/16/17 3:37pm	Dangerous Animal-No injuries reported	Chihuahua	NA	None
58	3/18/17 12:48am	Animal Bite-6 punctures-Wrist	Domestic Short Hair Cat	Person	None
59	3/18/17 10:03am	Dangerous Animal-No injuries reported	German Shepherd	NA	Patrol Boys/Girls Club
60	3/18/17 2:04pm	Dangerous Animal-No injuries reported	Pit Bull	Animal Attack	McKenzie Dog Park

**Public Records Request**  
**Animal Attacks / Bites on People**  
**City of Casper - Metro Animal Services Division**  
**Timeframe: 1/1/2017 - 6/27/2018**

61	3/18/17 2:47pm	Animal Bite-4 punctures-Arm	Domestic Short Hair Cat	Person	None
62	3/18/17 6:22pm	Dangerous Animal-No injuries reported	Pit Bull	NA	None
63	3/18/17 11:26pm	Animal Bite-2 punctures-Hand	Pomeranian/Chihuahua mix	Person	None
64	3/19/17 7:52pm	Animal Bite-Severe Bite to Arm	Boxer mix	Dog Fight(Same Owner)/Person	None
65	3/20/17 1:52pm	Animal Bite-2 lacerations-shoulder & 1 puncture/2 lacerations-leg	German Shepherd	Person	None
66	3/21/17 3:01pm	Dangerous Animal-No injuries reported	Pit Bull	Person	None
67	3/22/17 3:29pm	Dangerous Animal-No injuries reported	Doberman Pinscher/Greyhound mix	Person	None
68	3/23/17 9:18am	Animal Bite-Swelling-Arm	Horse	Person	None
69	3/23/17 12:14am	Dangerous Animal-No injuries reported	Labrador Retriever	Person	None
70	3/23/18 1:00pm	Dangerous Animal-No injuries reported	German Shepherd	Person	Bothering clinic clients
71	3/23/18 2:07pm	Animal Bite-3 gashes and 2 punctures-Hand and Arm	Lab/Boxer mix	Person	None
72	3/24/17 10:35am	Dangerous Animal-No injuries reported	Pit Bull	NA	Area Patrol
73	3/25/17 4:31pm	Animal Bite-Victim Left without giving any information	Domestic Short Hair Cat	Person	None
74	3/27/17 12:08pm	Dangerous Animal-No injuries reported	Pit Bull	Animal Aggression	None
75	3/27/17 2:57pm	Animal Bite-1 laceration-leg	Border Collie	Person	None
76	3/27/17 7:09pm	Dangerous Animal-2 Punctures-Animal Legs, bleeding toenail	Pit Bull	Animal Attack	None
77	3/28/17 1:26pm	Animal Bite-3 small punctures-Hand	Domestic Short Hair Cat	Person	None
78	3/28/17 4:23pm	Dangerous Animal-2 wounds-Animal Killed	Border Collie/German Shep mix	Animal Attack	Area patrol to locate
79	3/28/17 6:55pm	Animal Bite-2 punctures-Arm and scratch-abdomen	Pit Bull	Person	None
80	3/29/18 10:37am	Dangerous Animal-Cut on ear	Pit Bull	Animal Attack	None
81	3/28/17 6:55pm	Animal Bite-multiple lacerations and punctures-Hands	Pit Bull	Person	None
82	3/29/17 5:21pm	Dangerous Animal-No injuries reported	Dachshund mix and Pit Bull mix	Animal Aggression	Area patrol
83	3/30/17 8:37am	Animal Bite-4 lacerations and 1 puncture-Face	Pug/Beagle mix	Person	None
84	3/30/17 9:35am	Animal Bite-3 punctures and laceration-Face	Pug/Beagle mix	Person	None
85	3/30/17 12:30pm	Animal Bite-1 puncture-Hand	Labrador Retriever mix	Person	None
86	3/30/17 7:02pm	Dangerous Animal-No injuries reported	Pit Bull	Person/and animal	None
87	3/31/18 4:36pm	Animal Bite-1 laceration-Face	American Bulldog	Person	None
88	3/31/18 10:29pm	Animal Bite-Multiple punctures-Arm and Hand	Pit Bull	Person	Area Patrol
89	4/2/18 10:48pm	Dangerous Animal-No injuries reported	Pit Bull	Person	Area Patrol
90	4/3/17 10:26am	Dangerous Animal-No injuries reported	Unknown Breed	Animal Fight	None
91	4/4/17 10:22am	Animal Bite-Several Punctures-Hand	Domestic Short Hair Cat	Animal Fight(Same Owner)/Person	None

**Public Records Request**  
**Animal Attacks / Bites on People**  
**City of Casper - Metro Animal Services Division**  
**Timeframe: 1/1/2017 - 6/27/2018**

92	4/5/17 9:15am	Animal Bite-Determined not a bite	Bull Mastiff	Person	None
93	4/5/17 10:08am	Dangerous Animal-No injuries reported	Pit Bull	Animal Aggression	None
94	4/5/17 10:31am	Dangerous Animal-No injuries reported	Labrador Retriever mix	Person	Chased Mail Carrier
95	4/5/17 3:23pm	Dangerous Animal-No injuries reported	Unknown Breed	Animal Aggression	None
96	4/5/17 5:25pm	Animal Bite-1 scrape-arm	Unknown Breed	Person	Area set on Patrol
97	4/6/17 11:16am	Animal Bite-Small bruise, scratches	German Shepherd	Person	None
98	4/6/17 2:50pm	Animal Bite-1 small puncture-Hand	Labrador Retriever	Person	None
99	4/7/17 8:27am	Dangerous Animal-No injuries reported	Labrador Retriever	Person/and Animal aggressive	None
100	4/7/17 9:26am	Animal Bite-Small Laceration-Ear	Domestic Short Hair Cat	Person	None
101	4/7/17 10:24am	Dangerous Animal-No injuries reported	Pit Bull mix	Person	None
102	4/8/17 7:04pm	Animal Bite-3 small punctures-Face	Schnauzer/Chihuahua mix	Person	None
103	4/10/17 4:36pm	Animal Bite-2 punctures and 2 lacerations-Face	Sharpei mix	Person	None
104	4/10/17 10:43pm	Dangerous Animal-No injuries reported	Unknown Breed	Person	None
105	4/11/17 1:40pm	Dangerous Animal-No injuries reported	Labrador Retriever	Person	None
106	4/12/2018 8:15pm	Animal Bite-4 punctures-Hand	Airedale Terrier	Person	None
107	4/15/17 6:33pm	Dangerous Animal-No injuries reported	Pit Bull and Rottweiler	Person	None
108	4/16/17 3:07pm	Animal-Bite-4 punctures-hand and wrist	Pit Bull mix	Animal Fight(Same Owner)/Person	None
109	4/16/17 6:00pm	Animal Bites-2 small lacerations-Face	German Shepherd	Person	None
110	4/17/17 3:57pm	Dangerous Animal-No injuries reported	German Shepherd	Person	Area Patrol
111	4/18/17 4:35am	Dangerous Animal-No injuries reported	Pit Bull Mix	Person	None
112	4/18/17 12:17pm	Dangerous Animal-No injuries reported	Unknown Breed	Animal Aggression	None
113	4/18/17 8:23pm	Animal Bite-Several Lacerations-Arm	Pit Bull	Person	None
114	4/19/18 5:22pm	Dangerous Animal-No injuries reported	Unknown Breed	Person	None
115	4/20/17 10:27am	Dangerous Animal-No injuries reported	Pit Bull and a Lab Mix	Animal Aggression	None
116	4/20/17 2:32pm	Dangerous Animal-Swollen Eye, and 1 laceration on nose	Pit Bull	Animal Attack	None
117	4/20/17 4:45pm	Dangerous Animal-Injuries to Animal	Pit Bull	Animal Attack	Patrol Area
118	4/21/17 10:31am	Animal Bite-Punctures-Wrist	Pit Bull/Golden Retriever mix	Person	None
119	4/21/17 10:59am	Dangerous Animal-No injuries reported	Labrador Retriever mix	Person	Chased Meter Reader
120	4/23/17 4:11pm	Animal Bite-Large puncture-Thigh	Pit Bull mix type dog	Person	Area set for patrol
121	4/23/17 11:38pm	Animal Bite-Several Punctures-Hand	Domestic Short Hair Cat	Person	None
122	4/24/17 5:57pm	Dangerous Animal-No injuries reported	Australian Shepherd mix	Person	None

**Public Records Request**  
**Animal Attacks / Bites on People**  
**City of Casper - Metro Animal Services Division**  
**Timeframe: 1/1/2017 - 6/27/2018**

123	4/25/17 8:05am	Animal Bite-2 punctures-Arm	Labrador Retriever type	Person	Area set for patrol
124	4/25/2017 11:31am	Animal Bite-3 punctures-Leg	Labrador Retriever	Person	None
125	4/25/17 12:32pm	Animal Bite-2 Punctures-Arm	Labrador Retriever	Person	None
126	4/25/17 2:33pm	Animal Bite-2 Lacerations-Hand	Rottweiler	Person	None
127	4/25/17 7:59pm	Dangerous Animal-No injuries reported	Unknown Breed	Person	None
128	4/25/17 10:21pm	Dangerous Animal-No injuries reported	Unknown Breed	Animal Aggression	Patrol area
129	4/28/2017 2:11pm	Animal Bite-1 small puncture and 1 laceration-Hand	German ShepType/Black Fluffy dog	Animal Fight/Person Bit	Area set for Patrol
130	4/29/17 7:09am	Animal Bite-3 punctures and swelling-Arm	Husky Mix	Animal Fight/Person Bit	Area set for Patrol
131	4/29/17 9:32am	Animal Bite-3 Lacerations-Face	Domestic Short Hair Cat	Person	None
132	4/30/17 11:16am	Animal Bite-1 puncture-Hand	Labrador Retriever mix	Person	Area set for Patrol
133	4/30/17 8:14PM	Animal Bite-1 puncture, 2 cuts-Leg	Great Dane	Person	None
134	5/2/17 10:28am	Dangerous Animal-Animal Injuries	Labrador Retriever	Animal Attack	None
135	5/2/2017 5:42pm	Dangerous Animal-No injuries reported	Pit Bull mix	Animal Attack	None
136	5/2/17 7:45pm	Animal Bite-1 laceration-Hand	Labrador Retriever	Person	None
137	5/3/17 4:26pm	Dangerous Animal-No injuries reported	Welsh Corgi mix	Animal Attack	Area patrolled
138	5/5/17 6:20pm	Dangerous Animal-No injuries reported	Pit Bull	Person	None
139	5/6/17 11:57am	Dangerous Animal-No injuries reported	Heeler mix	Person	None
140	5/6/17 7:01pm	Animal Bite-1 laceration, 1 puncture-Neck	Heeler mix	Person	None
141	5/7/17 8:11am	Dangerous Animal-Large tear to animal-stitches required	Pit Bull	Animal Attack	None
142	5/9/17 12:37pm	Animal Bite-1 puncture and 1 scratch-Leg	Heeler mix	Person	None
143	5/9/17 6:59pm	Animal Bite-1 puncture-Face	Labrador Retriever mix	Person	None
144	5/10/17 12:00pm	Dangerous Animal-No injuries reported	German Shepherd mix	Person	None
145	5/10/17 2:51pm	Animal Bite-1 puncture-Hand	Border Collie mix	Person	Area set for patrol
146	5/11/17 4:11pm	Animal Bite-3 punctures-Hand	Domestic Short Hair Cat	Person	None
147	5/12/17 2:09pm	Animal Bite-1 small puncture-Leg	Chihuahua mix	Person	None
148	5/14/17 8:49pm	Animal Bite-4 punctures-Leg	Domestic Short Hair Cat	Person	None
149	5/15/17 5:17pm	Animal Bite-2 punctures-scrape-Leg	Pit Bull	Person	None
150	5/16/17 2:33pm	Animal Bite-No Injuries Reported	Lab mix	Person	None
151	5/18/17 10:36am	Dangerous Animal-No Injuries Reported	Pit Bull	Person	Area Patrolled
152	5/20/17 11:00am	Animal Bite-1 puncture-Arm	Domestic Short Hair Cat	Person	None
153	5/20/17 3:57pm	Dangerous Animal-No Injuries Reported	Lab mix	Person	Area patrolled

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154	5/20/17 4:29pm	Animal Bite-Approximately 20 punctures and lacerations-Arms	Heeler/Chow mix	Person	None
155	5/21/17 7:18pm	Animal Bite-1 puncture-Leg	Pit Bull	Person	None
156	5/21/17 9:06pm	Animal Bite-4 punctures-Face	Lab mix	Person	None
157	5/23/17 5:09pm	Animal Bite-2 lacerations-Head	Border Collie/Lab mix	Person	None
158	5/23/17 5:42pm	Animal Bite-1 puncture-Hand/2 lacerations-Arm	Pit Bull mix	Person	Area set for patrol
159	5/25/17 8:26pm	Dangerous Animal-No Injuries Reported	Hound/Pit Bull mix	Person	None
160	5/26/17 6:31pm	Animal Bite-1 puncture and 1 laceration-Face	Belgian Malinois	Person	None
161	5/27/17 10:44am	Animal Bite-1 puncture-Arm	Old English Bulldog	Person	None
162	5/27/17 10:00PM	Animal Bite-2 lacerations-Hand	Heeler/Husky mix	Person	None
163	5/28/17 2:10pm	Dangerous Animal-No Injuries Reported	Unknown Breed	Person	None
164	5/28/17 6:00pm	Animal Bite-1 Large puncture-Neck	Lab mix	Person	Area set for patrol
165	5/29/17 9:42am	Dangerous Animal-No Injuries Reported	Pit Bull mix	Person	None
166	5/29/17 9:53pm	Dangerous Animal-No Injuries Reported	Terrier mix	Person	None
167	5/30/17 7:13am	Animal Bite-1 puncture-Arm	Domestic Short Hair Cat	Person	None
168	5/30/17 1:53pm	Dangerous Animal-No Injuries Reported	Unknown Breed	Animal Attack	None
169	5/30/17 6:52pm	Dangerous Animal-Small cut on ear	German Shepherd	Animal Attack	None
170	5/31/17 5:02pm	Animal Bite-1 puncture-Finger	Squirrel	Person	None
171	6/1/17 2:11pm	Animal Bite-2 punctures and scrapes-Leg	Doberman Pinscher	Person	Park put on Patrol
172	6/2/17 11:42am	Animal Bite-1 puncture-Leg	Shih Tzu/Bichon Frise mix	Person	None
173	6/3/17 9:26am	Dangerous Animal-1 puncture on head	Border Collie mix	Animal Fight	None
174	6/3/17 11:54am	Dangerous Animal-No visible injuries, sore to touch	Lab mix and Pit Bull mix	Animal Attack	None
175	6/3/17 12:23pm	Animal Bite-2 punctures-Torso	German Shepherd	Person	None
176	6/3/17 7:34pm	Animal Bite-Puncture Wounds-Unknown area	German Shepherd	Person	None
177	6/4/17 9:25am	Dangerous Animal-1 small puncture and scratch	Rottweiler	Animal Fight/Person Bit	None
178	6/4/17 8:33pm	Animal Bite-1 puncture and 3 cuts-Back	Cairn Terrier	Person	None
179	6/5/17 9:56am	Dangerous Animal-No Injuries Reported	Unknown Breed	Person	None
180	6/5/17 5:52pm	Animal Bite-2 punctures-Knee	Pit Bull	Person	None
181	6/5/17 6:42pm	Dangerous Animal-No Injuries Reported	Unknown Breed	Person	None
182	6/6/17 8:07pm	Animal Bite-1 puncture-Hand	German Shepherd	Person	None
183	6/8/17 11:39am	Animal Bite-Unknown Injuries	Unknown Breed	Person	None
184	6/8/17 10:49am	Dangerous Animal-Minor Injuries	Akita mix	Animal Attack	None

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185	6/8/17 5:06pm	Animal Bite-1 small puncture-Hand	Lab mix	Person	None
186	6/8/17 7:14pm	Animal Bite-small laceration-Arm	English Bulldog	Person	None
187	6/8/17 7:15pm	Animal Bite-Missing upper lip	Heeler mix	Person	None
188	6/8/17 7:16pm	Animal Bite-5 punctures, skin torn off-Major wounds to face	Heeler mix	Person	None
189	6/8/17 9:31pm	Animal Bite-2 small punctures, bruising-Arm and Hand	Domestic Short Hair Cat	Animal Attack/Person Bit	None
190	6/9/17 8:03am	Dangerous Animal-No Injuries Reported	Raccoons	Person	Live traps set in area
191	6/9/17 3:28pm	Animal Bite-1 laceration-Face	Pit Bull	Person	None
192	6/10/17 11:32am	Animal Bite-Unknown Injuries	Unknown Breed	Person	None
193	6/10/17 12:16pm	Animal Bite-4 punctures-Hand	Australian Shepherd mix	Person	None
194	6/12/17 8:21pm	Dangerous Animal-No Injuries Reported	Lab mix	Person	None
195	6/14/17 7:07am	Dangerous Animal-No Injuries Reported	Unknown Breed	Person	None
196	6/14/17 10:21am	Dangerous Animal-Minor Injuries both dogs	Pit Bull	Animal Fight	None
197	6/15/17 1:46pm	Dangerous Animal-No Injuries Reported	Pit Bull and a smaller dog	Person	None
198	6/16/17 7:23am	Dangerous Animal-No Injuries Reported	Raccoons	Person	Live trap set in area
199	6/16/17 9:12am	Animal Bite-Puncture -Hand	Chihuahua mix	Person	None
200	6/16/17 5:23pm	Dangerous Animal-No Injuries Reported	Pit Bull mix	Person	None
201	6/17/17 10:28am	Animal Bite-4 small punctures-Finger	Domestic Short Hair Cat	Person	None
202	6/18/17 5:36pm	Animal Bite-Approximately 35 punctures-Both Hands	Pit Bull/Akita mix and Pit Bull mix	Animal Fight(Same Owner)/Person	None
203	6/18/17 7:09pm	Dangerous Animal-No Injuries Reported	Pit Bull	Person	None
204	6/20/17 10:47am	Animal Bite-5 punctures-Face	German Shepherd mix	Person	None
205	6/21/17 8:52am	Dangerous Animal-No Injuries Reported	Boxer mix	Animal Attack	None
206	6/21/17 3:36pm	Dangerous Animal-No injuries Reported-ripped shorts	Great Dane mix	Person	Postal Carrier involved
207	6/22/17 12:23pm	Animal Bite-Punctures-Leg	Lab mix	Person	None
208	6/22/17 12:46pm	Animal Bite-2 punctures and 2 lacerations-Hand	Rottweiler	Person	None
209	6/22/17 1:27pm	Animal Bite-3 small punctures-Unknown location	Unknown Breed	Person	Report faxed to Midwest
210	6/22/17 1:28pm	Animal Bite-3 punctures-Arm	Husky mix	Dog fight/Person bit	Area set on Patrol
211	6/23/17 2:18am	Animal Bite-3 punctures-Hand	Lab mix	Person	Area set on Patrol
212	6/23/17 8:15am	Animal Bite-No injuries Reported	Domestic Short Hair Cat	Person	None
213	6/23/17 2:37pm	Animal Bite-small puncture-Buttock area	German Shepherd	Person	None
214	6/23/17 3:20pm	Animal Bite-No Injury to Report	Unknown Breed	Person	Call was cancelled
215	6/23/17 10:29pm	Animal Bite-2 lacerations and scratches-Face	Lab/Pit Bull mix	Person	None



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216	6/24/17 1:18pm	Animal Bite-1 laceration-Ear	Vizsla	Person	None
217	6/24/17 4:17pm	Animal Bite-Several punctures and lacerations-Arm and Legs	Pit Bull	Person	None
218	6/24/17 5:58pm	Animal Bite-1 small puncture-Arm	Lab/Chihuahua mix	Person	None
219	6/24/17 7:21pm	Animal Bite-2 lacerations and 2 punctures-Leg	German Shepherd	Person	None
220	6/24/17 7:54pm	Animal Bite-2 deep lacerations, multiple abrasions, stitches-Face	German Shepherd	Person	None
221	6/25/17 11:19am	Animal Bite-1 puncture-Leg	Border Collie mix	Person	None
222	6/25/17 4:59pm	Animal Bite-2 punctures-Leg, 20 punctures-R Side, 1 puncture-Arm	St Bernard	Person	None
223	6/25/17 5:11pm	Dangerous Animal-No Injuries Reported	Unknown Breed	Person	None
224	6/28/17 6:02pm	Animal Bite-4 punctures and 3 cuts-Right side of body	Rottweiler mix	Person	None
225	6/29/17 7:45am	Dangerous Animal-No injuries reported	Lynx or large cat reported	Person	Area patrolled
226	6/29/17 7:01pm	Animal Bite-1 puncture-Face	Heeler/Corgi mix	Person	None
227	6/29/17 8:15pm	Animal Bite-4 punctures-Arm	German Wire Hair Pointer	Person	None
228	7/1/17 9:50am	Animal Bite-3 punctures-Leg	Rat Terrier/Rat Terrier/Heeler mix	Person	None
229	7/1/17 7:30pm	Animal Bite-2 punctures-Arm; 2 large punctures-Leg	Border Collie/Australian Shep mix	Person	None
230	7/2/17 8:40pm	Animal Bite-2 punctures and tip of finger bitten off-Hand	Bull Terrier	Person	None
231	7/2/17 8:40pm	Animal Bite-2 punctures and tip of finger bitten off-Hand	Unknown Breed(Large black dog)	Animal Fight/Person Bit	Area set on Patrol
232	7/3/18 9:04am	Animal Bite-1 inch round scrape-Hand	Pit Bull	Person	None
233	7/3/18 9:06am	Dangerous Animal-No injuries reported	Unknown Breed	Person	Area patrolled
234	7/3/18 6:42pm	Animal Bite-4 punctures and scratches-Hands	Pit Bull	Animal Fight/Person Bit	None
235	7/5/18 12:07pm	Animal Bite-4 punctures and several scratches-Arm	Unknown Breed(Med size brown dog)	Person	Area set on Patrol
236	7/5/17 5:41pm	Animal Bite-Punctures and scratches-Hands and Arms	Domestic Short Hair Cat	Person	Live trap set at residence
237	7/6/17 10:46am	Dangerous Animal-No Injuries Reported	Husky/Shepherd mix	Person	Area patrolled
238	7/6/17 1:07pm	Animal Bite-2 punctures-Hand	Domestic Short Hair Cat	Person	None
239	7/6/17 8:23pm	Dangerous Animal-No injuries reported	Lab mix	Animal Fight	None
240	7/10/17 11:46am	Dangerous Animal-No injuries reported	Pit Bull mix	Person	None
241	7/11/17 12:31pm	Animal Bite-1 large cut and broken finger-Hand	Mountain Cur	Animal Fight/Person Bit	None
242	7/13/17 2:37pm	Dangerous Animal-No injuries reported	Unknown Breed	Person	None
243	7/13/17 5:41pm	Animal Bite-Puncture	Golden Retriever	Person	None
244	7/14/17 8:04pm	Animal Bite-1 puncture-Wrist	Pit Bull	Person	None
245	7/16/17 9:04am	Animal Bite-2 punctures-Hand	Small Terrier mix type	Animal Fight/Person Bit	Area patrol until located
246	7/17/17 1:41pm	Dangerous Animal-Large chunk missing out of ear & bleeding	Put Bull	Animal Attack	None



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247	7/18/17 12:42pm	Animal Bite-2 small scratches, minor laceration/puncture-Leg	Hound mix	Person	None
248	7/18/17 1:24pm	Animal Bite-Punctures-Hip	Lab	Person	None
249	7/20/17 12:06pm	Animal Bite-1 Puncture-Wrist	Domestic Short Hair Cat	Person	None
250	7/20/17 1:35pm	Animal Bite-1 gash-Face	Golden Retriever	Person	None
251	7/20/17 2:28pm	Dangerous Animal-No Injuries Reported	Large White Dog	Animal Aggression	None
252	7/21/17 1:58pm	Animal Bite-1 puncture and bruising	Lab mix	Animal Fight/Person Bit	None
253	7/21/17 3:37pm	Animal Bite-Punctures-Arm	Black mutt description	Person	None
254	7/22/17 9:20am	Dangerous Animal-No injuries reported	Pit Bull	Person	None
255	7/22/17 10:25am	Animal Bite-2 punctures and torn skin-Hand	Heeler mix	Person	Postal Carrier involved
256	7/22/17 3:34pm	Animal Bite-Punctures-Leg	Pit Bull	Person	None
257	7/22/17 5:48pm	Dangerous Animal-No injuries reported	Pit Bulls	Person	None
258	7/23/17 12:40pm	Animal Bite-1 puncture-Hand	Pit Bull	Person	None
259	7/25/17 10:40am	Dangerous Animal-2 marks	Boxer mix	Animal Attack	None
260	7/27/17 10:34am	Dangerous Animal-No injuries reported	Tan dog	Person	None
261	7/28/17 7:10am	Dangerous Animal-Killed pet rabbit	Lab mix and Pit Bull mix	Animal Attack	Area set on patrol
262	7/28/17 9:18pm	Dangerous Animal-No injuries reported	Pit Bull	Animal Attack	None
263	7/29/17 9:00am	Dangerous Animal-No injuries reported	Lab mix	Person	Area set on patrol
264	7/30/17 3:12pm	Animal Bite-Approximately 18 punctures-Leg	Pit Bull	Person	None
265	7/30/17 3:43pm	Animal Bite-Unknown Injuries	brown/black spotted dog	Person	Area set on patrol
266	7/30/17 10:55pm	Animal Bite-Unknown Injuries	Pit Bull	Person	None
267	7/31/17 1:14pm	Animal Bite-1 puncture-Hand	Domestic Short Hair Cat	Person	None
268	7/31/17 3:14pm	Dangerous Animal-No injuries reported	German Shepherd	Person	None
269	8/3/17 2:05pm	Dangerous Animal-No injuries reported	Lab/Chow mix	Person	Postal Carrier involved
270	8/3/17 3:02pm	Dangerous Animal-No injuries reported	Unknown Breed	Person	None
271	8/3/17 4:34pm	Animal Bite-Punctures-Leg	German Shorthair Pointer mix	Person	None
272	8/4/17 9:59am	Animal Bite-punctures-Arms and nose	Domestic Short Hair Cat	Person	None
273	8/4/17 3:26pm	Dangerous Animal-No injuries reported	Lab	Person	None
274	8/5/17 9:43sm	Animal Bite-4 punctures and bruising-Leg	Pit Bull mix	Person	None
275	8/5/17 9:58am	Dangerous Animal-large laceration-Leg	Pit Bull mix	Animal Attack	None
276	8/5/17 5:54pm	Dangerous Animal-No injuries reported	Pit Bull mix	Animal Aggression	None
277	8/7/17 9:58pm	Dangerous Animal-No injuries reported	Boxer type dogs	Animal Aggression	None

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278	8/8/17 11:13am	Animal Bite-Small abrasions-Arm and Leg	German Shepherd	Person	None
279	8/8/17 5:18pm	Animal Bite-8 scratches-Arm	Pit Bull	Person	None
280	8/8/17 7:35pm	Animal Bite-Punctures	Domestic Short Hair Cat	Person	None
281	8/8/17 11:45pm	Animal Bite-1 large puncture-Leg and 2 punctures-Arm	Pit Bulls	Animal Fight/Person Bit	None
282	8/9/17 1:02am	Animal Bite-3 punctures-Arm	German Shepherd mix	Animal Fight/Person Bit	Area set on patrol
283	8/9/17 12:52pm	Animal Bite-2 punctures-Wrist	Beagle mix	Person	None
284	8/10/17 9:58am	Dangerous Animal-No injuries reported	Golden Retriever mix	Person	Postal Carrier involved
285	8/10/17 2:56pm	Animal Bite-Minor Wound	Domestic Short Hair Cat	Person	None
286	8/10/17 5:53pm	Animal Bite-Gash-Hand	Pit Bull	Animal Fight/Person Bit	None
287	8/10/17 8:20pm	Animal Bite-No injury	tan puppy	Person	None
288	8/11/17 9:00am	Animal Bite-Laceration-Leg	Old English Bulldog	Animal Fight/Person Bit	None
289	8/11/17 11:35am	Dangerous Animal-Unknown Injuries	Unknown Breed	Animal Attack	None
290	8/12/17 10:33am	Dangerous Animal-No injuries reported	Pit Bull	Person	None
291	8/12/17 12:08pm	Dangerous Animal-No injuries reported	Pit Bull	Person	None
292	8/12/17 12:37pm	Dangerous Animal-No injuries reported	small white curly haired dog	Person	None
293	8/12/17 4:55pm	Animal Bite-1 gash-Leg	white/black medium size dog	Person	None
294	8/12/17 11:31pm	Animal Bite-1 cut-Lip	Lab mix	Person	None
295	8/14/17 10:46am	Animal Bite-1 cut-Leg	Domestic Short Hair Cat	Person	None
296	8/14/17 5:14pm	Dangerous Animal-Injured dog could not walk	Boxer type dogs	Animal Attack	None
297	8/14/17 8:02pm	Animal Bite-2 small punctures-Face	Siberian Husky mix	Person	None
298	8/16/17 3:12pm	Animal Bite-No Injury-Ankle	Boston Terrier	Person	None
299	8/16/17 7:26pm	Animal Bite-No injury to report-Med advised no bite occurred	Unknown Breed	Person	None
300	8/17/17 10:30am	Dangerous Animal-No injuries to report	Mastiff	Animal Attack	None
301	8/19/17 9:45am	Animal Bite-Scratch-Hand	Domestic Short Hair Cat	Person	None
302	8/20/17 4:28PM	1 puncture-Arm	Border Collie mix	Person	None
303	8/21/17 3:58pm	1 laceration-Leg	Border Collie mix	Person	None
304	8/23/17 7:56am	No injuries reported	Pit Bull	Person	Area Patrolled
305	8/23/17 10:08am	Chickens Killed	Lab-Weimareriner	Animal Attack	None
306	8/23/17 1:04pm	No injuries reported	German Shepherd mix	Person	None
307	8/23/17 11:21pm	6 punctures-Leg, punctures/stitches-Face	Unknown Breed	Person	Area set on patrol
308	8/24/17 11:20am	1 puncture-Hand	Belgian Malinois mix	Person	None

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309	8/25/17 8:05am	Puncture-Ear	Pit Bull	Person	None
310	8/26/17 5:48pm	2 punctures-Hand	Pig	Person	None
311	8/26/17 8:42pm	2 punctures-Wrist	large white hairy dog	person	None
312	8/27/17 6:19pm	8-9 scratches-Elbow	German Shepherd	Person	None
313	8/28/17 1:51pm	No injuries reported	Brown/Gray dog	Person	None
314	8/28/17 5:49pm	1 puncture-Hand	Domestic Short Hair Cat	Person	None
315	8/29/17 2:24am	1 laceration and 1 puncture-Leg	Heeler/Pit Bull mix	Person	Area set on patrol
316	8/29/2017 11:21am	1 cut-Hand	Horse	Person	None
317	8/29/17 10:01pm	Small limp on walk	Lab/Mastiff mix	Animal Fight	None
318	8/30/17 10:52am	2 punctures-Hand	Domestic Medium Hair cat	Person	None
319	8/31/17 10:45am	bruising and scrapes-Left side and red mark-Arm	St Bernard	Person	None
320	9/1/17 7:46am	No injuries reported	Pit Bull	Person	None
321	9/3/17 7:07pm	No injuries reported	lg white dog & lg brown/white dog	Person	None
322	9/5/17 8:31am	Punctures-Unknown location if injury	Domestic Short Hair Cat	Person	None
323	9/5/17 11:26am	4 punctures-Hand	Heeler mix	Person	None
324	9/5/17 8:24pm	1 Laceration-Arm	Pit Bull mix	Person	None
325	9/6/17 7:23pm	No injuries reported	Flat Coat Retriever mix	Person	None
326	9/8/17 10:00pm	4 punctures-Ankle	Chihuahua	Person	None
327	9/9/17 9:45am	4 punctures-Hand	Domestic Short Hair Cat	Person	None
328	9/9/17 2:07pm	cut to lip and 3 punctures-Face	Pit Bull	Person	None
329	9/10/17 3:33pm	Unknown extent but minor	Pit Bull/Mastiff mix	Animal Fight	None
330	9/10/17 6:20pm	Puncture-Nose	Australian Shepherd/pit Bull mix	Person	None
331	9/11/17 9:48am	Unknown injuries	Pit Bull	Person	None
332	9/13/17 3:02pm	Large chunk skin missing-Leg	Heeler mix	Person	None
333	9/14/17 11:41am	No injuries reported	Boxer and a black dog	Animal Aggression	None
334	9/15/17 12:37pm	red mark-Arm	Husky mix	Person	None
335	9/15/17 4:07pm	Unknown injuries	tri colored medium size dog	Person	Area set on patrol
336	9/16/17 10:41am	3 small wounds-Unknown location on animal	Pit Bull	Animal Attack	None
337	9/16/17 1:22pm	1 gash-Wrist	Domestic Short Hair Cat	Person	None
338	9/18/17 1:35pm	4 punctures-Thumb	Lab mix	Person	Area set on Patrol
339	9/18/17 1:48pm	1 puncture-Hand	Lab mix	Person	None

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340	9/18/17 12:07am	13 total punctures-Arms	Pit Bull mix	Person	None
341	9/21/17 06:50am	4 cuts on side and punctures-Groin	Lab mix	Person	None
342	9/21/17 11:35am	Severe injuries to animal-Veterinarian Care required	Australian Shepherd mix	Animal Attack	None
343	9/21/17 2:36pm	No injuries reported	brown/wht Boxer & tan/wht Pit Bull	Person	None
344	9/21/17 4:31pm	Punctures-Leg	brown/white Pit Bull mix	Person	None
345	9/21/17 7:01pm	2 punctures-Leg	Pit Bull mix	Person	Area set on a patrol
346	9/21/17 8:52pm	1 cut-Face	Australian Shepherd	Person	None
347	9/22/17 4:04pm	1 puncture-Hand	Great Dane mix	Person	Area set on a patrol
348	9/23/17 10:50am	1 gash-Face	German Wire Hair/Lab mix	Person	None
349	9/23/17 9:14pm	1 cut-Nose	Pit Bull Mix	Person	None
350	9/25/17 7:20pm	1 large gash-Arm	Pit Bull	Person	None
351	9/26/17 2:59pm	Eye popped out of socket	Pit Bull	Animal Attack	None
352	9/26/17 6:25pm	No injuries reported	Pit Bull	Person	None
353	9/26/17 10:56pm	Punctures-Wrist	Belgian Malinois	Animal Fight(Same Owner)/Person	None
354	9/27/17 4:38pm	Multiple scrapes, lacerations & punctures-Arm & buttocks	Pit Bull	Person	None
355	9/29/17 11:27am	No injuries reported	German Shepherd	Person	None
356	9/29/17 4:14pm	6 small punctures-Arm	Domestic Short Hair Cat	Person	None
357	10/1/17 10:18pm	19 small punctures	Domestic Short Hair Cat	Person	None
358	10/2/17 8:56am	3 tears-Arm	Border Collie mix	Person	None
359	10/2/17 12:07pm	No injuries reported	German Shepherd	Person	None
360	10/2/17 2:00pm	Dog died due to injuries	Great Dane type	Animal Attack	None
361	10/2/17 5:13pm	6 punctures-Hand	Border Collie mix	Person	None
362	10/2/17 5:42pm	minor abrasion-Leg	Border Collie/Boxer mix	Person	None
363	10/3/17 12:02pm	1 laceration and 1 puncture-Hand	Siberian Husky mix	Person	None
364	10/3/17 4:31pm	Injuries to animal-required veterinarian treatment	Pit Bull mix	Animal Attack	None
365	10/4/17 5:51pm	No injuries reported	German Shepherd	Person	None
366	10/5/17 8:17am	Minor Injuries received to animal	Burmese Mtn dog mix	Animal Attack	None
367	10/5/17 11:47am	2 large wounds on neck & back, numerous stitches to animal	Pit Bull	Animal Attack	None
368	10/6/17 8:04am	Large wound-Face	Horse	Person	None
369	10/6/17 3:19pm	1 puncture-Ankle	Husky mix	Person	None
370	10/9/17 2:23pm	No injuries reported	Pit Bull mix	Person	None

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371	10/10/17 9:43am	Puncture-Hand	Heeler mix	Person	None
372	10/10/17 12:59pm	Puncture wounds-Arm	Lab mix	Person	None
373	10/10/17 2:28pm	No injuries reported	Pit Bull mix	Person	None
374	10/10/17 8:16pm	10 punctures and a couple scratches-Hands	Domestic Short Hair Cat	Person	None
375	10/10/17 11:00pm	3 punctures-Hand	Domestic Medium Hair cat	Person	None
376	10/11/17 5:45pm	No injuries reported	Medium size brown/white dog	Person	None
377	10/12/17 7:05pm	3 punctures-Hand	Pit Bull	Person	None
378	10/12/17 10:40pm	1 laceration-Face	Lab/German Shepherd mix	Person	None
379	10/14/17 9:34am	2 large lacerations-Ear	Pit Bull	Person	None
380	10/15/17 8:54am	No injuries reported	Australian Shepherd mix	Animal Attack	None
381	10/15/17 10:15am	3 punctures-Wrist	Bobcat	Person	None
382	10/15/17 11:17am	No injuries reported	Pit Bull mix	Person	None
383	10/15/17 3:50pm	1 cut/tear-Arm and 4 punctures-Hand	Rottweiler/Pit Bull mix	Person	None
384	10/16/17 10:08am	Punctures-Arm	Lab/Pit Bull mix	Person	None
385	10/19/17 12:55pm	No injuries reported	medium size gray and black dogs	Animal Aggression	None
386	10/21/17 12:29pm	4 punctures-Leg	St Bernard mix	Person	Postal Carrier involved
387	10/24/17 9:24am	No injuries reported or caused	Shepherd mix	Person and animal aggression	None
388	10//24/17 11:13am	No injuries reported	Lab mix	Person	None
389	10/24/17 4:25pm	Dog passed away due to injuries received/	Pit Bulls	Animal Attack	Area patrolled
390	10/24/17 5:11pm	Dog euthanized due to injuries-Intestines and kidneys outside the d	Pit Bulls	Animal Attack	Area patrolled
391	10/24/17 6:40pm	Animal Bite-1 abrasion-Arm	Mastiff mix	Person	None
392	10/27/17 11:31am	Dangerous Animal-No injuries reported-Did attempt to bite	Pit Bull mix	Person	Postal Carrier involved
393	10/28/17 12:23pm	Animal Bite-1 small laceration-Face	German Shep/Australian Shep	Person	None
394	10/29/17 2:10pm	Dangerous Animal-Killed a cat	Welsh Corgi	Animal Attack	None
395	10/29/17 5:30pm	Animal Bite-6 punctures and 2 lacerations-Leg	Lab mix	Person	Area set on a patrol
396	10/30/17 11:39am	Dangerous Animal-No injuries reported	Pit Bull mix	Animal Attack	None
397	10/30/17 3:47pm	Dangerous Animal-No injuries reported	Pit Bull mix	Animal Attack	None
398	10/31/17 3:17pm	Dangerous Animal-No injuries reported	brown/white large dog	Person	None
399	10/31/17 5:38pm	Dangerous Animal-No injuries reported	Brown dog	Person	None
400	11/2/17 1:01pm	Animal Bite-Punctures-Hand	Border Collie mix	Person	Area set on a patrol
401	11/3/17 2:35am	Animal Bite-2 large cuts-Face	Siberian Husky mix	Person	None

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402	11/3/17 12:43pm	Animal Bite-No injury reported	Boerboel	Person	None
403	11/3/17 2:00pm	Animal Bite-No injury reported	Heeler mix	Person	None
404	11/4/17 8:18pm	Animal Bite-3 punctures and 1 cut-Face	Siberian Husky mix	Person	None
405	11/6/17 10:04am	Animal Bite-3 punctures and 1 cut-Hand	Domestic Short Hair Cat	Person	None
406	11/6/17 3:07pm	Animal Bite-4 punctures-Legs	Shetland Sheepdog	Person	None
407	11/6/17 10:30pm	Animal Bite-Punctures-Ankle	Pit Bull	Animal Fight/Person Bit	None
408	11/8/17 10:20am	Dangerous Animal-Multiple punctures to back area	German Shepherd mix	Animal Attack	None
409	11/8/17 8:33pm	Animal Bite-5 punctures and 1 gash-Face	German Shepherd/Pit Bull mix	Person	None
410	11/9/17 11:47am	Dangerous Animal-No injuries reported	Pit Bull	Person	None
411	11/9/17 3:36pm	Animal Bite-Punctures-Unknown location	Domestic Long Hair Cat	Person	None
412	11/10/17 7:59pm	Animal Bite-2 small punctures-Face	Heeler mix	Person	None
413	11/10/17 11:14pm	Dangerous Animal-No injuries reported	Pit Bull	Person	None
414	11/12/17 2:16pm	Animal Bite-Puncture-Lip	Domestic Short Hair Cat	Person	None
415	11/14/17 2:37am	Animal Bite-5 punctures, large portion of flesh removed-Arm	Pit Bull	Person	None
416	11/14/17 12:16pm	Dangerous Animal-No injuries Reported	Unknown Breed	Person	None
417	11/15/17 10:25am	Dangerous Animal-No injury reported-Torn Jacket	Heeler mix	Person	None
418	11/15/17 1:39pm	Dangerous Animal-No injuries reported	Lab type dog	Animal Aggression	None
419	11/15/17 4:45pm	Animal Bite-2 punctures-Hand	Great Dane/Mastiff mix	Person	None
420	11/16/17 2:42pm	Dangerous Animal-No injuries reported	Pit Bull	Person	None
421	11/16/17 4:48pm	Animal Bite-1 small puncture-Hand	Jack Russell mix	Animal Fight/Person Bit	None
422	11/17/17 3:35pm	Dangerous Animal-No injuries reported	Bloodhound mix	Person	None
423	11/18/17 11:25am	Dangerous Animal-No injuries reported	Pointer mix	Person	None
424	11/21/17 9:13am	Animal Bite-1 cut-Hand	Domestic Short Hair Cat	Person	None
425	11/22/17 2:11pm	Animal Bite-1 small puncture-Wrist	Domestic Short Hair Cat	Person	None
426	11/22/17 3:24pm	Dangerous Animal-Minor Wounds to dog	German Shepherd mix	Animal Attack	None
427	11/22/17 3:48pm	Dangerous Animal-No injuries reported	Brown dog	Animal Aggression	None
428	11/22/17 8:38pm	Dangerous Animal-Severe injuries to dog-broken scapula	German Shepherd mix	Animal Attack	None
429	11/23/17 12:38pm	Dangerous Animal-No injuries reported	Lab/Pit Bull mix	Person	None
430	11/23/17 3:49pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
431	11/24/17 4:32pm	Dangerous Animal-No injuries reported	Rottweiler	People Aggression	None
432	11/24/17 4:34pm	Dangerous Animal-No injuries reported	Pit Bull mix and German Shepherd mix	Animal Aggression	None

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433	11/25/17 10:29am	Animal Bite-2 punctures-Wrist	Pit Bull	Person	None
434	11/25/17 1:32pm	Dangerous Animal-No injuries reported	Pit Bull mix	People Aggression	None
435	11/26/17 5:05pm	Dangerous Animal-No injuries reported	St Bernard	Animal Attack	None
436	11/28/17 8:09am	Dangerous Animal-No Injuries reported	Pit Bull mix	Animal and People Aggression	None
437	11/28/17 8:16am	Dangerous Animal-No injuries reported	Pit Bull mix	People Aggression	None
438	11/28/17 10:29am	Dangerous Animal-No injuries reported	Lab	People Aggression	None
439	11/29/17 1:23pm	Animal Bite-2 scratches, 1 puncture and bruising-Arm	German Shepherd	Person	None
440	11/29/17 4:42pm	Animal Bite-1 abrasion-Hand	Rottweiler	Person	None
441	11/29/17 5:14pm	Animal Bite-2 small punctures-Leg	German Shepherd	Person	None
442	11/30/17 5:59pm	Dangerous Animal-No injuries reported	Shepherd mix type dog	People Aggression	None
443	12/4/17 12:54pm	Dangerous Animal-1puncture-Right leg of dog	Pit Bulls	Animal Attack	None
444	12/7/18 8:56AM	Animal Bite-2 lacerations-Hand	Coyote	Person Bit	None
445	12/7/17 10:37am	Animal Bite-No injury reported	Unknown Breed	Person Bit	None
446	12/8/17 10:35am	Dangerous Animal-No injuries reported	Pit Bulls	Animal and People Aggression	None
447	12/8/17 12:01pm	Animal Bite-1 small scrape-Hand	Pug	Person Bit	None
448	12/8/17 4:41pm	Dangerous Animal-1 small puncture on animals head	Pit Bull	Animal Attack	None
449	12/9/17 12:03pm	Animal Bite-Punctures-Hand	Heeler mix	Animal Fight(Same Owner)/Person	None
450	12/9/17 2:23pm	Animal Bite-Scrapes and scratches-Side of body	German Shepherd mix	People Aggression	None
451	12/9/17 6:44pm	Animal Bite-Punctures-Arm	Golden Retriever mix	Animal Fight(Same Owner)/Person	None
452	12/10/17 11:02am	Animal Bite-1 minor puncture-Hand	tan medium size dog	Person Bit	Area set on a patrol
453	12/10/17 3:31pm	Animal Bite-1 puncture-Hand	Chihuahua mix	Person Bit	Area set on a patrol
454	12/11/17 10:53am	Animal Bite-unknown injury-Face	Pit Bull	Person Bit	None
455	12/13/17 1:32pm	Dangerous Animal-Killed dog	Bull dog mix	Animal Attack	None
456	12/14/17 2:29pm	Animal Bite-1 small puncture-Hand	Unknown Breed	Person Bit	None
457	12/18/17 3:14pm	Dangerous Animal-No injuries reported	Lab and a dark colored dog	Person aggression	None
458	12/21/17 12:35pm	Animal Bite-3 punctures-Hand	Lab	Person Bit	None
459	12/21/17 1:28pm	Dangerous Animal-Killed chickens	med size black dog & a brown dog	Animal Attack	Area patrolled
460	12/21/17 2:43pm	Animal Bite-Unknown injury or location	Domestic Medium Hair cat	Person Bit	None
461	12/22/17 12:02pm	Animal Bite-1 gash-buttocks	Lab	Person Bit	None
462	12/24/17 12:37pm	Dangerous Animal-No injuries reported	German Shepherd mix	People Aggression	None
463	12/26/17 4:29pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None



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464	12/27/18 11:34am	Dangerous Animal-Bruising-Leg and Back	Heeler mix	People Aggression	None
465	12/27/17 3:01pm	Dangerous Animal-No injuries reported	German Shepherd type	People Aggression	None
466	12/29/17 1:42pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
467	12/31/17 4:35pm	Animal Bite-Laceration-Right side of body	Husky/Pit Bull mix	Person Bit	None
468	1/1/18 1:24pm	Dangerous Animal-Slight limp-No other injuries to dog	Unknown Breed	Animal Aggression	None
469	1/1/18 4:11pm	Dangerous Animal-No injuries reported	Large black dog	People Aggression	None
470	1/2/18 1:15pm	Animal Bite-Unknown injury or location	Pit Bull	Person Bit	None
471	1/2/18 8:04pm	Animal Bite-2 lacerations-Chin	Pit Bull/German Shepherd mix	Person Bit	None
472	1/3/18 12:11pm	Dangerous Animal-Lacerations on head and legs of dog	Anatolian Shepherd	Animal Attack	None
473	1/4/18 11:27am	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
474	1/4/18 9:24pm	Animal Bite-Unknown Injury or location	Golden Retriever	Animal Fight(Same Owner)/Person	None
475	1/5/18 9:48am	Animal Bite-1 puncture-Chin	Beagle	Person Bit	None
476	1/5/18 5:25pm	Animal Bite-1 puncture-Leg	Heeler mix	Person Bit	None
477	1/6/18 12:01pm	Animal Bite-Several Punctures-Hands	Pit Bull	Person Bit	None
478	1/7/18 12:03pm	Dangerous Animal-No injuries reported	Pit Bull and a Boxer	People Aggression	None
479	1/7/18 6:27pm	Animal Bite-Multiple punctures and bruising-Hand and Leg	Pit Bull	Person Bit	None
480	1/8/18 4:26pm	Animal Bite-1 deep laceration-Face	Chihuahua	Person Bit	None
481	1/10/18 11:30pm	Animal Bite-2 punctures-Hand	Domestic Medium Hair cat	Person Bit	None
482	1/10/18 9:30pm	Dangerous Animal-No injuries reported	German Shepherds	People Aggression	None
483	1/13/18 11:19am	Dangerous Animal-No injuries reported	Lab	Animal and People Aggression	None
484	1/13/18 7:00pm	Dangerous Animal-No injuries reported	Unknown Breed	People Aggression	None
485	1/15/18 2:05pm	Animal Bite-1 abrasion-Hand	Pit Bull	Person Bit	Area set on a patrol
486	1/17/18 10:59am	Animal Bite-1 large laceration-Nose	Lab	Person Bit	None
487	1/17/18 12:20pm	Animal Bite-4 small punctures-Hand	Domestic Short Hair Cat	Person Bit	None
488	1/17/18 5:23pm	Animal Bite-Unknown injury or location	Bassett Hound mix	Animal Fight(Same Owner)/Person	None
489	1/20/18 2:35pm	Animal Bite-1 puncture and several scratches-Leg	German Shepherd	Person Bit	None
490	1/23/18 12:28pm	Animal Bite-Unknown injury-Arm	German Shepherd	Person Bit	None
491	1/23/18 1:04pm	Animal Bite-1 small scratch-Leg	Dachshund	Person Bit	None
492	1/24/18 1:04pm	Dangerous Animal-No injury reported	Lab/Pit Bull mix	People Aggression	Postal Carrier involved
493	1/25/18 12:56pm	Dangerous Animal-No injury reported	Lab mix	People Aggression	None
494	1/25/18 4:16pm	Animal Bite-1 puncture-Arm	Heeler/Rottweiler mix	Person Bit	None



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495	1/26/18 8:15am	Dangerous Animal-No injury reported	Domestic Short Hair Cat	No aggression	None
496	1/26/18 10:15am	Dangerous Animal-No injury reported	Unknown Breed	People Aggression	None
497	1/26/18 11:34am	Dangerous Animal-No injury reported	German Shepherd	People Aggression	None
498	1/26/18 11:47am	Dangerous Animal-No injury reported	Pit Bulls	Animal Aggression	None
499	1/26/18 2:26pm	Animal Bite-1 puncture-Leg	German Shepherd	Person Bit	None
500	1/30/18 8:38am	Dangerous Animal-Severe injuries to both dogs involved	Pit Bulls	Animal Fight(Same Owner)/Person	None
		Victim-Mult.punctures, skin missing-Leg, foot, arm & hands	same as above	same as above	Same as above
501	1/30/2018 10:30am	Animal Bite-2 punctures-Lower back	Pug/Pit Bull mix	Person Bit	None
502	1/30/18 1:15pm	Dangerous Animal-No injuries reported	Pit Bull	Animal Attack	None
503	1/30/18 3:08pm	Animal Bite-1 laceration-Hand	German Shepherd mix	Person Bit	Area set on a patrol
504	1/30/18 4:02pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
505	2/3/18 1:25pm	Dangerous Animal-1 puncture to dogs leg	English Bulldogs	Animal Attack	Area set on a patrol
506	2/4/18 4:16pm	Animal Bite-Unknown details on injury -Wounds covered	Pit Bull	Animal Attack/Person Bit	None
507	2/6/18 9:07pm	Dangerous Animal-No injuries reported	Catahoula mix	Animal Aggression	None
508	2/7/18 8:13am	Animal Bite-puncture and scratches-Unknown location	Domestic Short Hair Cat	Person Bit	None
509	2/8/18 9:15am	Dangerous Animal-No injuries reported	Black/white dog and a Chihuahua	People Aggression	None
510	2/10/18 4:54pm	Dangerous Animal-Several punctures-Hand/Dog limping	Pit Bull	Animal Attack/Person Bit	None
511	2/13/18 12:07pm	Dangerous Animal-Mult Punctures & lacerations-Arms/Legs	Keeshond	Person Bit	Postal Carrier involved
512	2/14/18 12:31pm	Dangerous Animal-Scrapes-Leg	Lab	Person Bit	None
513	2/14/18 4:23pm	Dangerous Animal-No injuries reported	Border Collie and Shepherd mix	People Aggression	None
514	2/16/18 11:46am	Animal Bite-5 lacerations-Face	Lab	Person Bit	None
515	2/16/18 8:11pm	Animal Bite-lacerations-Hand	Shepherd/Heeler mix	Person Bit	None
516	2/16/18 11:00pm	Animal Bite-laceration-Lip	Pit Bull	Person Bit	None
517	2/17/18 10:47am	Animal Bite-1 scratch-Hand	English Foxhound	Person Bit	None
518	2/17/18 1:34pm	Animal Bite-1 puncture-Hand	Domestic Long Hair Cat	Person Bit	None]
519	2/19/18 12:52pm	Animal Bite-2 small punctures-Leg	Pit Bull	Person Bit	Area set on a patrol
520	2/20/18 10:29am	Animal Bite-Unknown injury-Leg	German Shepherd	Animal Fight(Same Owner)/Person	None
521	2/22/18 4:37pm	Dangerous Animal-No injuries reported	Coyote	People Aggression	None
522	2/23/18 5:39am	Dangerous Animal-No injuries reported	Lab	People Aggression	None
523	2/24/18 8:20am	Animal Bite-1 puncture-Arm	German Short Hair Pointer	Person Bit	None
524	2/24/18 1:06pm	Dangerous Animal-No injuries reported	Great Dane mix and a Pit/Boxer mix	People Aggression	None

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525	2/24/18 4:56pm	Dangerous Animal-No injuries reported	German Shepherd	People Aggression	None
526	2/24/18 11:02pm	Animal Bite-1 laceration-Hand	Heeler	Animal Fight(Same Owner)/Person	None
527	2/25/18 1:09pm	Dangerous Animal-No injuries reported	Pit Bull type dogs	People Aggression	None
528	2/26/18 2:24pm	Dangerous Animal-No injuries reported	Golden Retriever	People Aggression	None
529	2/26/18 3:17pm	Dangerous Animal-No injuries reported	Lab mix	Animal and People Aggression	None
530	2/27/18 11:30am	Dangerous Animal-Killed a dog	Great Dane mix and a Pit Bull mix	Animal Aggression	None
531	2/27/18 1:22pm	Animal Bite-1 laceration-Hand	German Shepherd mix	Person Bit	Area set on a patrol
532	2/28/18 6:54am	Dangerous Animal-No injuries reported	Pit Bull	Animal and People Aggression	None
533	2/28/18 8:36am	Animal Bite-Several Punctures-Arm	Maine Coone Cat	Person Bit	None
534	2/28/18 7:13pm	Animal Bite-2 punctures-Hand	Manx cat	Person Bit	None
535	3/2/18 7:05am	Dangerous Animal-No injuries reported	Unknown Breed	People Aggression	None
536	3/2/18 3:22pm	Animal Bite-1 gash and 1 puncture-Leg	Collie Mix type dog	Person Bit	None
537	3/3/18 3:40pm	Animal Bite-20 punctures-Leg	Pit Bull	Person Bit	None
538	3/4/18 9:47pm	Dangerous Animal-No injuries reported	Pekingese	People Aggression	None
539	3/5/18 9:51am	Animal Bite-punctures-Hand	West Highland Terrier	Person Bit	None
540	3/5/18 11:12am	Animal Bite-10 punctures-Hand	German Shepherd mix	Person Bit	None
541	3/7/17 11:09am	Animal Bite-1 laceration and swelling-Hand	Lab	Person Bit	None
542	3/7/18 11:15am	Animal Bite-1 puncture and 1 scrape-Face	Lab	Person Bit	None
543	3/8/18 8:56am	Dangerous Animal-No injuries reported	German Shepherd mix	Animal Aggression	None
544	3/8/18 2:09pm	Animal Bite-1 laceration and 1 puncture-Hand	Rottweiler/Basset Hound mix	Animal Fight(Same Owner)/Person	None
545	3/8/18 2:11pm	Animal Bite-1 laceration and 1 puncture-Hand	German Shepherd mix	Animal Fight(Same Owner)/Person	None
546	3/9/18 5:26pm	Animal Bite-6 punctures-Hand	Domestic Short Hair Cat	Person Bit	None
547	3/9/18 5:56pm	Dangerous Animal-No injuries reported	Unknown Breed	Animal Aggression	None
548	3/11/18 7:39pm	Dangerous Animal-No injuries reported	Unknown Breed	People Aggression	None
549	3/12/18 10:02am	Animal Bite-1 puncture-Hand	Pit Bull	Person Bit	Area set on a patrol
550	3/12/18 11:08am	Animal Bite-3 punctures-Leg	Lab mix	Person Bit	None
551	3/15/18 3:36pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
552	3/17/18 12:42pm	Dangerous Animal-No injuries reported	Large black dog	Animal Aggression	None
553	3/17/18 2:11pm	Dangerous Animal-No injuries reported	Rottweiler type dog	Animal Aggression	None
554	3/17/18 4:04pm	Dangerous Animal-2 punctures on dog	Pit Bull	Animal Attack	None
555	3/19/18 9:24am	Animal Bite-1 laceration-Face and 1 puncture-Hand	German Shepherd/Husky mix	Person Bit	None

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556	3/19/18 10:41am	Dangerous Animal-Minor Injuries to dog	Pit Bull	Animal Attack	Area set on a patrol
557	3/19/18 11:13am	Animal Bite-Unknown injury and location	Lab/Mastiff mix	Animal Fight(Same Owner)/Person	None
558	3/19/18 11:16am	Animal Bite-Unknown injury or location	Pit Bull	Animal Fight(Same Owner)/Person	None
559	3/19/18 1:28pm	Dangerous Animal-No injuries reported	Pit Bull	Animal Attack	None
560	3/21/18 8:40pm	Dangerous Animal-Dog killed	Pit Bull	Animal Attack(Same Owner)	None
561	3/22/18 8:30pm	Animal Bite-3 punctures and 3 lacerations-Arm	Pit Bull	Animal Fight(Same Owner)/Person	None
562	3/27/18 4:31pm	Dangerous Animal-No injuries reported	Lab/Pit Bull mix	Animal and People Aggression	None
563	3/28/18 3:51pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
564	3/28/18 5:51pm	Animal Bite-Unknown injuries or location	German Shepherd/Border Collie mix	Person Bit	None
565	3/29/18 12:00pm	Dangerous Animal-No injuries reported	Brindle dog	People Aggression	None
566	3/29/18 12:10pm	Dangerous Animal-Killed Pet rabbit	Pit Bull	Animal Attack	Area set on a patrol
567	3/30/18 1:25pm	Dangerous Animal-No injuries reported	Pit Bull mix	Animal Aggression	None
568	3/30/18 1:29pm	Dangerous Animal-No injuries reported	Pit Bull	Animal Attack	None
569	4/1/18 12:12pm	Dangerous Animal-Killed Chickens	Chihuahua	Animal Attack	None
570	4/2/18 10:07am	Animal Bite-2 punctures-Leg	Border Collie	Person Bit	None
571	4/3/18 11:08am	Animal Bite-1 puncture-Hand/Finger	Rat	Person Bit	None
572	4/2/18 7:40pm	Animal Bite-1 laceration-Hand	Domestic Short Hair Cat	Person Bit	None
573	4/3/18 3:43pm	Dangerous Animal-No injuries reported	Lab mix	People Aggression	None
574	4/4/18 9:20pm	Dangerous Animal-Attempted to kill a cat	Australian Shepherd	Animal Attack	None
575	4/6/18 10:00pm	Animal Bite-Punctures-Face	Lab	Person Bit	None
576	4/17/17 4:46pm	Dangerous Animal/Bite-2 punctures-Hand and Arm	Pit Bull	Person Bit	Area set on a patrol
577	4/8/18 11:15am	Animal Bite-1 laceration and 1 puncture-Nose	Domestic Short Hair Cat	Person Bit	None
578	4/10/18 9:00pm	Animal Bite-Punctures-Arm	Border Collie/Australian Shepherd mix	Person Bit	None
579	4/11/18 2:56pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	none
580	4/11/18 5:44pm	Animal Bite-Unknown injury or location	Australian Shepherd	Person Bit	None
581	4/11/18 7:00pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
582	4/13/18 11:48am	Dangerous Animal-No injuries reported	Unknown Breed	People Aggression	None
583	4/14/18 3:22pm	Animal Bite-1 laceration and 1 puncture-Hand	Catahoula mix	Animal Fight(Same Owner)/Person	None
584	4/14/18 5:43pm	Dangerous Animal-No injuries reported	Rottweiler	People Aggression	None
585	4/15/18 5:46pm	Animal Bite-Punctures-Wrist	Domestic Long Hair Cat	Person Bit	None
586	4/16/18 8:01am	Animal Bite-1 laceration-Abdomen	Pit Bull	Person Bit	None

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587	4/17/18 9:48am	Dangerous Animal-No injuries reported	Lab	People Aggression	None
588	4/17/18 11:27am	Animal Bite-Unknown injury or location	Beagle/Border Collie mix	Animal Fight(Same Owner)/Person	None
589	4/17/18 3:10pm	Animal Bite-1 puncture-Hand	Chihuahua	Person Bit	None
590	4/18/18 6:55pm	Animal Bite-1 puncture-Hand	Lab	Person Bit	None
591	4/19/18 6:24pm	Animal Bite-4 punctures-Hand	Domestic Short Hair Cat	Person Bit	None
592	4/20/18 5:32pm	Animal Bite-Skin torn-Arm	Husky/Shepherd mix	Person Bit	None
593	4/20/18 7:39pm	Animal Bite-2 punctures-Arm	Rottweiler	Person Bit	None
594	4/21/18 12:45am	Animal Bite-1 cut-Nose	Pit Bull	Person Bit	None
595	4/21/18 12:33pm	Animal Bite-1 small laceration-Hand	Pomeranian	Person Bit	None
596	4/21/18 4:37pm	Animal Bite-Punctures-Arm	Siberian Husky	Person Bit	None
597	4/21/18 5:11pm	Animal Bite-Red mark-Arm	Pit Bull	Person Bit	None
598	4/21/18 6:11pm	Animal Bite- 4 punctures-Leg	Beagle mix	Person Bit	None
599	4/21/18 7:25pm	Animal Bite-1 cut-Face	German Shepherd	Person Bit	None
600	4/22/18 6:16pm	Animal Bite-7 punctures-Hand/Punctures to dogs face	German Shepherd mix	Animal Attack/Person Bit	None
601	4/23/18 6:48pm	Animal Bite-Punctures-Hand	Bloodhound	Person Bit	None
602	4/24/18 12:41pm	Dangerous Animal-No injuries reported	German Shepherd mix	People Aggression	None
603	4/25/18 3:59pm	Animal Bite-Several Punctures-Leg	Domestic Long Hair Cat	Person Bit	None
604	4/26/18 9:35am	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
605	4/26/18 3:30pm	Dangerous Animal-No injuries reported	Lab/Border Collie mix	People Aggression	None
606	4/27/18 2:09pm	Dangerous Animal-No injuries reported	Unknown Breed	Animal Aggression	None
607	4/27/18 2:30pm	Animal Bite-Punctures-Hand and Leg	Domestic Short Hair Cat	Person Bit	None
608	4/27/18 5:13pm	Animal Bite-Unknown injury or location	Kangal mix	Person Bit	None
609	4/27/18 6:38pm	Animal Bite-Unknown injury or location	German Shepherd	Person Bit	None
610	4/28/18 2:02pm	Animal Bite-1 puncture-Arm	Pit Bull	Person Bit	None
611	4/30/18 2:20pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
612	5/1/18 10:42am	Dangerous Animal-Chickens Killed	Siberian Husky mix	Animal Attack	None
613	5/2/18 4:23pm	Dangerous Animal-Dog walking with limp	St Bernard	Animal Attack	None
614	5/2/18 8:11pm	Animal Bite-Punctures-Buttocks	Australian Shepherd	Person Bit	None
615	5/4/18 8:51am	Animal Bite-1 puncture-Hand	Lab mix	Person Bit	Area set on a patrol
616	5/4/18 8:56am	Dangerous Animal-No injuries reported	Siberian Husky	People Aggression	None
617	5/4/18 10:23am	Dangerous Animal-No injuries reported	German Shepherd	Animal Aggression	None

**Public Records Request**  
**Animal Attacks / Bites on People**  
**City of Casper - Metro Animal Services Division**  
**Timeframe: 1/1/2017 - 6/27/2018**

618	5/4/18 10:25am	Animal Bite-Unknown Injury or location	Belgian Malinois	Person Bit	None
619	5/4/18 7:38pm	Animal Bite-3 small punctures-Leg	Chihuahua	Person Bit	None
620	5/5/18 7:43am	Animal Bite-2 small punctures-Hand	Boxer mix	Person Bit	None
621	5/5/18 1:05pm	Animal Bite-laceration and 2 punctures-Arm	Small black dog/gray paws	Person Bit	None
622	5/7/18 5:55am	Animal Bite-Several punctures and laceration-Face	Lab/Beagle mix	Person Bit	None
623	5/6/18 4:30pm	Animal Bite-2 small punctures-Face	Lab	Person Bit	None
624	5/7/18 2:25pm	Animal Bite-1 scratch-Face	Siberian Husky	Person Bit	None
625	5/8/18 3:31pm	Dangerous Animal-Bruising and swelling	Bernese Mountain Dog	People Aggression	None
626	5/9/18 9:25am	Animal Bite-1 laceration and 1 puncture-Face	Pit Bull	Person Bit	None
627	5/9/18 1:49pm	Animal Bite-Unknown injury or location	Unknown Breed	Person Bit	None
628	5/9/18 3:03pm	Animal Bite-3 scratches and 1 puncture-Leg	Australian Shepherd	Person Bit	None
629	5/9/18 5:29pm	Animal Bite-2 punctures-Arm	Pit Bull	Animal Fight(Same Owner)/Person	None
630	5/11/18 1:30pm	Animal Bite-Bruising-Leg	Dachshund	Person Bit	None
631	5/12/18 1:58pm	Dangerous Animal-No injuries Reported	Border Collie/Australian Shepherd mix	People Aggression	None
632	5/12/18 2:18pm	Animal Bite-Small laceration-Hand	West Highland Terrier	Animal Fight(Same Owner)/Person	None
633	5/12/18 7:49pm	Dangerous Animal-No injuries reported	Pit Bull/German Shepherd mix	People Aggression	None
634	5/15/18 11:35am	Dangerous Animal-No injuries reported	Pit Bull	Animal Attack	None
635	5/14/18 12:36pm	Dangerous Animal-No injuries reported	Unknown Breed	People Aggression	None
636	5/14/18 2:28pm	Animal Bite-No injuries Reported	Pit Bull	People Aggression	None
637	5/15/18 9:46am	Animal Bite-6 punctures-Arm	Doberman Pinscher	Person Bit	None
638	5/15/18 10:43am	Animal Bite-1 puncture and bruising-Arm	Boxer mix	Person Bit	None
639	5/14/18 7:32pm	Animal Bite-Puncture-Hand	Shih Tzu	Person Bit	None
640	5/15/18 4:43pm	Dangerous Animal-No injuries reported	Border Collie/Australian Shepherd mix	People Aggression	None
641	5/16/18 9:40am	Animal Bite-2 punctures-Arm	Unknown Breed	Person Bit	None
642	5/16/18 11:18am	Animal Bite-Unknown injury or location	Pit Bull	Person Bit	None
643	5/17/18 9:38am	Animal Bite-2 small punctures-Hand	Cairn Terrier	Person Bit	None
644	5/17/2018 11:25am	Animal Bite-1 puncture-Hand	Domestic Long Hair Cat	Person Bit	None
645	5/18/18 10:13am	Animal Bite-1 gash-Ankle	Cream Colored Terrier type	Person Bit	None
646	5/18/18 10:41am	Animal Bite-6 punctures-Face	Lab/Chow mix	Person Bit	None
647	5/18/18 4:03pm	Dangerous Animal-No injuries reported	Black dog	People Aggression	None
648	5/19/18 2:26pm	Animal Bite-4 punctures-Hand	Domestic Short Hair Cat	Animal Fight(Same Owner)/Person	None

**Public Records Request**  
**Animal Attacks / Bites on People**  
**City of Casper - Metro Animal Services Division**  
**Timeframe: 1/1/2017 - 6/27/2018**

649	5/19/18 5:19pm	Animal Bite-5 punctures and 1 large cut-Hand	Great Dane	Person Bit	None
650	5/19/18 6:20pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
651	5/20/18 5:00am	Animal Bite-4 punctures and laceration-Hand	Lab	Person Bit	Area set on a patrol
652	5/20/18 8:00pm	Animal Bite-2punctures-Leg	Pit Bull	Person Bit	None
653	5/22/18 9:51am	Dangerous Animal-No injuries reported	Brown and Black dog	People Aggression	None
654	5/22/18 5:00pm	Dangerous Animal-No injuries reported	Raccoon	Animal Aggression	None
655	5/23/18 12:46pm	Dangerous Animal-Animal received injuries to neck	Old English Bulldog	Animal Attack	None
656	5/23/18 12:46pm	Animal Bite-Punctures-Unknown Location	Old English Bulldog	Animal Attack/Person Bit	None
657	5/24/18 8:00pm	Animal Bite-Puncture-Nose and Lip	Boston Terrier	Person Bit	None
658	5/25/18 9:44am	Animal Bite-Multiple lacerations-Leg, arms and Hands	Pit Bull	Animal Fight/Person Bit	None
659	5/27/18 12:32pm	Animal Bite-Unknown Injury	Pit Bull/Lab mix	People Aggression	None
660	5/27/18 6:59pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	Area set on a patrol
661	5/29/18 10:46am	Animal Bite-Several Punctures-Hands	Cocker Spaniel	Person Bit	None
662	5/29/18 6:00pm	Dangerous Animal-Broken leg on dog	Pit Bull	Animal Attack	None
663	5/30/18 8:54am	Animal Bite-Several punctures and abrasions-Arm and Leg	Pit Bull/Lab mix	Person Bit	None
664	5/31/18 12:37pm	Animal Bite- small scrape-Leg	Pomeranian/Chihuahua mix	Person Bit	None
665	5/31/18 12:56pm	Dangerous Animal-No injuries reported	Pit Bull mix	People Aggression	Postal Carrier involved
666	5/31/18 3:38pm	Animal Bite-Unknown injury-Leg	Border Collie mix	Person Bit	None
667	6/1/18 10:19am	Dangerous Animal-No injuries reported	Husky mix	People Aggression	None
668	6/1/18 11:36am	Dangerous Animal-No injuries reported	German Shepherd type dog	People Aggression	None
669	6/3/18 11:03am	Dangerous Animal-No injuries reported	Pit Bull	Animal Aggression	None
670	6/3/18 3:28pm	Animal Bite-1 puncture-Finger	Boxer	Person Bit	None
671	6/3/18 6:35pm	Animal Bite-Punctures-Arms	Burmese Mtn dog & Pit Bull/Dalmatian	Animal Fight(Same Owner)/Person	None
672	6/4/18 1:00pm	Animal Bite-1 puncture-Hand	Unknown Breed	Person Bit	None
673	6/4/18 8:41pm	Animal Bite-3 cuts-Face	Siberian Husky	Person Bit	None
674	6/5/18 10:12am	Animal Bite-Large laceration-Hand	Boxer	Person Bit	None
675	6/5/18 12:01pm	Animal Bite-1 puncture-Pinky	Domestic Short Hair Cat	Person Bit	None
676	6/5/18 2:00pm	Dangerous Animal-No injuries reported	Chow mix	People Aggression	None
677	6/5/18 8:18pm	Animal Bite-7 punctures-Arm	Tibetan Mastiff	Person Bit	None
678	6/6/18 9:29am	Dangerous Animal-Injuries requiring vet attention	Border Collie mix	Animal Attack	None
679	6/6/18 12:08pm	Animal Bite-3 small punctures-Middle Finger	Domestic Short Hair Cat	Person Bit	None



**Public Records Request**  
**Animal Attacks / Bites on People**  
**City of Casper - Metro Animal Services Division**  
**Timeframe: 1/1/2017 - 6/27/2018**

680	6/6/18 12:57pm	Animal Bite-7 punctures and 1 cut-Hand	Domestic Short Hair Cat	Person Bit	None
681	6/8/18 10:18am	Animal Bite-Unknown Injury-Buttock and thigh	Australian Shepherd	Person Bit	None
682	6/8/18 12:52pm	Animal Bite-Punctures and bruising-Leg	St Bernard	Person Bit	None
683	6/8/18 1:34pm	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
684	6/9/18 11:40am	Dangerous Animal-No injuries reported	German Shepherd	People Aggression	None
685	6/9/18 11:40am	Animal Bite-3 Punctures-Hand	German Shepherd	Person Bit	None
686	6/9/18 4:30pm	Animal Bite-small laceration-Hand	Border Collie mix	Person Bit	Postal Carrier involved
687	6/10/18 4:11pm	Animal Bite-2 punctures-Hand	Domestic Short Hair Cat	Person Bit	None
688	6/11/18 9:04pm	Dangerous Animal-No injuries reported	Lab	People Aggression	None
689	6/12/18 8:52am	Animal Bite-Unknown injury-Ankle	Light brown dog	Person Bit	None
690	6/13/18 10:26am	Dangerous Animal-No injuries reported	Unknown Breed	People Aggression	Area set on a patrol
691	6/13/18 2:43pm	Animal Bite-Unknown injury-Thigh	German Shepherd mix	Person Bit	None
692	6/13/18 3:03pm	Animal Bite-2 cuts-Hand	Heeler mix	Person Bit	None
693	6/13/18 5:21pm	Animal Bite-1 puncture-Hand	Domestic Long Hair Cat	Person Bit	None
694	6/14/18 9:06am	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
695	6/14/18 4:00pm	Animal Bite-3 deep punctures-Wrist	Chow mix	Person Bit	None
696	6/14/18 8:24pm	Dangerous Animal-No injuries reported	Lab	People Aggression	None
697	6/15/18 7:48am	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
698	6/15/18 10:06am	Dangerous Animal-No injuries reported	Pit Bull	Animal Aggression	None
699	6/15/18 2:30pm	Dangerous Animal-No injuries reported	Golden Retriever and German Shep	Animal Aggression	None
700	6/17/18 12:37pm	Animal Bite-1 cut and 1 scrape-Face	Maltese/Shih Tzu mix	Person Bit	None
701	6/17/18 5:20pm	Animal Bite-1 puncture-Finger	Lab	Person Bit	None
702	6/20/18 9:44am	Dangerous Animal-No injuries reported	Mastiff	Animal Aggression	None
703	6/21/18 2:29pm	Animal Bite-Unknown injury or location	Catahoula	Person Bit	None
704	6/21/18 9:14am	Animal Bite-4 punctures-Wrist and 1 puncture-Finger	Pit Bull	Person Bit	None
705	6/21/18 9:51pm	Dangerous Animal-No injuries reported	Unknown Breed	People Aggression	None
706	6/22/18 9:16am	Animal Bite-1 small scratch-Finger	Lab	Person Bit	None
707	6/22/18 9:03pm	Dangerous Animal-No injuries reported	Unknown Breed	People Aggression	None
708	6/23/18 10:47pm	Animal Bite-3 punctures-Arm	Doberman Pinscher	Person Bit	None
709	6/24/18 2:44pm	Dangerous Animal-Clump of hair ripped out of dog	Lab and Aussie type	Animal Aggression	None
710	6/24/18 4:51pm	Animal Bite-2 punctures and 1 cut-Head	German Shepherd	Person Bit	None

**Public Records Request**  
**Animal Attacks / Bites on People**  
**City of Casper - Metro Animal Services Division**  
**Timeframe: 1/1/2017 - 6/27/2018**

711	6/25/18 12:00pm	Animal Bite-1laege gash-nose and 1 large gash under chin	Brown Mutt	Person Bit	None
712	6/25/18 1:56pm	Dangerous Animal-No injuries reported	Unknown Breed	People Aggression	None
713	6/26/18 9:42am	Animal Bite-Welt-Thigh	Pit Bull	People Aggression	None
714	6/26/18 1:50pm	Dangerous Animal-No injuries reported	German Shepherd	People Aggression	None
715	6/27/18 6:45pm	Animal Bite-2 small lacerations-Face	Border Collie/Australian Shepherd mix	Person Bit	None
716	6/28/18 8:33am	Dangerous Animal-No injuries reported	Boxer	People Aggression	None
717	6/29/18 12:02am	Dangerous Animal-No injuries reported	Pit Bull	People Aggression	None
718	6/29/18 8:25am	Animal Bite-Unknown injury or location	Pit Bull	Animal Aggression	None
719	6/29/18 10:23am	Dangerous Animal-No injuries reported	Pit Bulls	Animal Aggression	None
720	6/29/18 7:00pm	Animal Bite-Bruising-Chest area	German Shepherd	People Aggression	None
721	6/29/18 9:30pm	Animal Bite-2 lacerations-Leg	Australian Shepherd	Person Bit	None



## **Chapter 6.04 - ANIMAL CARE AND CONTROL**

6.04.001 - Purpose and Intent

6.04.010 – Definitions.

6.04.020 - Dog and cat licensing requirements.

6.04.035 - Dog exhibition, show and training permit.

6.04.040 - Keeping of pets, livestock or fowls; limitations.

6.04.050 – Beekeeping.

6.04.070 - Animals for commercial purposes—Inspection.

6.04.080 - Fees—Disposition and use.

6.04.090 - Animal waste—Owner responsibility.

6.04.100 - Animals at Large—Prohibited.

6.04.110 – Animals at Large – Impoundment.

6.04.120 - Animal services shelter duties and records.

6.04.130 - Animals surrendered for adoption—Holding period.

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6.04.170 - Vaccination and rabies control—Animal bites.

6.04.180 - Cruelty to animals—Unlawful acts designated.

6.04.190 - Baby animals and fowl.

6.04.200 - Animals as commercial incentives.

6.04.210 - Animals in motor vehicles—Unlawful acts.

6.04.220 - Accidents injuring animals.

6.04.230 - Removal of dead animals.

6.04.240 - Trapping restrictions for dogs and cats.

6.04.250 - Cruelty to animals—Intervention authorized.

6.04.260 – Fowl—Other Than Chickens--Location restrictions.

6.04.270 - Chicken hens – Enclosure and other limitations.

6.04.280 - Livestock restrictions.

6.04.290 - Wild animals prohibited—Exceptions.

6.04.300 – Vicious animals - indicia.

6.04.301 – Vicious animals – limitations and prohibitions.

6.04.302 - Public safety measures.

6.04.303 – Continuation of Dangerous or Vicious Animal Declaration.

6.04.305 – Reckless Animal Owner.

6.04.310 - Public nuisance.

6.04.320 - Breaking into animal control shelter prohibited.

6.04.325 - Police canine exclusions, exemptions.

6.04.330 - Enforcement—Police department authority.

6.04.340 - Violation—Citation and notice to appear.

6.04.350 - Citation—Deemed complaint when—Disposition.

6.04.360 - Violation—Penalty.

ORDINANCE NO. \_\_\_\_

AN ORDINANCE REPEALING AND REPLACING CASPER  
MUNICIPAL CODE CHAPTER 6.04

Chapter 6.04 - ANIMAL CARE AND CONTROL

**Sections:**

6.04.001 Purpose and Intent

The purposes of this Ordinance are to promote the public health, safety, and general welfare of the citizens and visitors of the City of Casper, and promote the health and safety of animals.

6.04.010 - Definitions.

When used in this Ordinance, words have their common meaning and in addition the following words, terms, and phrases, and their derivations have the following meaning:

As used in this chapter, the following terms shall have the meanings as set out in this section:

1. "Abandon" means a person leaves an animal on public or private property without permission to ensure proper care and supervision. An animal that is left in the Metro Animal Shelter for five (5) working days, shall be deemed abandoned.
2. "Altered" means neutered; spayed or castrated.
3. "Animal" means any live vertebrate creature, domestic or wild.
4. "Animal control services district" means the City of Casper, Wyoming.
5. "Animal control protection officer" means any person designated by the director as a law enforcement officer who is qualified to perform such duties under this chapter and the laws of this state.
6. "Animal services shelter" means any facility operated by a municipal agency, or its authorized agents for the purpose of housing, impounding or caring for animals held under the authority of this chapter or state law.
7. "At large."
  - a. An animal is deemed "at large" if it is:
    - i. Not on its owner's property and not leashed or in an enclosed carrier. An animal that is not confined to the premises of its owner by a fence of sufficient strength and height to prevent the animal from escaping there-from, inside the house or other enclosure, or secured on said premises by a leash of sufficient strength to prevent the animal from escaping from said premises, and so

arranged that the animal will remain upon said premises when the leash is stretched to full length in any direction.

- ii. An animal shall not be considered "at large" when held and controlled by a person by means of a leash or chain of proper strength and length to control the action of the animal, or while confined within a vehicle. If the animal within a vehicle can extend its muzzle outside the enclosed cabin compartment of the vehicle or beyond the side of a truck bed, that animal shall be deemed at large.
  - iii. A dog is not considered to be at large if within the interior of designated off leash dog parks, as established by the City of Casper, to include Morad Park or Lake MacKensie Dog Park.
  - iv. Under any circumstance, on a City-owned Golf Course or Cemetery.
- 
- 8. "Attack" means an aggressive or violent action against a person or animal.
  - 9. "Cage and aviary birds" means those exotic captive reared birds, such as parrots, exotic finches, and canaries, which are adapted to live and breed in a cage. For the purpose of this chapter the monk parakeet (*myiopsitta monachus*) is not a cage and aviary bird.
  - 10. "Chicken" a domestic fowl kept for its production of eggs and meat.
  - 11. "Circus" means any nonresident variety show which features animal acts.
  - 12. "City-county health officer" means a representative of the Natrona County-City of Casper Health Department, or a health official designated by the Casper City Manager.
  - 13. "Commercial animal establishment" means any pet store, grooming shop, auction, riding school or stable, circus performing animal exhibition, kennel or other establishment in which animals are used for commercial purposes.
  - 14. "Commercial purpose" means the keeping of animals for the purpose of profit.
  - 15. "Control" means an animal which:
    - a. is under a physical restraint so as to not be allowed to engage a passerby or other animal; such as a leash or in an enclosed carrier.
  - 16. "Dangerous animal" means any animal under the totality of circumstances, which poses an unacceptable risk of injuring a human, a pet or property. Indicia of a dangerous animal shall include, but not be limited to, aggressive lunging, growling, snarling, nipping, bearing teeth.
  - 17. "Director" means the City Manager or his/her designee.
  - 18. "Domesticated animals" means those individual animals which have been made tractable or tame.
  - 19. "Isolation facility" means any place specified by the Director or his/her designee which is equipped with a pen or cage which isolates an animal from contact with other animals.
  - 20. "Kennel" or "cattery" means any premises wherein any person engages in the business of boarding, breeding, buying, letting for hire, training for a fee, or selling dogs or cats,

or any residence or property on which is maintained more than three dogs and three cats more than six months of age. It is illegal to maintain a kennel or cattery contrary to the terms of this code, in a zone or location in which a kennel or cattery is not permitted.

21. "License" means permission issued by the Director, or his/her designee, authorizing the holder to keep a dog or cat. An identification tag shall be issued for each animal licensed. A valid rabies vaccination is required to obtain a license.
22. "License Tag" means a tag of a design prescribed by the Director, or his/her designee, which bears the corresponding number of the dog or cat's license.
23. "Licensing authority" means Metro Animal Services (MAS)
24. "MAS" means Metro Animal Services
25. "Microchip" means an identifying integrated circuit which is placed under the skin of an animal.
26. "Owner" includes a person who owns, harbors, keeps, maintains or exercises control over an animal. Proof that a person is in control of a premise where an animal is usually kept, harbored or maintained shall establish a prima facie presumption that such person is the owner of such animal.
27. "Proper shelter" means a structure with three (3) sides, a top and a bottom or a commercially manufactured structure designed and marketed to protect animals from outside elements. The shelter must have adequate ventilation and drainage which allows the animal to enter, stand, turn around and lie down in a natural manner. It shall be placed on the owner's premises to effectively protect the animal from outside elements.
28. "Public nuisance" means any animal is considered a public nuisance if it:
  - a. trespasses on school grounds, or
  - b. damages private or public property, or
  - c. interferes with passersby or a passing vehicle, to include bicycles, or
  - d. has bitten, scratched or attacked a person while at large, or
  - e. while not on the owner's premises, attacks another animal, or,
  - f. either individually or in concert, barks, whines, howls or otherwise makes noise in an excessive, continuous or untimely fashion.
  - g. interferes with the delivery of U.S. Mail.
29. "Cat" A member of the feline family and shall not include exotic wild cats, wild species of this family or hybrids thereof.
30. "Dog" A member of the canine family, but shall not include wild species of this family, or any hybrid thereof.
31. "Facilities for keeping" The pens, stalls, stables, corrals, feeding area, sheds and facilities of every kind where fowl, livestock or pets are penned, fed and/or protected from the weather. This shall not be interpreted to include a grazing area.

32. "Fowl" includes feathered animals regardless of age, excluding parrots and chickens.
33. "Grooming shop" A commercial establishment where animals are bathed, clipped, or otherwise groomed.
34. "High Risk Rabies Vector" means raccoon, skunk, fox, coyote and bat
35. "Impound" means to place an animal in the Metro Animal Shelter, or taking into custody of an animal.
36. "Licensed Veterinarian" A practitioner of veterinary medicine who holds a valid license to practice their profession in the state in which they practice.
37. "Livestock" Includes any species of equine, bovine, ovine, swine, caprine or any hybrid thereof, regardless of age, sex, breed, size or purpose; inclusive of all ungulates.
38. "Local Rabies Control Authority" The Metro Animal Services Division Manager, as appointed by the Director.
39. "Parrot" Any of numerous tropical and semi-tropical birds of the order of Psittaciformes, characterized by short hooked bills, brightly colored plumage and in some species the ability to mimic human speech.
40. "Pen or corral" An enclosure in which livestock are kept.
41. "Performing animal exhibition" Any spectacle, display, act or event other than circuses, in which performing animals are used.
42. "Pet" Any animal normally kept for pleasure rather than utility, excluding those defined as fowl, livestock or wild by this code.
43. "Pet shop" Any person, partnership or corporation, whether operated separately or in connection with another business enterprise that buys, sells or boards any species of pets.
44. "Premises" A parcel of land (one or more contiguous lots) owned, leased or controlled by one or more persons.
45. "Quarantine" To detain and isolate due to suspected zoonosis or other communicable disease or in the interest of public health and safety.
46. "Rabies certificate" means a certificate signed by a licensed veterinarian verifying that an animal is vaccinated against rabies, and which includes the date of immunization, the date that the immunization expires, and the type of vaccine used.
47. "Tether or tethering" means to restrain a dog by tying the dog to any object or structure, including, but not limited to, a house, tree, fence, post, pole, garage, or shed or similar structure or object, by any means, including, but not limited to, a chain, rope, cord, leash, or running line. "Tethering" shall not include using a leash to walk a dog.
48. "Riding school or stable" Any place, which has available for hire, boarding and/or riding instruction, any horse, donkey or mule.
49. "Sanitary" Any condition of good order and cleanliness.
50. "Service Animal" means a domesticated trained dog, that is owned in order to assist an individual with a disability as defined in W.S. § 35-13-201 and W.S. § 35-13-205(ii) and (iii). Examples of a service animal are dogs that are individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability. Tasks performed can include, among other things, pulling a wheelchair, retrieving dropped items, alerting a person to a sound, reminding a person to take medication, or pressing an elevator button. Emotional support animals, comfort animals, and therapy dogs are not service

animals. Other species of animals, whether wild or domestic, trained or untrained, are not considered service animals either. The work or tasks performed by a service animal must be directly related to the individual's disability. It does not matter if a person has a note from a doctor that states that the person has a disability and needs to have the animal for emotional support. A doctor's letter does not turn an animal into a service animal.

51. "Veterinary hospital" means any establishment maintained and operated by a licensed veterinarian for surgery, wellness program, boarding, diagnosis and treatment of diseased and injured animals.

52. A "vicious animal" means any animal or animals that constitute a physical threat to human beings or other animals. Proof of the fact that an animal has bitten or attacked a person or other animal at any place where that person or animal is legally entitled to be, shall be prima facie evidence that an animal is vicious and there is a rebuttable presumption that said animal is a vicious animal.

53. "Wild animal" or "exotic pet" means any live monkey (non-human primate), raccoon, skunk, fox, snake, leopard, panther, tiger, lion, lynx, coyote, wolf, crocodilian, any monitor exceeding three (3) feet in overall length or any animal which can normally be found in the wild state or any hybrid thereof. Venomous and poisonous animals shall be prohibited in the city limits of Casper, regardless of species or purpose.

54. "Working day" means a day that the Metro Animal Services Shelter is open to the public.

55. "Ungulate" means a hoofed mammal.

56. "Zoological garden" means any facility, other than a pet shop or kennel, displaying or exhibiting one or more of nondomesticated animal(s) by a person, partnership, corporation or government agency.

#### 6.04.020 - Dog and cat licensing requirements.

A. It is unlawful for any person owning, keeping, harboring or having custody of any dog or cat over six months of age, within the City of Casper, not to obtain a license as provided for in this chapter for the dog or cat. This requirement will not apply to a non-resident keeping a dog or cat within the City limits for a period of less than sixty (60) days. The requirement does not apply to service animals.

B. Dogs and cats must wear valid license tags at all times when off the premises of the owner.

C. Application for licenses shall be made to the licensing authority, which shall include name and address of the applicant, description of the animal, the appropriate fee, and a certificate to verify that the animal has been vaccinated against rabies by a licensed veterinarian, to include a description of the vaccine used, the date administered and the expiration date of the vaccine.

D. The license shall be valid for one (1) year from the date of issuance, the license fee must be paid upon issue or renewal and is not transferrable.

E. Upon acceptance of the license application and fee, the licensing authority shall issue a durable tag, stamped with an identifying number and the calendar year of issuance.

F. A license shall be issued after payment of a license fee as established by resolution of the City Council.

G. A duplicate tag may be obtained upon payment in accordance with the fee resolution.

H. No person shall use any license for any dog or cat other than the dog or cat for which it is issued.

6.04.035 - Dog exhibition, show and training permit.

A. Any responsible individual may apply in writing for a dog exhibition, show and/or training permit, to the city parks department office. Subject to the conditions provided in this section, such permit authorizes the holder and those under his or her control and supervision, to utilize those city parks which are otherwise off-limits to dogs not under physical restraint, for the purpose of exhibiting, showing and/or training dog(s) without physical restraint. The issuance of any such permit is conditioned upon the following:

1. The applicant assumes responsibility for all handlers and dogs which are present in the park pursuant to the authority of the permit;
2. To be effective, a permit shall be kept on the person of the applicant and the applicant shall remain in the park at all times during which dogs are present pursuant to the authority of the permit;
3. An applicant shall submit with the permit application, an administrative fee of Five Dollars (\$5.00) for each event for which the permit is to be effective, with a maximum of Twenty-five Dollars (\$25.00) per year, together with a cleaning and damage deposit of Fifty Dollars (\$50.00) per event. An "event" is defined as an activity lasting not more than three (5) consecutive days. The cleaning and damage deposit shall be refunded to the applicant only if the area used pursuant to the authority of the permit is cleaned as provided in subdivision (5)(iii), and not damaged as provided in subdivision (5)(ii);
4. The applicant's recognition that such a permit does not entitle the holder to the exclusive use of the park or any portion thereof;
5. The applicant's agreement:
  - i. Not to allow any dog which is unrestrained under authority of the permit, to harass or molest any other animal or person using or present in the park,
  - ii. Not to allow any dog which is present under the authority of the permit, to damage or destroy any public or private property located in the park, or the park itself,
  - iii. To clean up and properly dispose of any waste deposited in the park by the dogs which are present pursuant to the authority of the permit, prior to leaving the park,
  - iv. To personally indemnify and hold the City harmless for any damage or destruction caused by dogs which are present in the park pursuant to the authority of the permit,
  - v. To maintain or ensure control over all dogs which are present in the park pursuant to the authority of the permit;
6. The absence of any violations of this code section by the applicant during the twelve-



month period immediately preceding the date of application;

7. The absence of any previously scheduled event in the park which could be incompatible with the use applied for by the applicant.

B. An applicant's failure to abide by any permit condition, or the making of any false statement by an applicant on an application, is a violation of this section and upon conviction is punishable by a fine of up to Seven Hundred Fifty Dollars (\$750.00) and/or incarceration for up to six (6) months.

C. Exhibitions, shows, and training events sponsored by the city shall not require a permit as provided in this section.

D. Permit applications shall be in substantially the following form:

Dog Exhibition, Show, and/or  
Training Permit Application

The undersigned applicant applies for a Dog Exhibition, Show, and/or Training Permit as provided by Casper Municipal Code Section 6.04.035, a copy of which is reproduced on the reverse of this application. The applicant agrees to the conditions set forth in said Code section and represents that the following information is accurate in all respects:

1. Date of application; and
2. Name and street address of applicant; and
- 3a. Date(s) for which permit is sought; and
- 3b. Park for which permit is sought;
4. Approximate number of dogs expected at event;
5. Month and year of any violation of Section 6.04.035 by the applicant.

**WARNING: ANY FALSE INFORMATION PROVIDED ON THIS APPLICATION OR FAILURE TO ABIDE BY THE CONDITIONS SET FORTH IN MUNICIPAL CODE SECTION 6.04.035 (SEE REVERSE), IS PUNISHABLE BY A FINE OF UP TO \$750.00 AND INCARCERATION FOR UP TO SIX MONTHS.**

6.04.040 - Keeping of pets, livestock or fowls; limitations.

(A) Number permitted.

1. It shall be unlawful for any person to keep more than three cats and/or three dogs on any premises within the City limits of Casper, except:

ii. Kennels and catteries will be allowed in the City only in areas properly zoned for this type of business.

2. No fowl or livestock shall be kept on any lot or tract of land located in a residentially zoned area of the City; this applies to any and all ungulates.

3. No more than ten (10) of any other pet shall be permitted on a single premises, excluding fish, rodents and small cage birds.

(B) Fencing Requirements.

1. Where fencing is required by this section, it shall be at least three (3) feet in height and constructed of a material sufficient to confine the animal.

2. Escape of an animal covered by this chapter shall be presumptive evidence that the owner's fence does not comply with the foregoing requirements.

6.04.070 - Animals for commercial purposes—Inspection.

6.04.050 – Beekeeping.

A. Definitions. The following words, terms and phrases, when used in this section, shall have the following meanings ascribed to them.

1. "Apiary" shall mean a place where bee colonies are kept.
2. "Bee" shall mean any stage of the common domestic honey bee, *Apis mellifera* species.
3. "Colony" shall mean a hive and its equipment and appurtenances, including bees, comb, honey, pollen, and brood.
4. "Hive" shall mean a structure intended for the housing of a bee colony.

B. Hives. All bee colonies shall be kept in inspectable-type hives with removable combs, which shall be kept in sound and usable condition as described in Wyoming Statutes, Title 11.

C. The applicant shall comply with State Regulations regarding the keeping of bees.

D. Setback. All hives shall be located at least ten feet from any adjoining property with the back of the hive facing the nearest abutting private property lines. Hives may be located on the property line abutting alleyways.

E. Fencing of Flyways. In each instance in which any colony is situated within twenty-five feet of a developed public or private property line of the tract upon which the apiary is stated, as measured from the nearest point on the hive to the property line. The beekeeper shall establish and maintain a flyway barrier at least six feet in height, consisting of a solid wall or fence parallel to the property line, and extending ten feet beyond the colony in each direction so that all bees are forced to fly at an elevation of at least six feet above ground level over the property in the vicinity of the apiary.

F. Water. Each beekeeper shall ensure that a convenient source of water is available at all times to the bees, so that the bees will not congregate at swimming pools, bib cocks, pet water bowls, birdbaths or other water sources where they may cause human, bird, or domestic pet contact. The water shall be maintained so as not to become stagnant.

G. Any bee colony not residing in a hive structure intended for beekeeping, or any swarm of bees, or any colony residing in a standard or homemade hive which, by virtue of its condition, has obviously been abandoned by the beekeeper, is

unlawful and may be summarily destroyed or removed from the city by the city manager or his designee.

- H. Violation of the regulations set forth can be grounds for seizure of the bees and criminal prosecution by citation or summons in the Casper Municipal Court. The keeping by any person of bee colonies in the city not in strict compliance with this section is prohibited.

It shall be a condition of the issuance of any permit to any owner of animals kept for commercial purposes that the inspectors of the City-county Health Department shall be permitted to inspect all animals and the premises where animals are kept upon reasonable notice to the owner, and the City Clerk shall, if such permission for inspection is refused, revoke the permit of the owner.

#### 6.04.080 - Fees—Disposition and use.

All license fees, impoundment fees, adoption fees and other revenue received by MAS shall be deposited with the City in a fund for the sole purpose of defraying the expenses associated with the operation of the Metro Animal Services shelter.

#### 6.04.090 - Animal waste—Owner responsibility.

A. It shall be the responsibility of the owner of a dog, cat or other animal to keep his/her property free and clear of animal waste. Discarding waste on any public or private property shall be considered a violation of this section.

B. The owner of every dog, cat, or other animal is responsible for the removal of any excreta deposited by his/her animal on public walks, recreation areas, or private property other than that of the owner.

C. The owner and/or occupiers of property are responsible for the removal of any excreta deposited on public walks, ways and areas by birds occupying or roosting on the owner or occupier's property.

#### 6.04.100 - Animals at Large—Prohibited.

It is unlawful for any domesticated animal to be at large, as defined in Section 6.04.010.

#### 6.04.110 - Animals at Large—Impoundment.

A. An animal's owner violates the animal "at large" prohibition if the owner's animal is "at large."

B. Animal protection officers have the authority to take possession of and impound any animal at large. When in pursuit of any animal at large, the officer may go onto private property, exclusive of buildings, and take such animal into possession for impoundment.

C. No person may capture, restrain, harbor or take possession of an animal not owned by such person, unless the person shall notify or deliver the animal to the Metro Animal Services within twenty-four (24) hours. Metro Animal Services will make every attempt to identify and notify an owner and either impound the animal or complete a found report. This does not apply to persons who take possession of an animal at the owner's request.

D. If an animal is impounded at the Metro Animal Shelter, with a valid license attached to its collar, the Metro Animal Services staff will notify the owner by phone or by notice to the address currently listed on the license application. MAS will hold any animal no more than seven (7) days from the date the owner is notified the animal is impounded at MAS. The animal may be placed for adoption or humanely euthanized if not reclaimed within seven (7) days, unless the Director or his/her designee determines it is inhumane or unsafe to harbor such animal.

E. Animals that are at large, do not bear identification and are subsequently impounded at the Metro Animal Shelter shall be held no less than five (5) working days from the date of impoundment, unless the Director or his/her designee determines it is inhumane or unsafe to harbor such animal.

#### 6.04.120 - Animal Services Shelter duties and records.

A. The Animal Services Shelter which is notified, or to which an animal is delivered, shall keep a record of each animal, giving a description, the date of impoundment or notification, and the disposition of the animal.

B. Metro Animal Services is not required to release the names of adopters of unclaimed stray animals. MAS is also not required to release the names of owners who relinquish ownership of their animal.

#### 6.04.130 - Animals surrendered for adoption—Holding period.

Any animal surrendered by its owner to the Metro Animal Shelter shall be held no less than three (3) working days, providing the animal is healthy and adequate kennel space is available.

#### 6.04.140 - Impounded animals—Time for reclaiming.

A. In the event the owner does not claim an animal within the time period prescribed in this section and Sections 6.04.110, 6.04.130 and 6.04.150, the owner abandons all rights of ownership to such animal.

B. Any animal not reclaimed by its owner within the time period prescribed in the sections cited above shall be deemed abandoned, and shall be placed for adoption, or humanely euthanized.

C. No animal surrendered to a municipal animal shelter will be released for research purposes.

#### 6.04.150 - Impounded animals—Release conditions.

A. The owner of an impounded animal shall pay the Metro Animal Services reclaim fee, as established by resolution of the city council.

B. Metro Animal Services may release an impounded animal to its owner if:

1. The owner presents a valid form of identification;
2. The owner presents evidence that the dog or cat is licensed. If the animal is not licensed, the owner must purchase a license;

3. The owner pays the fees associated with the impoundment, as set forth by resolution.
4. The owner may designate a representative to reclaim their animal when:
  1. the representative presents a valid form of identification.
  2. the representative pays the fees associated with the impoundment, as set forth by resolution.
  3. the representative must have written authorization from the owner of the animal granting permission to the representative to reclaim the animal on behalf of the owner.

C. Metro Animal Services may release an animal to a person other than the owner or humanely euthanize such animal if:

1. The owner does not claim an impounded animal within the time periods prescribed in this section and Sections 6.04.100, 6.04.130, and 6.04.140.
2. When an animal becomes available for adoption, the person to whom the animal is adopted to must sign a statement agreeing to license the animal, vaccinate the animal against rabies, if required, unless the animal has a valid rabies certificate. The person who adopts the animal must agree to have it spayed or castrated in accordance with the adoption agreement at the owner's expense. Failing to comply with the terms of the adoption contract will constitute violation of this section. Any owner who fails to fulfill the terms of any adoption will be denied future adoptions from MAS, until the owner is in compliance. If there is a medical reason the animal cannot be spayed or castrated, the owner shall be required to furnish MAS with corresponding documentation from a licensed veterinarian.
4. The person to whom the animal is released, pays any associated fees as set by resolution.

#### 6.04.160 - Animals at large—Citation of violation when.

In addition to, or in lieu of impounding an animal found at large, the animal protection officer or police officer may issue to the known owner (or his/her agent) of such animal a citation or notice of ordinance violation. A criminal warrant may be initiated if the owner or his/her agent fails to appear as stated in the citation or notice, or fails to post an appropriate bond in lieu thereof.

#### 6.04.170 - Vaccination and rabies control—Animal bites.

A. The owner of a dog or cat shall have the dog or cat vaccinated against rabies when the dog or cat reaches six (6) months of age. If the owner obtains the dog or cat, or brings the dog or cat into the Metro Animal Services District after the dog or cat reaches six (6) months of age, the owner shall have the dog or cat vaccinated against rabies within thirty (30) days after the dog or cat was obtained or brought into the Metro Animal Services District, unless the dog or cat has been vaccinated as evidenced by a current certificate of rabies vaccination from this state or another state. The owner of a dog or cat shall have the dog or cat revaccinated against rabies by a veterinarian before the date that the immunization expires, as stated on the certificate of vaccination.

B. The owner shall pay the cost of the rabies vaccination.

C. A law enforcement officer, an animal services officer, or a county health officer or his/her designee may order an animal quarantined if the officer has reason to believe the animal bit a person, is infected with rabies, or has been in contact with a high risk rabies vector animal. If a quarantine cannot be imposed because the animal cannot be captured, the officer may euthanize the animal. The officer may euthanize the animal only as a last resort, or if the owner agrees. The officer shall attempt to euthanize the animal in a humane manner and in a manner which avoids damage to the animal's head. The specimen will be sent to the State Veterinary Lab for testing. In addition, a law enforcement officer, an animal protection officer, or a county health officer or his/her designee may euthanize an animal and have it examined for the purpose of determining whether or not it has been infected with rabies if the animal has not been vaccinated as provided in subsection A of this section, he or she has reason to believe the animal has been exposed to or in physical contact with a high risk rabies vector animal, and he or she has reason to believe the animal has been in physical contact with humans.

D. An officer who orders an animal to be quarantined shall deliver the animal, or shall order the animal delivered, to an isolation facility as soon as possible, but no longer than twenty-four (24) hours after the original order is issued. If the animal is currently immunized against rabies and was not off the premises of the owner at the time of the bite, the officer may order the animal quarantined on the owner's premises.

E. The custodian of an isolation facility, or the owner, shall keep the animal which is ordered to be quarantined in strict isolation under the supervision of a law enforcement officer, an animal protection officer, or a county health officer or his/her designee. Supervision for animals ordered quarantined on the owner's premises shall include examination by a law enforcement officer, an animal protection officer, or a county health officer or his/her designee within twenty-four (24) hours of the bite and on the tenth (10<sup>th</sup>) day of quarantine, if the animal has not exhibited any symptoms of rabies, the animal will be examined by a veterinarian and, upon the veterinarian's clearance, shall be released from quarantine.

F. A licensed veterinarian, a law enforcement officer, an animal protection officer, or a county health officer or his/her designee determines that an animal exhibits symptoms of rabies during the quarantine period, the county health department shall be notified, and the officer who ordered the animal quarantined and the officer or veterinarian, shall euthanize the animal. If the animal has bitten a person, the county health department shall notify the person's physician.

G. The owner of an animal is responsible for any expenses incurred in connection with keeping the animal in an isolation facility, supervision and/or examination of the animal by a veterinarian. If the owner is unknown, Metro Animal Services is responsible for these expenses.

H. An owner who refuses to comply with an order issued under this section to deliver an animal to an officer, isolation facility or veterinarian, or who does not comply with the conditions of an order that an animal be quarantined, shall be in violation of this section.

I. Any person having knowledge that an animal has bitten a human shall immediately report that incident to MAS or the county health officer, together with the name and address of the person or persons bitten, if known.

6.04.180 - Cruelty to animals—Unlawful acts designated.

It is a violation of this ordinance to inflict cruelty upon an animal as stated herein:

- A. No person shall override, overload, drive when overloaded, overwork, torture or torment an animal, or deprive an animal of necessary sustenance.
- B. No person shall unnecessarily or cruelly beat, mutilate or kill an animal unless specifically authorized by law.
- C. No person shall cause, instigate, be a spectator at or permit a dogfight, cockfight, bullfight (bloodless or otherwise), or other combat involving animals.
- D. No person shall abandon any animal.
- E. No person shall fail to provide his/her animal with sufficient good and wholesome food and clean water, proper shelter to protect it from the weather (including sunlight), veterinary care when needed to prevent suffering, and with humane care and treatment.
- F. It is unlawful to annoy, bait, harass, torment or tease any confined or chained animal.
- G. Unless specifically authorized by law, no person shall willfully maim or disfigure any domestic or wild animal, or administer poison, or cause to be ingested any foreign object to any such animal, or expose any poisonous substance with the intent that it shall be taken by any animal, except pests of public health concern. The provisions of this section and Sections 6.04.190, 6.04.200, subsections B and C of Section 6.04.210 and Sections 6.04.220 and 6.04.250 do not in any way limit the right of a police officer or animal protection officer to euthanize any wild or domestic animal if such officer determines that there is a reasonable danger to the public safety.
- H. No person shall tether a dog while the dog is outdoors, or within any structure that is not the dog owner's home, except when all of the following conditions are met:
  - 1. The dog is in visual range of a responsible party.
  - 2. The tether is connected to the dog by a well fitted, buckle-type collar or a body harness made of nylon or leather, not less than one-inch in width.
  - 3. The dog is tethered in such a manner as to prevent injury, strangulation, or entanglement.
  - 4. The tether shall confine the dog to the owner's property.
  - 5. The dog has access to water, shelter, and dry ground.
  - 6. The dog is at least six months of age. Puppies shall not be tethered.
  - 7. No dog shall be tethered for more than 2 hours in any 24-hour period.
- I. The owner of every animal shall be required to provide such animal with sanitary living conditions by removing animal waste from an interior or exterior pen, shelter, yard or other keeping area. All animal waste must be disposed of in an approved container.

6.04.190 - Baby animals and fowl.

No person shall sell, offer for sale, barter or give away baby chickens, ducklings or other fowl, or rabbits under eight (8) weeks of age, as pets, toys, premiums or novelties, or color, dye or transport the same into the Animal Services District. Chickens, ducklings and geese

younger than eight (8) weeks of age may not be sold in quantities of less than twenty-five (25) to a single purchaser.

#### 6.04.200 - Animals as commercial incentives.

No person shall give away, offer for sale or barter any live animal, fish, reptile or bird as a prize for or as an inducement to enter any contest, game or competition, or as an inducement to enter a place of amusement or business, or offer such vertebrate as an incentive to enter any business agreement whereby the offer was the purpose of attracting trade.

#### 6.04.210 - Animals in motor vehicles—Unlawful acts.

A. No person shall leave a dog unattended in the bed of a pickup truck in a public parking area unless the dog is restrained in such a manner as to prevent the dog from making physical contact with a pedestrian who is passing the truck in a place where that pedestrian is legally entitled to be; if a dog is found to be not restrained as stated, the dog is “at large.”

B. It is considered cruel and therefore unlawful for a person to leave an animal unattended in a motor vehicle when the temperature is seventy (70) degrees Fahrenheit or above, unless, in the opinion of the officer, adequate ventilation and water is provided.

C. No person shall carry an animal in a motorized vehicle in a cruel or inhumane manner.

#### 6.04.220 - Accidents injuring animals.

The driver of any motor vehicle involved in an accident resulting in injury to a domestic animal shall immediately and safely stop and render such assistance as is safely possible, and shall take reasonable steps to notify the owner of such animal or give notice of such accident to the local police department or Metro Animal Services.

#### 6.04.230 - Removal of deceased animals.

A. It shall be the duty of the animal protection officer to remove from the streets, alleys and public places within the Animal Control District deceased animals, excluding livestock, and large wild game animals and shall notify the owner, if known.

B. It shall be the duty of the owner to dispose of his/her own deceased animals from his/her private property.

#### 6.04.240 - Trapping restrictions for dogs and cats.

A. No traps shall be used for the capture of an animal by any person within the Animal Control District, other than humane live box traps. Also, no traps shall be set when trap temperatures exceed ninety (90) degrees Fahrenheit or fall below thirty-two (32) degrees Fahrenheit.

B. Animals captured must be turned over to MAS as soon as reasonably possible, or may be returned to the owner, if known.

C. Traps must be checked every four (4) hours unless they are set in such a manner as to provide proper shelter once the animal is confined.

D. Animal control protection officers may go onto private property, exclusive of buildings, to remove a trapped animal.



E. The final decision for placement of a trap shall be at the discretion of the animal protection officer.

#### 6.04.250 - Cruelty to animals—Intervention authorized.

A. In addition to the prosecution of violations in this Chapter, an animal protection officer may lawfully interfere to prevent the perpetration of any act of cruelty upon any animal in his/her presence.

B. A law enforcement officer or an animal protection officer may remove, shelter and care for any animal found to be cruelly exposed to the weather, starved or denied adequate water, neglected, abandoned or otherwise treated in a cruel manner, and may deliver such animal to another person to be cared for and given medical attention, and, if deemed necessary, a veterinarian. In all cases, the owner, if known, shall immediately be notified, and such officer or other person having possession of the animal shall have a lien thereon for its care, keeping and medical attention, and expense of notice. If the owner or custodian is unknown and cannot, with reasonable effort, be ascertained, or does not, within five (5) days after impoundment of the animal, it may be treated as abandoned and dealt with as provided in Sections 6.04.110 through 6.04.160, and subsection A of Section 6.04.210.

C. Whenever, in the opinion of any law enforcement officer, animal control protection officer or county health officer (officers), any animal is suffering from distemper, parvo virus or other serious disease, or is severely maimed and suffering from injury, it shall be lawful for such officer to humanely euthanize such animal after consulting with a licensed veterinarian. If the animal is licensed, an attempt to notify its owner shall be made before the animal is euthanized. The above-mentioned officers or designees may humanely euthanize an animal without consulting with a licensed veterinarian or an owner if it is considered an emergency situation, to relieve the animal from undue suffering. The owner thereof shall not recover damages for such animal unless he/she shall prove that euthanasia was unwarranted without reason under the circumstances known to the officers.

#### 6.04.260 – Fowl—Other Than Chickens--Location restrictions.

Ducks, geese or turkeys may be kept and maintained within the Animal Control District only in areas which are properly zoned for such use, or a zoning board of adjustment exception has been allowed. Such exceptions may be granted for organized youth group projects.

#### 6.04.270 - Chicken hens – Enclosure and other limitations.

Chicken hens shall be permitted in association with an occupied single-family residential dwelling/structure as an accessory use, subject to the following regulations:

1. The maximum number of chicken hens permitted shall be six (6).
2. No roosters shall be permitted, with the exception that roosters shall be permitted in the AG (urban agriculture) zoning district.
3. Only chicken hens shall be permitted. Chicken hens may be any breed or crossbreed of chicken. No hybrids will be allowed unless properly zoned, or a conditional use permit has been approved by the Planning and Zoning Commission.
4. Chicken hens shall be provided with a covered, fully enclosed and predator-resistant coop which is adequately ventilated, designed for easy access for cleaning, and shall consist

of an enclosed area (may include the pen) of at least five (5) square feet per chicken hen. Chicken hens shall be protected from predators by being enclosed in the coop from dusk until dawn.

5. During daylight hours, the chicken hens shall have access to the coop/pen at all times. If the chicken hens are permitted outside of the coop/pen, then the area which they have access to must be secured, with a minimum of a six foot high privacy fence, and if necessary, wing feathers shall be clipped to prevent the birds from flying and escaping.

6. The coop/pen shall be cleaned and maintained so as not to cause excessive smells or odors, dust, or attract excessive insects or vermin. The frequency of cleaning shall depend on the number of chicken hens, the type of litter, the area of the coop, and the weather. Section 6.04.090 shall apply to the enforcement of chicken waste, to include unharvested eggs, and the owner's responsibilities.

7. No butchering of chickens is permitted within the city limits.

8. Coops and pens shall be constructed a minimum of six (6) feet from side and rear property lines, and are only permitted in the rear yard of a home. If an alley is located adjacent to the property, the minimum setback for the coop/pen shall be three (3) feet from the alley.

9. It is unlawful for chicken hens to be at large, as defined in Section 6.04.010. Any chicken hen found to be at large may be taken into possession and impounded by Metro Animal Services, and shall be adopted, rehomed or euthanized if not reclaimed within five (5) working days.

10. Chicken hens shall be provided with access to adequate and fresh water at all times, and in a manner to prevent the water from freezing.

11. No coop shall exceed a footprint of sixty (60) square feet, or shall exceed a height of seven (7) feet at the highest point of the roof.

12. Chicken feed shall be stored in an airtight, metal container to discourage attracting mice, rats, and other vermin.

13. Chicken hens shall be confined in such a fashion as to prevent them from coming into contact with wild ducks or geese or their excrement.

14. The requirements of this section are minimum requirements and do not affect any private controls, including any more stringent regulations or prohibitions on the keeping of chicken hens contained in private covenants. Nothing in this chapter shall affect the authority of any owners' association to adopt and enforce more stringent standards for the keeping of chicken hens, or to prohibit outright the keeping of chicken hens on any property within the jurisdiction of such association.

#### 6.04.280 - Livestock restrictions.

Livestock may be kept and maintained within the Animal Control District only in areas properly zoned for such use provided. However, that for the purpose of loading and shipping any such animal or animals, it shall not be unlawful to keep the same in loading pens, provided that no such animal shall be kept in such pens within the Animal Control District for a period of no more than twelve (12) hours.

#### 6.04.290 – Poisonous/venomous prohibited.

It is unlawful for any person to own or possess any poisonous and/or venomous snake, reptile, or spider. In addition to the penalties provided, the venomous snake, reptile or spider shall be humanely euthanized, unless the court permits an alternative option that will protect the public.

#### 6.04.300 – Vicious animals - indicia.

Indicia of vicious animals includes, but is not limited to, animals that:

- a. Have bitten, attacked, endangered or inflicted injury on a human being on public or private property;
- b. Have injured or killed a domestic animal;
- c. Have interfered with delivery of mail by the United States Postal Service, as attested to by a mail carrier or witnessed by authorities;
- d. Have followed or chased a person upon the streets, sidewalks, or any public grounds in a menacing fashion or with apparent attitude of attack.

#### 6.04.301 – Vicious Animals – Limitations and Prohibitions.

It shall be unlawful to keep, possess, or harbor a dangerous or vicious animal within City limits as follows:

No person shall have, keep, harbor, or allow to be upon any premises occupied by him/her, or in or under his/her charge or control, any vicious or dangerous animal, or any animal that may manifest a disposition to bite anyone, without having the animal properly restrained to prevent the animal from inflicting damage upon any person or property (See 6.04.302(d) below). When off the premises of its owner, such animal shall be securely caged or muzzled, and restrained by a secure collar and leash not to exceed three (3) feet in length. The leash shall be of sufficient strength to prevent escape and shall be under the direct control of the owner.

#### 6.04.302 Public Safety Measures

(a) If, under the provisions of this section, upon conviction of a person for harboring a vicious dog in violation of this section, it shall appear to the court that the dog is living, the court may, in addition to the punishment provided for violation of this section, order the animal protection officer or any officer to forthwith cause such dog to be humanely euthanized, and for that purpose, and pursuant to the court's order, any such officer charged with such duty shall have the right, pursuant to the court's order, to enter upon any premises within the Animal Control District.

(b) If the court under this subsection does not order an animal destroyed, the owner of the animal shall, within ten (10) days, provide proof to the court that such animal has been permanently marked with an implanted microchip. The microchip shall be implanted under the skin behind the neck, between the shoulder blades and the number registered with Metro Animal Services. Any expenses incurred in connection with microchipping shall be borne by

the pet owner or his/her agent. Microchipping shall be done by either a licensed veterinarian or a Metro Animal Services officer.

(c) Any dog, cat or animal of a vicious or dangerous nature found upon any property, public or private, not the premises of the owner may, if such animal cannot be safely taken up and impounded by reasonable means, be euthanized by the animal protection officer or any police officer.

(d) No vicious or dangerous animal shall be unconfined on its owner's premises. A vicious or dangerous animal is "unconfined" as the term is used in this section if the animal is not securely confined indoors or confined in a securely enclosed and locked pen, or upon the premises of the owner. Any pen or run area shall be suitable to confine the animal and to prevent the entry of young children or persons other than the owner of the animal. The pen or run area must have all sides at least six (6) feet high and a secure top. No sides of the pen or run can be part of the perimeter property fence. If the pen or run structure has no bottom secured to the sides, the sides must be imbedded into the ground no less than one (1) foot.

(e) Any person owning a vicious or dangerous animal must have the animal spayed or neutered, at the owner's expense, within fifteen days after the animal is found to be vicious or dangerous by a court if the animal is currently not spayed or neutered.

(f) The owner of a vicious or dangerous animal shall notify MAS or the Casper Police Department immediately of the animal's escape or release, that the animal is loose, unconfined, has attacked another animal or human being, has died or has been sold or given away or relocated in any manner. If the vicious animal has been sold or given away, or if the current owner moves, within the jurisdiction of MAS, the owner or keeper shall provide MAS with the name, address and telephone number of the new owner or the new address of the current owner. Upon sale or conveyance, the new owner will be obligated to comply with the requirements of this section, and the current owner shall be required to comply with the requirements of this section at any subsequent location or residence.

(g) If an animal protection officer has probable cause to believe that a vicious or dangerous animal is being kept, harbored or cared for, in violation of this chapter, the animal protection control officer may seize and impound the animal.

(h) If a purported vicious or dangerous animal is impounded, the animal shall be held pending trial and disposition of the case and thereafter pursuant to court order.

(i) The owner of a vicious or dangerous animal shall be liable for and shall pay all costs associated with impoundment, removal, care, treatment and potentially euthanasia of said animal.

(j) If the owner of the animal impounded under subsection (a) of this section is not reasonably ascertainable at the time of impoundment, the Director shall immediately notify the owner by mail sent to the owner's last known address postage prepaid which upon the passage of three (3) days be deemed complete or by personal service within five (5) business days after the animal's impoundment.

(k) The notice of impoundment shall inform the owner of the animal that the owner may request, in writing, a hearing to contest the impoundment. Upon receipt of the notice of impoundment either through personal service or by mail (receipt is complete three (3) days after mailing to the last known address of owner postage prepaid), the owner has five (5)

business days from personal service or eight (8) business days from date of mailing to request a hearing by serving on the Director of Animal Control a written request for the hearing.

(l) Upon request by the owner of the animal for a hearing under subsection (k), a hearing must be held within seven (7) business days after receipt of the request. Notice of the date, time and location of the hearing shall be provided by regular mail to the animal owner requesting the hearing. The impoundment hearing shall determine if the animal poses a risk to public health and safety, as articulated for the definition and description of dangerous and vicious animals herein. The burden of proof for this determination is beyond a reasonable doubt.

(m) The owner must pay all of the cost of the impoundment and must post sufficient funds to cover the anticipated costs for continued impoundment. Failure to post funds sufficient to pay for the costs of impoundment constitutes a waiver of any rights the owner may have to a hearing under this chapter and the animal may be humanely euthanized.

#### 6.04.303 – Continuation of Dangerous or Vicious Animal Declaration.

Any animal that has been declared dangerous or vicious by any agency or department of this City, another municipality, county, or state shall be subject to the provisions of this Ordinance. The person owning or having custody of any animal designated as dangerous or vicious by any municipality, county, or state government shall notify the Department of Animal Control of the animal's address and conditions of maintenance within ten (10) days of moving the animal into the City of Casper, Wyoming. The restrictions and conditions of maintenance of any animal declared dangerous or vicious by this City, another municipality, county, or state shall remain in force while the animal remains in the City. No animal declared dangerous or vicious by any other designation agency or department of another municipality, county, or state based solely on size, breed or mix of breeds, shall be subject to this Section.

#### 6.04.305 – Reckless Animal Owner.

(a) (i) Any owner who is found to have violated this Chapter, other than by a violation of Sections 6.04.301, 6.04.302, 6.04.303 and/or 6.04.304, three (3) or more times in a twenty-four (24) month period, shall be declared a reckless animal owner; or

(ii) Any owner who is found to have violated this Chapter, who is found to have violated this Chapter, by violating Sections 6.04.301, 6.04.302, 6.04.303 or 6.04.304 two (2) or more times in any five-year period, shall be declared a reckless animal owner.

(b) The Municipal Court shall issue a notification of the declaration or Reckless Animal Owner to the person with the following:

- (i) name and address of the person subject to the declaration,
- (ii) the description, violation, and conviction that led to the declaration,

(c) Once declared a reckless animal owner, the city licenses of all animals owned by the person shall be revoked, and the person shall not own, keep, possess, or harbor an animal for a period of five (5) full years from the date of the declaration.

- (d) A person declared to be a reckless animal owner may apply to the Municipal Court to have the declaration waived after a period of thirty (30) months upon meeting the following conditions:
- (i) The person has no subsequent violations of this Chapter of the Code, and
  - (ii) The person has complied with all of the provisions of this act for a period of thirty (30) months, and
  - (iii) The person provides proof to the Municipal Court of successful completion of a program designed to improve the person's understanding of animal ownership responsibilities and based upon an interview with the Court, establishes that understanding.
  - (iv) If the Court finds clear and convincing evidence that the person has complied with all conditions in this subsection, the Court may rescind the reckless owner declaration subject to conditions that can help to ensure no future violations. The person must provide clear and convincing proof that ownership of an animal in the future will be handled responsibly and not in violation of any law or ordinance.

#### 6.04.310 - Public nuisance.

A. No owner or person in charge of any dog or cat, or group of dogs and/or cats shall fail to exercise proper care and control of such animal or animals to prevent them from becoming a public nuisance, as defined in Section 6.04.010.

B. For the purposes of this section or a conviction hereunder, it shall not be necessary to demonstrate which animal in a group of animals has created a public nuisance as defined in Section 6.04.010

#### 6.04.320 - Breaking into animal services shelter prohibited.

It is unlawful for any person to break into the animal services shelter, or vehicle, or turn loose or otherwise release any animal impounded therein, or hinder, destruct or prevent the animal control protection officer from impounding any animal liable to be impounded.

#### 6.04.325 - Police canine exclusions, exemptions.

Police canines working on duty with law enforcement personnel are excluded from Sections 6.04.010(7), 6.04.010(19) and 6.04.010(23); and are exempted from Sections 6.04.170(C) through (G) and (I) and (J), and 6.04.300.

#### 6.04.330 - Enforcement—Police department authority.

The provisions of this chapter shall be enforced by sworn officers of the city police department and/or animal protection officers. It is unlawful, and a violation of this chapter, to interfere with an animal protection officer in the performance of his/her duties, or to fail to obey the lawful order of an animal protection officer.

#### 6.04.340 - Violation—Citation and notice to appear.

Whenever an animal protection officer observes or has reasonable cause to believe that a person has violated one or more provisions of this chapter, such officer is authorized to prepare one or more written citations containing a notice to appear in municipal court. The citations, at a minimum, shall be written on a form which notifies the person of the offense

with which he is charged, and the time and place where the person must appear to answer to the charge.

#### 6.04.350 - Citation—Deemed complaint when—Disposition.

Every animal protection officer, upon issuing a citation herein authorized, shall deposit the original of the citation with the municipal court, and shall issue a copy of the same to the person against whom the violation is charged. Upon deposit of the original citation with the court, the citation may be disposed of only by trial in court or other official action by the judge of the court, which may include forfeiture of the bail, or by the deposit of sufficient bail with, or payment of a fine to the municipal court by the person to whom the citation was issued by the animal protection officer. When the citation is sworn to, as required under the general laws of the state in respect to a complaint charging a commission of the offense alleged in the citation to have been committed, then the citation, when filed with the municipal court, shall be deemed a lawful complaint for the purpose of prosecution under this chapter.

#### 6.04.360 - Violation—Penalty.

A. For the purpose of this section, a "conviction" means a finding of guilt by the court after trial, or a plea of guilty or *nolo contendere* to the offense charged.

B. Any person who violates any of the provisions of this chapter shall be deemed guilty of a misdemeanor, and upon conviction shall be punished as provided in Chapter 1.28 of the Casper Municipal Code, and in addition, to the provisions hereafter stated.

C. If a person is convicted of two (2) violations of this Chapter, sections 6.04.301 to 6.04.303 within one (1) year of a prior conviction of said section, a minimum fine of up to Five Hundred Dollars (\$500.00), one (1) day in jail, or both, shall be imposed by the court.

D. If a person is convicted of a violation of 6.04.301 to 6.04.303, within a two-year period for a third or subsequent offense, an appearance before the court is required. Upon conviction for such offense, a minimum penalty of Seven Hundred Fifty Dollars (\$750.00), and/or seven (7) days in jail, or both, plus applicable court costs and restitution shall be imposed by the court, unless the owner of the animal(s) surrenders custody and ownership of the animal(s) to Metro Animal Control. In the event of surrender, the court may impose such sentence as it determines to be just.

E. In the event more than one of an owner's animals are at large as a result of a single, unintentional incident, upon conviction of the owner, and in relation to determining the appropriate penalty, the court shall not consider any other conviction of the owner arising out of the same incident, as a prior conviction.

F. If a person is convicted within an 18-month period of a third or subsequent offense, other than a violation of Sections 6.04.301 to 6.04.304, such person shall be prohibited from keeping or harboring any animal within the City limits of Casper for a term of not less than six (6) months following the date of conviction.

G. Any individual who is convicted of a violation of 6.04.300 and/or 6.04.310 shall register themselves, to include the address where the animal(s) are harbored, a current phone number, and any animals they own, harbor, reside with or keep with Metro Animal Services.

Further, if any of those animals become deceased, the individual shall notify MAS within twenty-four (24) hours.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF  
THE CITY OF CASPER, WYOMING:

That the Casper City Council, having determined that the Animal Care and Control Ordinance within the Casper Municipal Code, Chapter 6.04 shall be further defined and that the Chapter be repealed and replaced with the above.

This Ordinance shall become effective on \_\_\_\_\_, 2018.

PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED, APPROVED AND ADOPTED ON 3<sup>rd</sup> and final reading the \_\_\_\_ day  
of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:

\_\_\_\_\_  
ATTEST:



CITY OF CASPER  
A municipal corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor



October 18, 2018

MEMO TO: J. Carter Napier, City Manager   
FROM: Thomas E. Solberg, Fire Chief   
Daniel S. Griswold, Deputy Chief  
SUBJECT: Cardiac Monitor Replacement

Meeting Type & Date:

Work Session  
October 23, 2018

Action type:

Direction Requested

Recommendation:

That Council, review the information provided regarding the replacement six (6) cardiac monitors for the Fire-EMS Department, and provide direction to staff.

Summary:

The Fire-EMS Department currently uses Phillips HeartSaver MRX cardiac monitors. We have a total of six (6) monitors with one (1) on each frontline engine and one (1) on Rescue 1. Five (5) of our current monitors were purchased in November of 2012 and one (1) in January of 2013. Cardiac monitors are mission critical pieces of equipment used on the majority of medical incidents and most critically for patients in cardiac arrest.

In the fall/winter of 2017, the Fire-EMS Department was advised that Wyoming Medical Center (WMC) was beginning the process to replace their Phillips cardiac monitors to include the ambulance and emergency room. Wyoming Medical Center initially planned on replacing their monitors in July 2019. Given this information, the Fire-EMS Department set July 2019 as a realistic timeline to justify and secure funding to replace our monitors. This timeline for replacement appeared favorable because the cardiac monitor replacement project could be proposed as a 1% #16, year one project.

Driving Wyoming Medical Center's expedited monitor replacement, and subsequently the Fire-EMS Department's replacement, is the fact that Phillips is no longer producing a full-function cardiac monitor and batteries for monitors currently in the field are not available.

The Fire-EMS Department is recommending the sole source purchase of the Zoll X Series cardiac monitor in order to stay consistent and interoperable with Wyoming Medical Center. Remaining interoperable with WMC as our transporting agency is ideal for patient care and for Fire-EMS Department members providing patient care in the pre-hospital setting. Additionally, the Fire-EMS Department currently restocks disposables from WMC keeping the department

from having to purchase and stock disposables within the department. With Phillips no longer producing a cardiac monitor, Zoll and Physio-Control are the only manufacturers of full-function cardiac monitors. The Fire-EMS Department did gather a corresponding quote from Physio-Control and the cost was comparable.

The cost to purchase six (6) Zoll monitors is \$196,870.41. This cost is taking advantage of pricing Wyoming Medical Center received with their monitor replacement purchase.

#### Financial Considerations

The Fire-EMS Department has reprioritized other projects and has identified \$114,614.00 that could be used for this project. Remaining funding of \$82,256.41 remains to be identified.

#### Oversight/Project Responsibility

Daniel Griswold, Deputy Chief

#### Attachments

Zoll X Series cardiac monitor quote.



TO: Casper Fire Department

200 N David Street  
Casper, WY 82601

Attn: Daniel Griswold

email: -  
Tel: -

## ZOLL Medical Corporation

Worldwide Headquarters  
269 Mill Rd  
Chelmsford, Massachusetts 01824-4105  
(978) 421-9655 Main  
(800) 348-9011  
(978) 421-0015 Customer Support  
FEDERAL ID#: 04-2711626

### QUOTATION 265089 V:4

DATE: July 26, 2018

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
1	601-2231011-01	<b>X Series ® Manual Monitor/Defibrillator \$14,995</b> with 4 trace tri-mode display monitor/ defibrillator/ printer, comes with Real CPR Help®, advisory algorithm, advanced communications package (Wi-Fi, Bluetooth, USB cellular modem capable) USB data transfer capable and large 6.5" ( 16.5cm) diagonal screen, full 12 ECG lead view with both dynamic and static 12-lead mode display.  <b>Accessories Included:</b> <ul style="list-style-type: none"><li>• MFC cable</li><li>• MFC CPR connector</li><li>• A/C power adapter/ battery charger</li><li>• A/C power cord</li><li>• One (1) roll printer paper</li><li>• 6.6 Ah Li-ion battery</li><li>• Carry case</li><li>• Declaration of Conformity</li><li>• Operator's Manual</li><li>• Quick Reference Guide</li></ul> <b>• One (1)-year EMS warranty</b>  <b>Advanced Options:</b> <b>Real CPR Help Expansion Pack \$995</b> CPR Dashboard quantitative depth and rate in real time, release indicator, interruption timer, perfusion performance indicator (PPI) <ul style="list-style-type: none"><li>• See - Thru CPR artifact filtering</li></ul> <b>ZOLL Noninvasive Pacing Technology: \$2,550</b>	6	\$40,020.00	\$32,816.40	\$196,898.40 *

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1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
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Kayla Ertle  
EMS Territory Manager  
773-474-0916



**TO: Casper Fire Department**

200 N David Street  
Casper, WY 82601

Attn: **Daniel Griswold**

email: -  
Tel: -

**ZOLL Medical Corporation**

Worldwide Headquarters  
269 Mill Rd  
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FEDERAL ID#: 04-2711626

**QUOTATION 265089 V:4**

**DATE:** July 26, 2018

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ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
		<b>Masimo Pulse Oximetry</b>  <b>SP02 &amp; SpCO \$4,540</b> <ul style="list-style-type: none"><li>• Signal Extraction Technology (SET)</li><li>• Rainbow SET ( for SpCO &amp; SpMet)</li></ul> <b>NIBP Welch Allyn includes: \$3495</b> <ul style="list-style-type: none"><li>• Smartcuff 10 foot Dual Lumen hose</li><li>• SureBP Reusable Adult Medium Cuff</li></ul> <b>End Tidal Carbon Dioxide monitoring (ETCO2) \$4,995</b> <b>Oridion Microstream Technology:</b> Order required Microstream tubing sets separately  <b>Interpretative 12- Lead ECG: \$8,450</b> <ul style="list-style-type: none"><li>• 12-Lead one step ECG cable- includes 4- Lead limb lead cable and removable precordial 6- Lead set</li></ul>				
2	8000-0341	SpO2/SpCO/SpMet Rainbow Resuable Patient Cable: Connects to Single Use Sensors (4 ft)	6	\$245.00	\$168.75	\$1,012.50 *
3	8000-000371	SpO2/SpCO/SpMet Rainbow DCI Adult Reusable Sensor with connector (3 ft)	6	\$845.00	\$340.30	\$2,041.80 *

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ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE	
4	8000-0895	Cuff Kit with Welch Allyn Small Adult, Large Adult and Thigh Cuffs	6	\$157.50	\$133.88	\$803.28	*
5	8000-0580-01	Six hour rechargeable Smart battery	12	\$495.00	\$420.75	\$5,049.00	*
6	8200-000100-01	Single Bay Charger for the SurePower and SurePower II batteries	6	\$945.00	\$708.75	\$4,252.50	*
7	REUSE-09-2MQ	Cuff, Child, 2-Tube, Twist lock connector	6	\$52.50	\$44.63	\$267.78	*
8	REUSE-08-2MQ	REUSE-08-2MQ Cuff, Small Child, 2-Tube, Twist lock connector	6	\$52.50	\$44.63	\$267.78	*
9	8000-000384-01	Multi-Tech Cell Modem, External Antenna Kit, CDMA (includes a no charge upgrade to 4G).	6	\$895.00	\$595.00	\$3,570.00	*
10	8300-000676	OneStep Cable, X Series	6	\$425.00	\$348.50	\$2,091.00	*
11	8900-000220-01	OneStep Pediatric CPR Electrode (8 per case)	1	\$650.00	\$650.00	\$650.00	*
12	8900-0180	OneStep Training Cable and Electrode. Includes one training cable with CPR sensors and y-connector for simulator connection and one pair of replacement OneStep training CPR A/P electrodes.	8	\$139.00	\$104.25	\$834.00	*

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13	8900-0240-01	OneStep Training Cable and Electrode. Includes one training cable with CPR sensor and y-connector for simulator connection and one pair of replacement CPR A/A pads.	1	\$139.00	\$104.25	\$104.25	*
14	8900-000862-01	OneStep Pediatric CPR Training Cable and Electrode (1 pair). Includes one training cable with CPR sensors and y-connector for simulator connection and one pair of replacement OneStep training electrodes.	1	\$139.00	\$139.00	\$139.00	*
15	8000-000910-01	X Series 80mm Thermal Paper with Grid (pack of 6 rolls)	2	\$24.00	\$19.68	\$39.36	*
16	8000-002005-01	Cable Sleeve, Propaq / X Series, ZOLL Blue	6	\$49.95	\$40.96	\$245.76	*
17	8900-0004	4 ECG electrodes/pouch (120 pouches / 480 electrodes)	1	\$96.00	\$72.00	\$72.00	*
18	8900-0006	6 ECG electrodes/pouch (100 pouches / 600 electrodes)	1	\$120.00	\$90.00	\$90.00	*
19	8900-0709	4 pouch pediatric ECG electrodes (480 electrodes)	1	\$96.00	\$72.00	\$72.00	*
20	8900-0213-01	OneStep CPR Resuscitation Electrode (8 per case)	1	\$600.00	\$600.00	\$600.00	*

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ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
21	8009-0751-01	SeeThru CPR Simulator for E Series, R Series, and AED Pro	1	\$495.00	\$371.25	\$371.25 *
22	8012-0206	12-lead ECG Simulator	1	\$1,065.00	\$798.75	\$798.75 *
23	7800-0214	MRX Biphasic w/Pacing, 12 lead + 3 parameters Trade-In	6		(\$3,900.00)	(\$23,400.00) **
<p>*Reflects National Purchasing Partners (NPP) Contract Pricing.</p> <p>**Trade-In Value valid if all equipment purchased is in good operational and cosmetic condition, and includes all standard accessories. Customer assumes responsibility for shipping trade-in equipment to ZOLL Chelmsford within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.</p> <p>**Trade value guaranteed only through September 30, 2018.</p> <p>**Trade value is contingent upon Casper Fire Department issuing a Purchase Order in conjunction with ZOLL Quote # 264341 V:5 for Wyoming Medical Center.</p>						
<b>TOTAL</b>						<b>\$196,870.41</b>

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which accompany this quote. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions shall have no force or effect except to the extent agreed in writing by ZOLL.

1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. PRICES QUOTED ARE VALID UNTIL SEPTEMBER 30, 2018.
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. FAX PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT 978-421-0015 OR EMAIL TO [ESALES@ZOLL.COM](mailto:ESALES@ZOLL.COM).
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING [www.zollwebstore.com](http://www.zollwebstore.com).

Kayla Ertle  
EMS Territory Manager  
773-474-0916

## ZOLL QUOTATION GENERAL TERMS & CONDITIONS

**1. ACCEPTANCE.** This Quotation constitutes an offer by ZOLL Medical Corporation to sell to the Customer the equipment (including a license to use certain software) listed in this Quotation and described in the specifications either attached to or referred to in this Quotation (hereinafter referred to as Equipment). Any acceptance of such offer is expressly limited to the terms of this Quotation, including these General Terms and Conditions. Acceptance shall be so limited to this Quotation notwithstanding (i) any conflicting written or oral representations made by ZOLL Medical Corporation or any agent or employee of ZOLL Medical Corporation or (ii) receipt or acknowledgement by ZOLL Medical Corporation of any purchase order, specification, or other document issued by the Customer. Any such document shall be wholly inapplicable to any sale made pursuant to this Quotation, and shall not be binding in any way on ZOLL Medical Corporation.

Acceptance of this Quotation by the Customer shall create an agreement between ZOLL Medical Corporation and the Customer (hereinafter referred to as the "Contract") the terms and conditions of which are expressly limited to the provisions of this Quotation including these Terms and Conditions. No waiver change or modification of any of the provisions of this Quotation or the Contract shall be binding on ZOLL Medical Corporation unless such waiver, change or modification (i) is made in writing (ii) expressly states that it is a waiver, change or modification of this Quotation or the Contract and (iii) is signed by an authorized representative of ZOLL Medical Corporation.

**2. DELIVERY AND RISK OF LOSS.** Unless otherwise stated, all deliveries shall be F.O.B. ZOLL Medical Corporation's facility. Risk of loss or damage to the Equipment shall pass to the Customer upon delivery of the Equipment to the carrier.

**3. TERMS OF PAYMENT.** Unless otherwise stated in its Quotation payment by Customer is due thirty (30) days after the ship date appearing on ZOLL Medical Corporation invoice. Any amounts payable hereunder which remain unpaid after the date shall be subject to a late charge equal to 1.5% per month from the due date until such amount is paid.

**4. CREDIT APPROVAL.** All shipments and deliveries shall at all times be subject to the approval of credit by ZOLL Medical Corporation. ZOLL Medical Corporation may at any time decline to make any shipment or delivery except upon receipt of payment or security or upon terms regarding credit or security satisfactory to ZOLL Medical Corporation.

**5. TAXES & FEES.** The pricing quoted in its Quotation do not include sales use, excise, or other similar taxes or any duties or customs charges, or any order processing fees. The Customer shall pay in addition for the prices quoted the amount of any present or future sales, excise or other similar tax or customs duty or charge applicable to the sale or use of the Equipment sold hereunder (except any tax based on the net income of ZOLL Medical Corporation), and any order processing fees that ZOLL may apply from time to time. In lieu thereof the Customer may provide ZOLL Medical Corporation with a tax exemption certificate acceptable to the taxing authorities.

**6. WARRANTY.** (a) ZOLL Medical Corporation warrants to the Customer that from the earlier of the date of installation or thirty (30) days after the date of shipment from ZOLL Medical Corporation's facility, the Equipment (other than accessories and electrodes) will be free from defects in material and workmanship under normal use and service for the period noted on the reverse side. Accessories and electrodes shall be warranted for ninety (90) days from the date of shipment. During such period ZOLL Medical Corporation will at no charge to the Customer either repair or replace (at ZOLL Medical Corporation's sole option) any part of the Equipment found by ZOLL Medical Corporation to be defective in material or workmanship. If ZOLL Medical Corporation's inspection detects no defects in material or workmanship, ZOLL Medical Corporation's regular service charges shall apply. (b) ZOLL Medical Corporation shall not be responsible for any Equipment defect failure of the Equipment to perform any specified function, or any other nonconformance of the Equipment caused by or attributable to (i) any modification of the Equipment by the Customer, unless such modification is made with the prior written approval of ZOLL Medical Corporation; (ii) the use of the Equipment with any associated or complementary equipment accessory or software not specified by ZOLL Medical Corporation, or (iii) any misuse or abuse of the Equipment; (iv) exposure of the Equipment to conditions beyond the environmental, power or operating constraints specified by ZOLL Medical Corporation, or (v) installation or wiring of the Equipment other than in accordance with ZOLL Medical Corporation's instructions. (c) Warranty does not cover items subject to normal wear and burnout during use, including but not limited to lamps, fuses, batteries, cables and accessories. (d) The foregoing warranty does not apply to software included as part of the Equipment (including software embodied in read-only memory known as "firmware"). (e) The foregoing warranty constitutes the exclusive remedy of the Customer and the exclusive liability of ZOLL Medical Corporation for any breach of any warranty related to the Equipment supplied hereunder. **THE WARRANTY SET FORTH HEREIN IS EXCLUSIVE AND ZOLL MEDICAL CORPORATION EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES WHETHER WRITTEN, ORAL, IMPLIED, OR STATUTORY, INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

**7. SOFTWARE LICENSE.** (a) All software (the "Software" which term shall include firmware) included as part of the Equipment is licensed to Customer pursuant to a nonexclusive limited license on the terms hereinafter set forth. (b) Customer may not copy, distribute, modify, translate or adapt the Software, and may not disassemble or reverse compile the Software, or seek in any manner to discover, disclose or use any proprietary algorithms, techniques or other confidential information contained therein. (c) All rights in the Software remain the product of ZOLL Medical Corporation, and Customer shall have no right or interest therein except as expressly provided herein. (d) Customer's right to use the Software may be terminated by ZOLL Medical Corporation in the event of any failure to comply with terms of this quotation. (e) Customer may transfer the license conferred hereby only in connection with a transfer of the Equipment and may not retain any copies of the Software following such transfer. (f) ZOLL Medical Corporation warrants that the read-only memory or other media on which the Software is recorded will be free from defects in materials and workmanship for the period and on terms set forth in section 6. (g) Customer understands that the Software is a complex and sophisticated software product and no assurance can be given that operation of the Software will be uninterrupted or error-free, or that the Software will meet Customer's requirements. Except as set forth in section 7(f), ZOLL MEDICAL CORPORATION MAKES NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO THE SOFTWARE AND IN PARTICULAR DISCLAIMS ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS OF A PARTICULAR PURPOSE WITH RESPECT THERETO. Customer's exclusive remedy for any breach of warranty or defect relating to the Software shall be the repair or replacement of any defective read-only memory or other media so that it correctly reproduces the Software. This License applies only to ZOLL Medical Corporation Software.

**8. DELAYS IN DELIVERY.** ZOLL Medical Corporation shall not be liable for any delay in the delivery of any part of the Equipment if such delay is due to any cause beyond the control of the ZOLL Medical Corporation including, but not limited to acts of God, fires, epidemics, floods, riots, wars, sabotage, labor disputes, governmental actions, inability to obtain materials, components, manufacturing facilities or transportation or any other cause beyond the control of ZOLL Medical Corporation. In addition ZOLL Medical Corporation shall not be liable for any delay in delivery caused by failure of the Customer to provide any necessary information in a timely manner. In the event of any such delay, the date of shipment or performance hereunder shall be extended to the period equal to the time lost by reason of such delay. In the event of such delay ZOLL Medical Corporation may allocate available Equipment among its Customers on any reasonable and equitable basis. The delivery dates set forth in this Quotation are approximate only and ZOLL Medical Corporation shall not be liable for or shall the Contract be breached by, any delivery by ZOLL Medical Corporation within a reasonable time after such dates.

**9. LIMITATIONS OF LIABILITY.** IN NO EVENT SHALL ZOLL MEDICAL CORPORATION BE LIABLE FOR INDIRECT SPECIAL OR CONSEQUENTIAL DAMAGES RESULTING FROM ZOLL MEDICAL CORPORATIONS PERFORMANCE OR FAILURE TO PERFORM PURSUANT TO THIS QUOTATION OR THE CONTRACT OR THE FURNISHING, PERFORMANCE, OR USE OF ANY EQUIPMENT OR SOFTWARE SOLD HERETO, WHETHER DUE TO A BREACH OF CONTRACT, BREACH OF WARRANTY, THE NEGLIGENCE OF ZOLL MEDICAL CORPORATION OR OTHERWISE.

**10. PATENT INDEMNITY.** ZOLL Medical Corporation shall at its own expense defend any suit that may be instituted against the Customer for alleged infringement of any United States patents or copyrights related to the parts of the Equipment or the Software manufactured by ZOLL Medical Corporation, provided that (i) such alleged infringement consists only in the use of such Equipment or the Software by itself and not as a part of or in combination with any other devices or parts, (ii) the Customer gives ZOLL Medical Corporation immediate notice in writing of any such suit and permits ZOLL Medical Corporation through counsel of its choice, to answer the charge of infringement and defend such suit, and (iii) the Customer gives ZOLL Medical Corporation all requested information, assistance and authority at ZOLL Medical Corporation's expense, to enable ZOLL Medical Corporation to defend such suit.

In the case of a final award of damages for infringement in any such suit, ZOLL Medical Corporation will pay such award, but it shall not be responsible for any settlement made without its written consent.

Section 10 states ZOLL Medical Corporation's total responsibility and liability's, and the Customer's sole remedy for any actual or alleged infringement of any patent by the Equipment or the Software or any part thereof provided hereunder. In no event shall ZOLL Medical Corporation be liable for any indirect, special, or consequential damages resulting from any such infringement.

**11. CLAIMS FOR SHORTAGE.** Each shipment of Equipment shall be promptly examined by the Customer upon receipt thereof. The Customer shall inform ZOLL Medical Corporation of any shortage in any shipment within ten (10) days of receipt of Equipment. If no such shortage is reported within ten (10) day period, the shipment shall be conclusively deemed to have been complete.

**12. RETURNS AND CANCELLATION.** (a) The Customer shall obtain authorization from ZOLL Medical Corporation prior to returning any of the Equipment. (b) The Customer receives authorization from ZOLL Medical Corporation to return a product for credit, the Customer shall be subject to a restocking charge of twenty percent (20%) of the original list purchase price, but not less than \$50.00 per product. (c) Any such change in delivery caused by the Customer that causes a delivery date greater than six (6) months from the Customer's original order date shall constitute a new order for the affected Equipment in determining the appropriate list price.

**13. APPLICABLE LAW.** This Quotation and the Contract shall be governed by the substantive laws of the Commonwealth of Massachusetts without regard to any choice of law provisions thereof.

**14. COMPLIANCE WITH LAWS.** (a) ZOLL Medical Corporation represents that all goods and services delivered pursuant to the Contract will be produced and supplied in compliance with all applicable state and federal laws and regulations, including the requirements of the Fair Labor Standards Act of 1938, as amended. (b) The Customer shall be responsible for compliance with any federal, state and local laws and regulations applicable to the installation or use of the Equipment furnished hereunder, and will obtain any permits required for such installation and use.

**15. NON-WAIVER OF DEFAULT.** In the event of any default by the Customer, ZOLL Medical Corporation may decline to make further shipments or render any further warranty or other services without in any way affecting its right under such order. If despite any default by Customer, ZOLL Medical Corporation elects to continue to make shipments its action shall not constitute a waiver of any default by the Customer or in any way affect ZOLL Medical Corporation's legal remedies regarding any such default. No claim or right arising out of a breach of the Agreement by the Customer can be discharged in whole or in part by waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by ZOLL Medical Corporation.

**16. ASSIGNMENT.** This Quotation, and the Contract, may not be assigned by the Customer without the prior written consent of ZOLL Medical Corporation, and any assignment without such consent shall be null and void.

**17. TITLE TO PRODUCTS.** Title to right of possession of the products sold hereunder shall remain with ZOLL Medical Corporation until ZOLL Medical Corporation delivers the Equipment to the carrier and agrees to do all acts necessary to perfect and maintain such right and title in ZOLL Medical Corporation. Failure of the Customer to pay the purchase price for any product when due shall give ZOLL Medical Corporation the right, without liability to repossess the Equipment, with or without notice, and to avail itself of any remedy provided by law.

### 18. EQUAL EMPLOYMENT OPPORTUNITY / AFFIRMATIVE ACTION.

VETERAN'S EMPLOYMENT - If this order is subject to Executive Order 11710 and the rules, regulations, or orders of the Secretary of Labor issued thereunder the contract clause as set forth at 41 CFR 60-250.4 is hereby included as part of this order.

EMPLOYMENT OF HANDICAPPED - If this order is subject to Section 503 of the Rehabilitation Act of 1973, as amended and the rules, regulations or orders of the Secretary of Labor as issued thereunder, the contract clause at 41 CFR 60-741.7 is hereby included as part of this order.


EQUAL OPPORTUNITY EMPLOYMENT - If this order is subject to the provisions of Executive Order 11246, as amended, and the rules, regulations or orders of the Secretary of Labor issued thereunder, the contract clause set forth at 41 CFR 60-1.4 (a) and 60-1.4 (b) are hereby included as a part of this order and Seller agrees to comply with the reporting requirements set forth at 41 CFR 60-1.7 and the affirmative action compliance program requirements set forth as 41 CFR 60-1.40.

**19. VALIDITY OF QUOTATION.** This Quotation shall be valid and subject to acceptance by the Customer, in accordance with the terms of Section 1 hereof for the period set forth on the face hereof. After such period, the acceptance of this Quotation shall not be binding upon ZOLL Medical Corporation and shall not create a contract, unless such acceptance is acknowledged and accepted by ZOLL Medical Corporation by a writing signed by an authorized representative of ZOLL Medical Corporation.

**20. GENERAL.** Any Contract resulting from this Quotation shall be governed by and interpreted in accordance with the laws of the Commonwealth of Massachusetts. This constitutes the entire agreement between Buyer and Supplier with respect to the purchase and sale of the Products described in the face hereof, and only representations or statements contained herein shall be binding upon Supplier as a warranty or otherwise. Acceptance or acquiescence in the course of performance rendered pursuant hereto shall not be relevant to determine the meaning of this writing even though the accepting or acquiescing party has knowledge of the nature of the performance and opportunity for objection. No addition to or modification of any of the terms and conditions specified herein shall be binding upon Supplier unless made in writing and signed by a duly authorized representative of Supplier. The terms and conditions specified shall prevail notwithstanding any variance from the terms and conditions of any order or other form submitted by Buyer for the Products set forth on the face of this Agreement. To the extent that this writing may be treated as an acceptance of Buyer's prior offer, such acceptance is expressly made conditional on assent by Buyer to the terms hereof, and, without limitation, acceptance of the goods by Buyer to the terms hereof, and, without limitation, acceptance of the goods by Buyer shall constitute such assent. All cancellations and reschedules require a minimum of thirty (30) days notice.



October 16, 2018

**MEMO TO:** J. Carter Napier, City Manager   
**FROM:** Fleur Tremel, Assistant to the City Manager/City Clerk <sup>27</sup>  
Carla Mills-Laatsch, Licensing Specialist  
**SUBJECT:** Review of Special Event Guide

Meeting Type & Date  
Work Session  
October 23, 2018

Action type  
Direction

Recommendation

That Council review the new Special Event Guide and application and provide direction regarding the resolution that would be needed in order to make this guide effective.

Summary

Historically, the City's permitting function has been very dispersed, with different city departments handling different aspects of a single event. This led to problems for both the customer and for City Staff. For example,

- A large event might require a series of permits and a long list of special city services, so in order to receive all of those permits and services, the customer would have to work with several different people from several different departments.
- Customers would, on occasion, receive some of the permits that they needed, but not others.
- Larger and more complicated events require more planning and Staff support; however, customers were not aware of the time frame needed.
- As an event progressed the need for other services became apparent, City Staff would then have to arrange to provide those services.

In the months leading up to the 2017 Eclipse, it was recognized that there was a need for a Special Event Guide. The vision was that a single policy document could be adopted to aid the customer through the requirements which would help their event be successful. The customer could then submit one application that would be all-encompassing for the services and permits needed. Additionally, deadlines and fees would be clearly laid out depending on the size of event to allow Staff the proper amount of time to prepare for the event. Every department would have access to the application materials, so no City Staff would be caught off guard by an unforeseen major event.

This project began with the Casper Police Department (CPD). The CPD put together a very comprehensive guidebook based on Golden Colorado's event guide. Given the broad nature of the document, every other department soon became involved. Work continued on the Event Guide until January of 2017. At that time, many customers were already planning for Eclipse-related events, and it was decided that a new Event Guide might end up complicating those plans. For that reason, the Special Event project was put on hold.

During the summer of 2017, many large events happened, including but not limited to events related to the eclipse. The planning for these events required communication both among City Staff and with agencies outside the City of Casper. The complexity of these discussions emphasized the need for a single Special Event Guide.

In late 2017, City Staff held meetings with stakeholder group of event planners to receive feedback on the event guide. At the January 9<sup>th</sup>, 2018 work session, Staff presented the Special Event Guide to City Council and was given direction to reduce the length of the guide. Staff made the revisions to the guide and sent it to the stakeholder event planners to review. On Oct 4, 2018, Staff held another meeting with the stakeholders to review the revised guide. Those suggestions have since been incorporated into this version of the special event guide.

Under the proposed guidelines:

- Customers will no longer have to visit with several different departments in order to initiate the permitting process. Customers will begin with single point of contact at the city. That person will then communicate with all departments in order to ensure that every needed permit and service has been identified and arranged.
- An application fee will be set for all special events based on the size of the event. Fees for individual permits would still be charged.
- Deadlines for the submission of the application will be set, dependent on the size and complexity of the event.
- Organizers will be required to notify nearby residents and businesses who might be affected by the event.
- Organizers will be required to consider how they will provide adequate trash service, litter control, security, and bathrooms.

Implementing this Special Event Guide will require a resolution that would authorize the application process that it describes and the new fee's associated with the application.

#### Financial Considerations

None

#### Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

#### Attachments

Special Event Guide and Policy  
Application for Special Event



# CITY OF CASPER SPECIAL EVENTS PLANNING GUIDE AND POLICY

Version 16

DRAFT

City of Casper  
Special Event Planning Guide and Policy

City of Casper  
**Special Event  
Planning Guide and Policy**

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**Dear Customer:**

Welcome to Casper! We are excited that you have chosen Casper as your event location. This Special Event Planning Guide and Policy (Guide and Policy) provides the information, policies, process, procedures, resources, and permits for you to apply for a Special Event Authorization. This guide will help you determine which permit(s) you may require.

The City of Casper's Licensing Specialist will be your point of contact throughout the process; please feel free to contact the Licensing Specialist at any time. The success of your event relies heavily upon you providing complete, thorough, and detailed information. The following contact information is provided for your assistance as you complete the application:

- **City of Casper Website:** [www.casperwy.gov](http://www.casperwy.gov)
- **City of Casper Special Event Application:** [www.casperwy.gov/SpecialEventPlanning](http://www.casperwy.gov/SpecialEventPlanning)
- **Licensing Specialist:**

*Carla Mills-Laatsch*  
[camills@casperwy.gov](mailto:camills@casperwy.gov)  
(307) 235-7568

We look forward to working with you to ensure that your Special Event is fun, safe, and successful.

# Purpose and Definitions

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## PURPOSE

In an effort to treat all persons and groups uniformly, the City has established regulations concerning the use of streets, sidewalks, greenways, and other public facilities and thoroughfares in the City for all organized special events with the purpose of protecting the health and public safety of citizens; limiting the inconvenience to residents, businesses, places of worship and learning, and other regular users of these facilities; establishing a straightforward and accountable process for customers; and enabling public agencies to manage these events in a cost-effective and well-coordinated way.

## DEFINITIONS

### ➤ **Special Event**

A *special event* is generally defined as an organized activity that occurs outdoors on City property. More specifically, in order to meet the criteria of this policy, a Special Event:

- Occurs on City property, but not on property that is already under lease to another entity. “City property” includes any City owned park, trail, street, parking lot, alley, lawn, sports field, or similar outdoor place. Property is “already under lease” to another entity if that other entity has day to day control of the property.

**If your event meets the criteria of an *outdoor event* that occurs on *City property*, then your event is a Special Event. If it is not a Special Event, then this Guide does not apply to you, but please be aware that some activities still might need special permits from the City of Casper.**

### ➤ **Extra Municipal Services**

The term *Extra Municipal Service* refers to any reasonably required service above and beyond the normal services provided by the City government on a non-event day. Examples of Extra Municipal Services may include police services, traffic control, dedicated EMS presence, delivery and collection of extra trash containers, site preparation at City parks and facilities, and other such services. Since the City must pay a cost to provide these services, the Customer will be asked to pay the City for any Extra Municipal Services provided.

A Price List for Extra Municipal Services is available if extra services are requested or necessary.

### ➤ **Special Event Application, and Special Event Authorization**

In general, the Customer requests the right to hold an event by filling out a Special Event Application. The Special Event Application is then used to create a Special Event Authorization and any other permits which may be necessary.

The *Special Event Application* is a form that each Customer must submit in order to receive permission to hold their event, though certain very small events are exempt from this requirement.

The *Special Event Authorization* is a document that is issued to the Customer. It describes the

event in general terms, it lays out restrictions and requirements in regards to the execution of the event, and it serves as evidence that the Special Event has been authorized.

➤ **ALCOHOL SERVICE PERMIT(S)– (Not applicable to all events)**

If the event will involve the possession or consumption of alcoholic beverages then the event organizer must apply for the proper permits. Please be aware that having alcohol at an event may result in additional insurance and security requirements. If your event is outdoors in any open space, or certain structures in the City you must obtain an open container permit. If there are multiple open container permits adjacent to one another then the open container permit will extend to events which are next to each other. Catering permits may be applied for by a Retail Liquor License holder only. Malt Beverage permits can be applied for by any individual or organization; rented facilities will require a lease or an agreement showing that alcoholic beverages are allowed on the premises.

Large Events or high impact events may apply for a waiver from the open container restrictions. A letter requesting the waiver must be given to the City Manager or his designee with the requested area and event.

## **Event Impact Classifications**

The City categorizes special events into one of three classifications. Events that are large and/or complicated will be classified as “High Impact” events. Smaller or less complicated events will be classified as “moderate” or “low” impact events.

This classification affects when the application is due, because City staff will need more time to prepare for a large or complicated event, and it affects the amount of the application fee.

**Important Note:** *During the review process, the City has the right to change the classification of your special event if it has been deemed to meet different criteria.*

### **EVENT IMPACT CHART**

**How to Use This Chart:** Events that match the criteria of more than one classification will be assigned to the more restrictive level (for example: if an event meets criteria of both Low Impact and Moderate Impact events, the event will be classified as having a Moderate Impact). Also, please remember that this chart is only applicable to “Special Events.” A “Special Event” is an activity that occurs *outdoors* and which occurs *on City property*.

Event Characteristics		CATEGORY
Anticipated attendance at the event will exceed <b>2,500</b> people and or event is expected to require more than <b>\$1,000</b> worth of Extra Municipal Services		HIGH Impact Event <b>Application Fee \$50</b>

Anticipated attendance at the event exceeds <b>300</b> people and will require Extra Municipal Services or cause an impediment/closure to a Public Right of Way (i.e., street, sidewalk, trail, or similar thoroughfare) or anticipated attendance at the event exceeds <b>100</b> people and will involve the consumption, selling, or serving of alcohol	MODERATE Impact Event <b>Application fee \$40</b>
Anticipated attendance at the event is less than <b>100</b> people but the event will require Extra Municipal Services or cause an impediment/closure to a Public Right of Way (i.e., street, sidewalk, trail, alley, or similar thoroughfare), or anticipated attendance at the event is more than <b>50</b> people and the event will involve the serving or consumption of alcohol.	LOW Impact Event <b>Application fee \$30</b>
Anticipated attendance is <i>less than</i> 100 people, there will be no impediment to a Public Right of Way (i.e., street, sidewalk, trail, or similar thoroughfare), no Extra Municipal Services will be needed from the City (see page 2), and no alcohol will be consumed at the event.	Negligible Impact – No event application needed
Anticipated attendance is <i>less than</i> 50 people, there will be no impediment to a Public Right of Way (i.e., street, sidewalk, trail, or similar thoroughfare), and no Extra Municipal Services will be needed from the City (see page 2).	Negligible Impact – No event application needed

## APPLICATION DEADLINES

Event applications must be submitted according to the deadlines for each specific event type as outlined below, and will be accepted no more than one (1) year prior to the date of the event. If the Licensing Specialist believes that an expedited review is possible, then the Licensing Specialist shall accept a late application provided that it is accompanied by a late fee in addition to the regular application fee. The City does not guarantee that any event will be fully reviewed if it is submitted after the deadline.

- High Impact Events

Applications for High Impact events must be received at least **35 business days** prior to the proposed date of the event.

- Moderate Impact Events

Applications for Moderate Impact events must be received at least **25 business days** prior to the proposed date of the event.

- Low Impact Events

Applications for Low Impact events must be received at least **10 business days** prior to the proposed date of the event.

<b><u>Schedule of Late Fees</u></b>	
Application Submitted 1 – 14 days late	\$25
Application Submitted 15 – 30 days late	\$75

## **APPLICATION, AUTHORIZATION, and PERMITTING PROCESS**

An application is not considered complete until the application form and the non-refundable application fee have been received. The review process will determine whether the event is to be authorized, it will identify which associated permits will be required, and it will help to determine if any Extra Municipal Services from the City will be required (for a definition of “Extra Municipal Service,” see page 2).

Every Special Event Application will need to be accompanied by, at a minimum:

1. Application
2. Application Fee (and Late Fees, if applicable)
3. Site Plan/Route Map
4. Public Notification Plan
5. Restroom Plan
6. Waste Management Plan
7. Emergency Action Plan

As the City begins processing the application, the Licensing Specialist will contact the Customer with updates and requests to facilitate the approval process. Please be aware that the City may deny any type of event if it is deemed not to be in the best interest of the City or if the event will create an undue burden on a particular geographic area, to include abutting residents or businesses.

Following a thorough review, the Licensing Specialist, with input and recommendations from the affected City departments, will make an application ruling consisting of one of the following:

- Approved, No Conditions. Special Event Authorization and any corresponding Permit(s) approved and issued as requested without conditions;
- Approved, Subject to Conditions. Special Events Authorization and any Permit(s) approved and issued subject to certain conditions deemed reasonable and necessary;
- Denied. Special Event Authorization denied.



# APPLICATION PROCESS OVERVIEW

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## ➤ **Step 1: Filling out the Application**

- Customer fills out the Special Event Application, including any required permits.
- Every Special Event Application will need to be accompanied by, at a minimum:
  1. Application
  2. Application Fee (and Late Fees, if applicable)
  3. Site Plan/Route Map
  4. Public Notification Plan
  5. Restroom Plan
  6. Waste Management Plan
  7. Emergency Action Plan

## ➤ **Step 2: Submitting the Application**

- Customer delivers the completed application to the Licensing Specialist, along with the Application Fee.
- Licensing Specialist goes through a preliminary review of the Special Event Application for completeness and clarity. The Licensing Specialist may request revisions or additions from the Customer; if this is the case, then the revisions will be required before the processing of the application can begin.

## ➤ **Step 3: Reviewing the Special Event Application**

- Licensing Specialist, or designee will provide receipt of application within 5 business days of submittal.
- Licensing Specialist sends the application materials to applicable City departments for their review.
- Regarding the issuance of Permits: Officials from various City departments will review permit forms and work with Licensing Specialist to obtain more information from the customer or to request modifications to the application when necessary. Certain types of permits can be approved or denied in advance of the event, but other permits cannot be issued until the site has been inspected and/or other final arrangements have been made by the Customer.
- Regarding the provision of Extra Municipal Services: Officials from the various City Departments that might need to provide Extra Municipal Services will determine the scope of the Extra Municipal Services needed. From there, these officials will determine if the Extra Municipal Services are available, and if so, what the cost would be to provide those services and will provide documentation detailing these services.

## ➤ **Step 4: Public Notification**

- Public Notification Plan: The Customer will develop a Public Notification Plan. The Licensing Specialist will approve a plan that addresses the needs of the public.

- Customer executes the approved Public Notification Plan. Any feedback received by the Customer will be forwarded on to the Licensing Specialist. All feedback will be compiled and reviewed by City Staff and conditions may be placed upon the Event Authorization.

➤ **Step 5: Pulling it All Together**

- Licensing Specialist compiles all prepared documentation and permits and calculates the total fee to provide all permits and Extra Municipal Services. This compiled packet of information is summarized in the Event Authorization document.
  - *Important:* The Event Authorization may include special restrictions or requirements on the event so as to limit negative impacts on area residents or businesses, or to provide for greater public safety.
- High Impact events will also require review and approval by the City Manager.

➤ **Step 6: Timing of Authorization**

- The City of Casper's goal is to promote events in Casper and to authorize all applications. However, in order to ensure permit authorization, the City may require various changes to your event.
- Therefore, authorization timeline will depend on many factors such as event size, whether more information is needed, and whether any changes will be required.

➤ **Step 7: Issuance of the Special Event Authorization**

- Customer pays the calculated fee for permits.
- Customer provides the Licensing Specialist with certificates of insurance.
- Customer signs the Event Authorization.

➤ **Step 8: After the Authorization, but Prior to the Event**

- Customer follows the payment plan in regards to Extra Municipal Services. Depending on the services needed, this might entail paying for all or a portion of the services prior to the event.

➤ **Step 9: Day of the Event**

A copy of the Special Event Authorization and all event permits are on site and will be produced for inspection upon the request of any City official.

➤ **Step 10: After the Event**

If applicable, Licensing Specialist sends invoices to the Customer for uncovered services and damages. Payments are due thirty (30) days after issuance.

## **APPLICATION CONDITIONS and DENIALS**

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An authorization may be denied, or conditions placed thereon, based upon considerations of the health, safety, and welfare of the community, and of the anticipated costs of holding such an event. Prior experience of the applicant in holding any event, or in holding the Special Event which is the subject of the application, will be considered and may impact the issuance of Special Event authorizations and/or permits.

Additionally, the City may base its denial decision on one or more of the following grounds:

- The application is not complete;
- Required forms and/or documents were not submitted;
- The application fee and/or permit fee(s) have not been paid;
- Required insurance has not been obtained;
- Goods or services will be sold at the event but the applicant has not produced any sales tax permits for itself or vendors for the event;
- The Customer cannot or will not pay the cost for any determined Extra Municipal Services;
- The application and/or its supporting forms contain a material falsehood or misrepresentation;
- It is reasonably believed that the event would cause undo harm or inconvenience to the participants, community or the surrounding neighborhood.
- The Customer and/or its organizational leaders have on prior occasions made material misrepresentations regarding the nature or scope of any event or activity previously authorized, permitted, or requested;
- The Customer and/or its organizational leaders violated the terms of a prior authorization or permits issued to or on behalf of the applicant and/or its officers;
- The Customer is not legally competent to sign a contract or to be held responsible for its actions;
- The Customer has, on prior occasions, been required to pay for Extra Municipal Services or damages to City property and has not paid in full for such expenses or damages;
- City resources that would be necessary for the proper and safe conduct of the event are unlikely to be available at the time of the event.
- The special event use or activities intended by the Customer would conflict with previously planned events and programs which have been organized by others either through the use of City facilities or the unavailability of sufficient City resources for the proposed event;

The City reserves the right to revoke a previously issued Event Authorization if any violation of law is reasonably believed to have occurred in conjunction with this event or the preparation for said event, or if the Customer is reasonably believed to have violated any City rule or policy in regards to his or her preparation for this event, and/or if the Customer has failed to meet his or her obligations as described under the Event Authorization and/or the associated documents therewith.

## **FEES**

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- *Application Fees* and *Late Fees* (if applicable) are due upon the submission of the Event Application. This fee is non-refundable, and the application will not be reviewed until the application fee has been received. Payment of the application fee does not guarantee event approval; however, Customers will have the option to modify dates, locations, and other aspects of the event in order to win approval.

- The Licensing Specialist will attempt to assess the Event Impact Level for each event when the application is submitted. The Event Impact Level is used to calculate the application fee, and it will be used to determine whether the Event Application was submitted on time. If the application was submitted late (see page 10), then appropriate late fees will apply. Like Application Fees, late fees must be paid before the Application will be processed.

Event Type	Application Fee
❖ High Impact Event	❖ \$50
❖ Moderate Impact Event	❖ \$40
❖ Low Impact Event	❖ \$30

- It can be the case that a new classification will be assigned during application review, and this reclassification might affect the fees that would be due from the Customer.
- Payment of *Permit Fees* is due after the event application has been reviewed. The Event Authorization will not be issued until all Permit Fees have been paid. ~~The most commonly needed permits, along with their requisite fees, can be found on the application.~~
- Payment for *Extra Municipal Services* is due upon invoice. The Customer shall be liable for and shall pay to the City the actual cost of all Extra Municipal Services provided by the City. Typical Extra Municipal Services include contracted police officers, dedicated EMT staffing, delivery and collection of trash containers, site preparation at City parks and facilities, and other such services.
- *Determining the Types, Amounts, and Costs of Extra Municipal Services*

Prior to any approval of a Special Event Authorization, the City Departments potentially affected by the proposed Special Event shall review the application and report their respective findings to the Customer and to the Licensing Specialist. These findings may indicate that Extra Municipal Services are needed.

If Extra Municipal Services are needed, officials from the impacted City Department will communicate this fact to the Customer, along with a cost estimate for the Extra Municipal Services to be provided. This communication will occur before the Event Authorization is issued.

➤ Refund Policy

There is no reimbursement or refund of application fees or late fees except and unless the reimbursement would be due to a reclassification of the event from one Impact Level to another. Fees may be transferable toward future event applications and permits if the event is cancelled due to inclement weather or other emergency situations, at the discretion of the City Clerk.

## PUBLIC NOTIFICATION PLAN

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In an effort to improve communications and to keep citizens, businesses, and other establishments

fully informed of all events that will potentially impact their area, the City requires all Customers to notify the affected public about their upcoming event. Notification requirements are done at the expense of the Customer. The Customer will need to submit a Public Notification Plan along with their application.

➤ Identifying Affected Parties

Customers must notify all reasonably affected community members, including residents, businesses, schools, and places of worship about the event, associated road closures, and other impacts. Additionally, any establishment that will be blocked, detoured, or heavily inconvenienced must be notified. Neighborhood Partnerships and Homeowner Associations must also be notified, when applicable. Reasonably affected means if any disruption to a normal commute, accessibility to homes and businesses as well as loud noises must be notified of the closure.

➤ Notification Timeline

The following table outlines the number of calendar days in advance of the event that public notification must be made. Please note that the dates on this chart are the dates upon which the notification has been *completed* (i.e., the dates by which all notifications have been received by all affected parties):

Event Type	Notification Deadline
High Impact	30 Days
Moderate Impact	15 Days
Low Impact	5 Days

**The Customer and the Licensing Specialist will keep records of any concerns or objections received about the event. The Customer will share any objections with the Licensing Specialist. Any concerns received will be reviewed, and they will be taken as a factor in the review of the application.**

An event authorization will not be issued until the notification has occurred and objections, if any, have been reviewed.

➤ Notification Components

Information to include on all notifications is listed below:

1. Name of Event
2. Name of sponsoring organization (if applicable)
3. Date(s) of event, and for each day, the time it will begin and the time it will end
4. Description of associated road closures (if applicable) the times that these road closures will be in effect
5. Description of the event and the noise impacts of the event, such as music or fireworks, and their timeframe
6. Name and contact information of Customer (including phone number and email address)
7. Website associated with event (if applicable)

➤ Approved Notification Methods

A Public Notification Plan will typically include a mix of the following public notification

methods:

- Option 1: Mailed Postcards.

Customers may mail standardized postcards to the affected community members. The goal of the postcard requirement is to build a notification pattern that is consistent, highly visible, and recognizable to the public.

- Option 2: Individual Communication.

The Customer may individually contact affected community members in person, over the phone, or via email. If this notification method is used, then a log of these interactions must be kept, and upon completion of this activity, the log must be submitted to the Licensing Specialist.

- Option 3: Apartment or Business Complex Notification.

The Customer may coordinate with property managers to alert all tenants of a large complex via the preferred communication method of the complex. Proof of this alternate form of notification must be submitted to the Licensing Specialist.

The Customer may utilize a combination of the above methods for notification, or may submit a suggested alternative method. For reoccurring events please provide a notification plan that takes its recurring nature into account.

**The City of Casper encourages Customers to use additional notification means such as social and broadcast media, local calendars, and press releases as a way to supplement any notification already called for in the events guide.**

## **INSURANCE REQUIREMENTS and INDEMNIFICATION**

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In order to receive an Event Authorization for an event that will occur on City property, the Customer will need to provide the City with a certificate of insurance, and the certificate will need to list the City of Casper as an additionally insured party. The required elements of the insurance policy will vary depending on the activities that your event will entail.

➤ Comprehensive General Liability - (Required for all events)

The Customer will need to provide Insurance Services Office Form CG 00 01 covering comprehensive general liability (CGL) on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$250,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

This CGL policy must specifically include the City of Casper as an additionally insured party. It is common for organizations such as non-profit and for-profit corporations to carry a comprehensive general liability insurance policy for that organization’s general activities, and it might be the case that events are already covered by that policy. If this is the case, then the Customer may want to contact their insurance provider to arrange for the issuance of a certificate of insurance that specifically lists the City of Casper as an additionally insured party.

Please use this as the wording on the certificate of insurance: *City of Casper, its employee, agents, officers, officials, and volunteers as additional insureds.*

➤ Indemnification – (Required for all events)

As a condition of Event Authorization, the Customer will need to indemnify the City of Casper, including its officers, officials, employees, agents, and contractors. An indemnification clause will be included in the Event Authorization.

➤ Third Party Insurance for High Risk Activities - (Not applicable to all events)

Certain kinds of safety sensitive activities will need to be specifically covered by the insurance policy. These activities are commonly excluded from standard CGL policies. Safety sensitive activities include, but are not limited to activities such as:

- Inflatables (such as bouncy houses)
- Amusement houses (such as fun houses or haunted houses)
- Carnival-style rides
- Fireworks and pyrotechnics
- Bonfires and open flames

If the event will feature this sort of activity, then the Customer will be required to provide the City with a certificate of insurance that specifically includes coverage for that activity. The City of Casper reserves the right to require additional insurance for events based on the specific activities that will occur as a part of that event.

Coverage of this sort should be on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. The certificate of insurance may be held by the Customer or by the vendor that is specifically managing this portion of the event, but in either case, the certificate must include the City of Casper as an additionally insured party.

➤ Liquor Liability - (Not applicable to all events)

If the responsible organization will be supplying alcoholic beverages, then the general liability insurance must specifically include host liquor liability coverage. If the responsible organization is using a caterer or other vendor to supply alcohol, then that vendor must have liquor liability coverage in addition to the Customer’s host liquor liability coverage. If the responsible party intends to *sell* alcohol, then either the responsible party or the vendor providing the alcohol for sale must have a valid liquor sales license, and the vendor’s liquor liability coverage will need to specifically include coverage for the sale of alcohol. The limits for each of these coverages shall be no less than \$1,000,000.

➤ Automobile Liability - (Not applicable to all events)

If the event will involve motorized transportation (such as shuttle bussing, or valet parking) then the Customer will need to have automotive insurance. If the vehicles are owned by the host organization, then the Customer will need to provide Insurance Services Office Form Number CA 0001 covering Code 1 (any auto). If the vehicles are not owned by the host organization, then the Customer will need to provide Insurance Services Office Form Number CA 0001 covering Code 8 (hired) and Code 9 (non-owned). All auto coverage must have a limit of no less

than \$1,000,000 per accident for bodily injury and property damage, and all auto coverage will need to list the City of Casper as an additionally insured party.

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***In Closing...***

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Again, thank you for choosing Casper to hold your event. Please contact the Licensing Specialist throughout the process with any questions you may have. We look forward to helping you conduct a safe, successful, and fun event!

DRAFT





City of Casper Special Event Application  
Attn: Carla Mills-Laatsch  
200 North David Street Room 104  
Casper, WY 82601  
307-235-7568  
Email: [camills@casperwy.gov](mailto:camills@casperwy.gov)

Event Name

Dates

Park/Facility/Area

Specific Rental Area Requested

Type of Event

Hours Requested

Set up time

Event Time

Clean up time

*\*CLEAN UP MUST BE COMPLETED TO  
RECEIVE FULL REFUND OF DEPOSIT*

# of attendees

Crowd Activity (stay or come/go)

Applicant Name

Phone

Address

Email address

Organization Name

Address

Phone

Applicant's position within organization

On-Site Supervisor (During Event)

Name

Phone (mobile)

**Event Activities**

Describe the activities/event you are planning (attach additional sheets if needed)

\*A detailed site map is required at the time of application – Site plan guidelines are attached to this application –

Proposed areas/equipment for entertainment or activities (including rentable shelters, tables, or athletic courts/fields?)

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### **Facility Equipment**

Are you bringing any of your own equipment for activities? Yes \_\_\_\_ No \_\_\_\_

If yes, please explain: \_\_\_\_\_

Will these require stakes, tie downs? Yes \_\_\_\_ No \_\_\_\_

*Any staking/tie down system must be approved to avoid possible damage to utility & irrigation systems.*

Will you be utilizing any tents/canopies? Yes \_\_\_\_ Setup Time: \_\_\_\_\_ No \_\_\_\_

If yes, please explain: \_\_\_\_\_  
*Tents over 400 square feet and canopies over 400 square feet require a permit from the Fire Department*

What are your electrical needs? \_\_\_\_\_  
*Electrical availability varies among park sites.*

Will a stage be used? Yes \_\_\_\_ No \_\_\_\_  
*(If yes, the location must be noted on the site plan)*

What type of sound system will you be utilizing? \_\_\_\_\_

### **Alcohol**

Will your event have alcohol? Yes \_\_\_\_ No \_\_\_\_

*If yes, you will need one of the following permits (catering or malt beverage)*

Catering Permit (Retail Liquor License Holders only):

*Name of License Holder* \_\_\_\_\_ *Event:* \_\_\_\_\_

*Event Date:* \_\_\_\_\_

*Event Address:* \_\_\_\_\_

*Outside event:* \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

*If yes, please fill out "open container portion of this application"*

*Street Closure:* \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

*Signature of RETAIL Liquor License Holder:* \_\_\_\_\_

Malt Beverage Permit (any individual or organization):

*Applicant Name:* \_\_\_\_\_ *Address:* \_\_\_\_\_

*Phone Number:* \_\_\_\_\_ *Official Sponsor of the Event:* \_\_\_\_\_

*Charitable/Non-profit or for profit:* \_\_\_\_\_

*Location of Event (please include address):* \_\_\_\_\_

*Lease or own Space:* \_\_\_\_\_

*\*\*If you LEASE – please attach lease or letter stating you are allowed to serve alcoholic beverages on the premise.*

*Date of the Event* \_\_\_\_\_

*Licensed distributor malt beverage will be purchased from:* \_\_\_\_\_

*Wyoming Sales tax ID number:* \_\_\_\_\_

Open Container Permit (Outside events only):

*Name of Applicant:* \_\_\_\_\_ *Physical Address:* \_\_\_\_\_

*Event address/landmark/streets:* \_\_\_\_\_

*Phone Number:* \_\_\_\_\_ *Email address:* \_\_\_\_\_

*Event date:* \_\_\_\_\_ *Event Times:* \_\_\_\_\_

Are you going to check identifications and issue wristbands to verify persons are 21 years of age and older? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Identification check and wristbands to verify all persons consuming alcohol are 21 years of age and older is required within the open container permit boundary.

The Event must abide by all noise regulations; do you understand the City of Casper Noise ordinance? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have adequate signage?  
 The boundaries of the open container must be clearly marked with signage stating that any alcoholic beverages taken outside of the licensed area will be open container violations of the Casper Municipal Code.  
 Please describe the open container area:  
 \_\_\_\_\_  
 \_\_\_\_\_

Are you requesting a minimum of two contract police officers (this will result in extra cost to the organizer)? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Large or open to the public day events with open containers on public property may require a minimum of four contract police officers.

Is your event at night? (This may require a minimum of four contract police officers)\* Yes \_\_\_\_\_ No \_\_\_\_\_  
 Due to increased risk, large or open to the public night events on public property with open containers may require a minimum of four contract police officers.

Has the sole responsible person or organization taken out permits, signage & contract police officers? Yes \_\_\_\_\_ No \_\_\_\_\_  
 The person or organization requesting the open container permit is solely responsible for the cost of the malt beverage or catering permit, the contract police officers, the signage costs and all other compliance costs with this policy.

Have you read and agree to comply with the above policy of the open container permit? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Failure to abide by this policy will result in the revocation of the open container permit and malt beverage or catering permit. The open container permit can be revoked at any time on the discretion of the Chief of Police or his or her designee if the event poses a risk to the public safety or welfare. Upon revocation, all sales of liquor must end and no open containers will be allowed. Any past revocations or violations will be considered in the issuance of any permits in the future.

The City Manager and/or the Chief of Police may require additional arrangements or precautions including additional contract police officers at his or her sole discretion.

*\*Events held at night may incur extraordinary costs that are the event organizers responsibility.*

**Restrooms**  
 If your event is in an area where restrooms are not available or your event may overwhelm available restroom facilities, organizer maybe required to provide portable restrooms at their own expense. I

Please note that number of restrooms needed is determined by the number of participants and type of event.  
 Standard units \_\_\_\_\_ Handicap Accessible units \_\_\_\_\_

Please indicate what company you have contracted with: \_\_\_\_\_

LENGTH OF EVENT (IN HOURS)											
NUMBER OF ATTENDEES		1	2	3	4	5	6	7	8	9	10
	50	1	1	1	1	2	2	2	2	2	2
	100	2	2	2	2	3	3	3	3	3	4
	250	2	2	3	3	3	4	4	6	6	8
	500	3	4	5	5	5	6	6	7	7	8
	1000	5	7	8	8	9	9	10	10	12	12
	2000	8	13	15	17	18	19	19	19	20	20
	3000	12	19	23	25	28	28	28	30	30	30
	4000	16	24	30	34	36	38	38	38	38	38
	5000	19	32	38	42	44	46	46	48	48	48
	6000	23	38	46	50	54	57	57	60	60	60
	7000	28	42	54	60	63	66	66	66	66	66
	8000	32	48	60	66	72	72	75	78	78	78
	10000	38	60	75	84	88	92	96	96	96	100

**Waste Management plan**  
 Any event will need to submit a plan for garbage clean up. Please include how you will handle garbage pickup during your event and

clean up after your event.

The event organizer will need to make sure that cans are emptied once every four hours or as often as needed. Trash bags will not be provided by the City of Casper.

Please indicate what company you have contracted with: \_\_\_\_\_

#### **Parking & Traffic**

Will your activities access or cross any roadway or trail at any time?

Yes \_\_\_\_ No \_\_\_\_

*If yes, please attach a map of your proposed route and an explanation.*

#### **Street Closure/Parade Permits**

Location of Street Closure/Parade/Run: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Start time (include set up time): \_\_\_\_\_

End time: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Will alcohol be involved?

Yes

No

If yes, have you applied for open container permit? \_\_\_\_\_

If applicable has the Downtown Development Authority been notified? Yes No

Have all residents affected by the street closure been notified? Yes No

What is the anticipated attendance of your event? \_\_\_\_\_

Is this event open to the public?

Yes

No

*If yes, and on City of Casper property, General Liability Insurance will have to be secured.*

Have you provided for emergency services? \_\_\_\_\_

Will you be requesting law enforcement presence or escort (this may incur additional costs to the organizer)? Yes No

Have you arranged for private security? \_\_\_\_\_

Please provide contact information: \_\_\_\_\_

#### **Amusement/Carnival**

Will your event include amusement rides?

Yes \_\_\_\_ No \_\_\_\_

*If yes, an inspection with City of Casper Fire, Building and Code Enforcement will need to be scheduled. The owner of the property on which the event takes place shall ensure that all permits are obtained and operators/owners of the equipment have passed inspection before allowing that equipment to be operated on their property. Please see Municipal Code 15.28.440 for requirements.*

#### **Loud Sound Restrictions**

It is against City Ordinance to have loud music/noise beyond 10:00 P.M. If your event goes beyond this you will need to submit a letter of request with this application.

#### **Public Notification Plan**

Certain events will have an impact on nearby homes and businesses. This includes loud music, street closures and parking restrictions. The Event Organizer will need to notify everyone affected well in advance of your event. Please refer to policy guide for more information.

#### **Vendors – Merchandise**

Will you be having any type of merchandise being sold?

Yes \_\_\_\_ No \_\_\_\_

If yes, vendors may have to secure a permit for this event.

Please list all merchandise vendors:

#### **Vendors – Food**

Are you using food vendors or caterers?\*

Yes \_\_\_\_ No \_\_\_\_

*\*Please note – it is the responsibility of the event organizer to make sure all food vendors are licensed through the City of Casper and Natrona County Health Department.*

Please list all food vendors:

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**Emergency Action Plan (may use separate piece of paper)**

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**Security**

High Impact and Medium Impact events are required to include a security plan with their event application. This will be the event organizer’s responsibility.  
Please explain your security plan:

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**Cancellation policies**

In the event of cancellation, how will participants and the City of Casper be notified?

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**Questions/Comments:**

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**STOP!**

Before you turn in your application,  
make sure you have ALL files in order  
otherwise we may return your  
application without approval.

Please attach to the application:

- \_\_\_\_ Completed Application
- \_\_\_\_ Application Fee
- \_\_\_\_ Complete Site Plan
- \_\_\_\_ Restroom Plan
- \_\_\_\_ Waste management plan
- \_\_\_\_ Emergency Response Plan

### **Applicant's acknowledgments:**

The undersigned applicant(s), both personally and on behalf of the organization or members, in consideration of being issued a license for long term or multiple use of a City park, facility, or street agree and understand as follows:

The applicant and its agents, members, participants, and invitee shall indemnify, defend and hold harmless City, its officers and agents, and employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from this application, that results in any claim for damage whatsoever, including without limitation, any bodily injury, sickness, disease, death, or any injury to or destruction of tangible or intangible property, including any loss of use resulting therefrom that is caused in whole or in part by the intentional or negligent act or omission of the applicant, owner, or anyone for whose acts any of them may be liable. This indemnification shall not include damages or injuries to the City, its officers, agents, and employees caused solely by the negligence of the City, its officers, agents and employees. This provision shall survive termination of the license.

The applicant and its agents, members, participants and invitee shall fully comply with this application, as well as all applicable statutes, municipal ordinances, rules and regulations. Failure to fully comply as set forth therein may result in immediate termination of the license.

The applicant shall maintain public liability insurance for the duration of the permit with a minimum combined single limit of \$1,000,000 aggregate for any one occurrence, naming the City of Casper as an additional insured. The applicant shall file a certificate of insurance with the Licensing Specialist at the time of making application showing this policy issued by an insurance company authorized to do business in the State of Wyoming.

No alcohol is permitted on park property, subject to exceptions by City ordinance.

\_\_\_\_\_ **INITIAL** I acknowledge that I have the authority to sign on behalf of the organization

\_\_\_\_\_ **INITIAL** I have submitted this application with the Special Event application fee (Non-refundable).

\_\_\_\_\_ **INITIAL** I understand that this application must be reviewed by multiple staff department's prior to approval for use of city facilities. I also understand that insurance is required for use of city property.

\_\_\_\_\_ **INITIAL** I understand that a certificate of liability insurance naming the City of Casper as an additionally insured, must be submitted At least 2 (two) weeks before event date.

\_\_\_\_\_ **INITIAL** I understand that for our event, a detailed map must be submitted at the time the application is made. If there are route /site plan changes, the updated map must be submitted no later than four (4) weeks prior to the beginning date of use.

\_\_\_\_\_ **INITIAL** I understand that additional costs for shelter rentals or other lost revenue sources may be applicable for a "special use" of the park facility, and must be paid when the Special Use Permit is submitted.

\_\_\_\_\_ **INITIAL** I understand and have read the noise ordinance and understand that events cannot go beyond 10:00 P.M. without prior approval from the City Manager or his designee.

\_\_\_\_\_ **INITIAL** I have read all of the above information and initialed each bullet item indicating that I fully understand what is required at the time of application for this application to be processed and approved.  
This application shall not be determined as an immediate authorization for use of park property or facility. Authorization is given only when all necessary information is provided and reviews are completed and approval is granted. At that time the applicants will be notified upon approval or denial of this application.

APPLICANT PRINTED NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**OFFICE USE ONLY:**

Date Received: \_\_\_\_\_

Fee's Paid: \_\_\_\_\_

October 22, 2018

MEMO TO: J. Carter Napier, City Manager *JN*  
FROM: John Henley, City Attorney *JH*  
SUBJECT: Resolution concerning bullying and harassment

Meeting Type & Date:  
Council Work Session  
October 23, 2018

Action Type  
Resolution

Recommendation  
That Council review and provide guidance on the Resolution concerning bullying and harassment.

Summary  
Councilman Laird circulated a proposed resolution addressing bullying and harassment. The City Attorney's office reviewed the resolution and made some modifications. It is this revised resolution which is before you for your consideration and for which staff needs direction.

Financial Considerations  
The proposed Resolution does not impact the City's budget.

Attachments  
Resolution

RESOLUTION NO.

A RESOLUTION STATING THAT THE CITY OF CASPER, WYOMING,  
CONDEMNS BULLYING AND HARASSMENT

WHEREAS, bullying and harassment are widespread problems with significant adverse consequences affecting youth across the country; and,

WHEREAS, bullying and harassing can involve direct attacks with hitting, threatening, intimidating, maliciously teasing, taunting, name-calling, making sexual remarks, stealing or damaging belongings. Bullying and harassment can be subtle, indirect attacks, spreading rumors and encouraging others to reject or exclude; and

WHEREAS, these bullying and harassment behaviors, are often directed by a person or a group repeatedly trying to harm or diminish someone who is perceived to be weaker or more vulnerable; and,

WHEREAS, bullying and harassment have led children to commit suicide, can make youth, who are the target of bullying and harassment, feel anxious and afraid affecting their concentration in school and lead some to avoid school; and,

WHEREAS, almost 30% of youth in the United States (or over 5.7 million) are estimated to be involved in bullying, either as a bully, a target of bullying or both. In a recent national survey of students in grades 6 – 10, 13% reported bullying others, 11% reported being targets of bullies, and another 6% said they bullied others and were bullied themselves; and

WHEREAS, the City of Casper, Wyoming, is concerned about safety for all persons and the problems of bullying and harassment are among the most prevalent and profound that children face.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the City of Casper, Wyoming, will seek to prevent bullying and educate on the bad consequences that can occur from such conduct.



PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:

\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING,  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor